

# Application to Approve Plan of Subdivision

Section 69 of Planning Regulation 2017

This form is made under schedule 18, section 1(2)(a) of *Planning Regulation 2017*.

Details of person making request			
<b>Name/s</b> (individual or company name in full)			
<b>For companies, contact name</b>			
<b>Postal address</b>			
	Suburb		
	State	Postcode	
	Country (if other than Australia)		
<b>Contact phone number</b>			
<b>Mobile number</b> (non-mandatory requirement)			
<b>Fax number</b> (non-mandatory requirement)			
<b>Email address</b> (non-mandatory requirement)			

**1. Is this request in response to an action notice for a previous request for compliance assessment?**

- No—go to question 2
- Yes—provide action notice reference and go to question 2

Reference:

**2. Is the person making this request the owner of the land the subject of the request?**

- Yes – complete Table A
- No – complete Table B or Table C

Table A	
Name of owner/s of the land	
I/We, the above-mentioned owner/s of the land, consent to the making of this application.	
Signature of owner/s of the land	
Date	

Table B	
Name of owner/s of the land	
<input type="checkbox"/> The owner's written consent is attached or will be provided separately to the compliance assessor	

<b>Table C</b>	
Name of owner/s of the land	
<input type="checkbox"/> By making this application, I, the applicant, declare that the owner has given written consent to the making of the application	

**3. Please provide details of the proposed development, document or work to be assessed**  
(e.g. subdividing one lot into two, a subdivision plan).

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**4. Please provide details of any related development approvals**

Details of related development approvals (including any reference number for the approval or permit)	Date development approval was given

**5. Location of the premises to which the request relates.**  
(Complete Table D and/or Table E as applicable, in addition to Table F. Identify each lot in a separate row.)

**Table D – Street address and lot for the premises or street address and lot on plan for the land adjoining or adjacent to the premises (attach a separate schedule if there is insufficient space in this table).**

Street address **and** lot on plan (all lots must be listed)  
 Street address **and** lot on plan for the land adjoining or adjacent to the premises (appropriate for development in water, e.g. jetty, pontoon)

Street address					Lot on plan description	
Lot	Unit no.	Street no.	Street name and official suburb/ locality name	Post-code	Lot no.	Plan type and plan no.
i)						
ii)						
iii)						

**Planning scheme details.** (If the premises involves multiple zones, clearly identify the relevant zone for each lot in a separate row in the below table. Non-mandatory.)

Lot	Applicable zone / precinct	Applicable local plan / precinct	Applicable overlay/s
i)			
ii)			
iii)			

**Table E – Premises coordinates.** (Appropriate for development in remote areas, over part of a lot or in water e.g. channel dredging in Moreton Bay. Note: this table is not to be used for development documents or works involving taking or interfering with water. Table D must be used instead. Attach a separate schedule if there is insufficient space in this table.)

<b>Coordinates</b> (Note: place each set of coordinates in a separate row.)				<b>Zone reference</b>	<b>Datum</b>
Easting	Northing	Latitude	Longitude		
					<input type="checkbox"/> GDA94 <input type="checkbox"/> WGS84 <input type="checkbox"/> other

**Table F – Is the premises listed on either the Environmental Management Register (EMR) or the Contaminated Land Register (CLR) under the *Environmental Protection Act 1994*?**

<input type="checkbox"/> Yes	Insert EMR / CLR site ID:	
<input type="checkbox"/> No		

**6. Total area of the premises to which the request relates** (indicate hectares or m<sup>2</sup>)

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**7. Current use/s of the premises** (e.g. vacant land, house, apartment building, cane farm, etc.)

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**8. Are there any existing easements on the premises?**  
(e.g. for vehicular access, electricity, overland flow, water, etc.)

No     Yes—ensure the type, location and dimension of each easement is included in the plans submitted

**9. Confirm that the following mandatory supporting information accompanies this request**

<b>Mandatory supporting information</b>	<b>Confirmation of lodgement</b>	<b>Method of lodgement</b>
<b>For request for compliance certificate</b>		
For works yet to be completed, a copy of any document relevant to the work	<input type="checkbox"/> Confirmed <input type="checkbox"/> Not applicable	
A copy of the document to be assessed (if applicable)	<input type="checkbox"/> Confirmed <input type="checkbox"/> Not applicable	
A copy of any related development approval	<input type="checkbox"/> Confirmed <input type="checkbox"/> Not applicable	
<b>For request for compliance permit</b>		
Details of how the proposed development complies with the matters assessment must be assessed against under schedule 18 of the <i>Planning Regulation 2017</i> .	<input type="checkbox"/> Confirmed <input type="checkbox"/> Not applicable	

**10. Declaration by person making this request**

By making this request, I declare that all information in this request is true and correct (Note: it is unlawful to provide false or misleading information).

**Privacy** – The information collected in this form will be used by the assessment manager in accordance with the processing and assessment of your application. Your personal details will not be disclosed for a purpose outside of the assessment process, except where required by legislation (including the *Right to Information Act 2009*) or as required by Parliament. This information may be stored in relevant databases. The information collected will be retained as required by the *Public Records Act 2002*.