

Environmental Compliance

Animal housing

Checklist for operators

This checklist is designed to assist you in meeting your environmental due diligence. You should be aware that this document is only a guideline for compliance with your general obligations under the *Environmental Protection Act 1994*. It does not limit your legal responsibilities and obligations under the *Environmental Protection Act 1994* or any other relevant legislation.

*** signifies "best practice"

Compliance details		
Aspect	Requirement	✓
General	*** An environmental management system (EMS) is developed specifically for your business.	
	All staff are trained in the environmental management of the business.	
	Your business is complying with the conditions of the Development Approval.	
	A copy of the Development Approval is on-site and readily accessible.	
	A complaints register is kept on the premises to document any complaints received about the activity. The complaints register includes: <ul style="list-style-type: none"> • time, date and nature of the complaint • how the complaint was made • details of the complainant • investigation into the complaint and action taken • details of the person who investigated the complaint • *** response to complainant. 	
	An incidents register is kept at the premises which records: <ul style="list-style-type: none"> • time, date and details of the incident • how the incident occurred • action taken to remedy the incident • investigation into the incident • recommendations from investigation. 	
	Your business is complying with the requirements of the Transitional Environmental Program (TEP) and the Environmental Protection Order (EPO) (where applicable).	
	Quantities of flammable and/or combustible liquids are stored in compliance with the requirements of the <i>Work Health and Safety Act 2011</i> .	
Site management - general		
Aspect	Requirement	✓
Lighting of premises	Lighting of the premises for security or any other reason is controlled so that annoyance is not caused to the occupants of neighbouring areas.	
Noise	Noise generating equipment and processes are controlled so that noise nuisance is not caused to surrounding premises.	
Maintenance	The facility is maintained in a clean and tidy state at all times.	
	*** Visual amenity blends suitably with the surrounding environment.	
Air/odour	Dust and odour are controlled so that nuisance is not caused to surrounding premises.	
Stormwater	Stormwater is prevented from entering contaminated work areas.	

For more information, contact your local Council

Site management – site specific		
Aspect	Requirement	✓
General	Reception areas are screened and separated from kennels.	
	*** Reception car park areas are not used for exercising dogs.	
Noise	Access to kennels restricted to staff only, at the discretion of the kennel proprietor.	
	Vehicle movement limited to normal work hours.	
	*** Noise emanating from animals is minimised by the use of a viewing platform or photographs of the kennel (available in the reception area) as an alternative to allowing customers into the kennel buildings.	
Water	Stormwater controlled from entering and leaving kennels, animal accommodation or other areas where it may become contaminated with animal faecal matter, food or cleaning products (detergents, disinfectants, and pesticides).	
Housing, cleaning and maintenance		
Aspect	Requirement	✓
Air	Kennels are well-maintained and ventilated to reduce odour and prevent the spread of respiratory infections (e.g. canine cough).	
	Kennels are cleaned regularly.	
Water	Solid dog wastes (stools) are removed prior to washing the kennel floors unless appropriate plumbing has been installed.	
	Wastewater used for hosing out the kennels is directed to the sewer under a Trade Waste approval.	
	Where there is no sewer connection, kennel-cleaning waste is captured within a holding tank for removal by an approved waste transporter.	
	Kennel-cleaning water, free of hazardous chemicals (e.g. pesticides), is applied to land via Council-approved infiltration trenches, not within a buffer of 30m from any waterways or wetlands.	
	Chemicals (e.g. dog wash, disinfectants, veterinary products) are stored securely.	
	*** Biodegradable and phosphate-free disinfectants and detergents are used to clean kennels. *** Low volume liquid sprays are used for disinfecting of kennels.	
Animal cleaning, feeding and exercise		
Aspect	Requirement	✓
Water	*** Synthetic pyrethroids (e.g. permethrin) are used in preference to persistent pesticides, such as organophosphorus compounds (e.g. malathion or chlorpyrifos).	
	*** Biodegradable and low phosphate dog-wash products are used.	
Noise	Dog feeding, cleaning, grooming and exercising are carried out at times specified in Council approval.	
General	Dog food is stored in vermin-proof containers.	
	Dogs are not held or kept outside kennel building, including the kennel complex.	
	Kennel runs or the communal yard are constructed of dog-proof wire mesh fencing to at least 2m high.	
	Exercise runs or pens are separated from other kennel areas, neighbouring boundaries and visual stimuli.	
	All animal-related activities are supervised.	
	Kennel accommodation and run area floors concreted with a smooth finish to facilitate cleaning. Stormwater drains away from enclosures	
Animal Housing		
Aspect	Requirement	✓
Noise	Kennels are constructed of brick, masonry or other similar sound-suppressant materials.	
	Dogs are housed within the kennel accommodation between 6pm to 7am or as per conditions of the Development Approval.	

	Outdoor bells and signalling devices are disconnected, where applicable, when dogs are bedded down.	
	*** Kennels are visually screened from external stimuli, such as other animals, traffic, passers-by and adjoining properties.	
Storage of potential contaminants		
Aspect	Requirement	✓
General	Potential solid and liquid contaminants are stored within an adequately bunded and covered area, away from through traffic areas.	
	Spill clean-up equipment is available.	
	Procedures are in place for containment and disposal of spilt contaminants.	
	All containers with decanting taps are fitted with spill trays to contain drips from taps.	
	All bunds are constructed of compounds that are impervious to the materials stored within.	
Waste management - general		
Aspect	Requirement	✓
Waste	Hazardous regulated wastes are disposed of by an approved waste transporter.	
	Excess food scraps are removed from the kennel area to avoid flies or vermin.	
	Undercover storage area is provided and maintained in a clean and tidy condition.	
	Waste containers are clearly labelled and located in conveniently accessible areas.	
	Waste is minimised on-site; only solid inert waste is disposed of to landfill.	
	No incineration of waste on-site.	
	Floor waste is captured and disposed of appropriately (e.g. sweep and bag, vacuum).	
Wastewater	Wastewater is disposed of to sewer under a trade waste approval or removed by an approved waste transporter.	
	*** Wastewater is treated on-site and re-used.	
Solid Waste	Solid wastes are discharged to the sewerage system only where a flushing rim floor waste system, or equivalent, has been installed. (System has water authority approval where required and is listed under the conditions of a Trade Waste approval.)	
Regulated wastes	All regulated wastes are removed from the premises by an approved regulated waste transporter. Records are available for inspection of the following: <ul style="list-style-type: none"> • Hazardous waste disposal facility dockets (when applicable). • Licensed waste transport vehicle details (when applicable). • Register of time, date, quantity, type and destination of waste removed or disposed of. 	
Recycling	*** Waste, as below, is segregated for recycling and re-used on-site where possible <ul style="list-style-type: none"> • Clean cardboard. • Aluminium cans and drink bottles. • Plastics. • Steel products (drums, drained steel cans). • Rags. 	

Your name: _____ Date: _____