



**Somerset**  
REGIONAL COUNCIL

**Minutes of Ordinary Meeting  
Held Wednesday 24 March 2021**

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*Held in the Simeon Lord Room  
Library / Museum Building  
Redbank Street, Esk*

**Present**

Cr Graeme Lehmann	(Mayor)
Cr Helen Brieschke	(Deputy Mayor)
Cr Sean Choat	(Councillor)
Cr Cheryl Gaedtke	(Councillor)
Cr Kylee Isidro	(Councillor)
Cr Jason Wendt	(Councillor)
Cr Bob Whalley	(Councillor)
Mr A Johnson	(Chief Executive Officer)
Mr M McGoldrick	(Director Corporate and Community Services)
Mr C Young	(Director Operations)
Mr L Hannan	(Director Planning and Development)
Mr G Smith	(Director Finance)
Mrs K Jones	(Director HR and Customer Service)
Ms M Maeseele	(Communications and Marketing Manager)
Mrs S Pitkin	(Minute Secretary / Executive Assistant)

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**Opening of Meeting**

The Mayor, Cr Graeme Lehmann, opened the meeting at 9 am.

**Leave of Absence**

Nil

**Confirmation of Minutes****Resolution**

Moved – Cr Choat

Seconded – Cr Isidro

“THAT the Minutes of the Ordinary Meeting held 10 March 2021 as circulated to all Members of Council be confirmed.”

Carried

*Vote - Unanimous*

**Business arising out of minutes of previous meeting**

Nil

**Matters of Public Interest****Cr Brieschke - Matters of public interest**

A new exhibition, ‘Somerset Country – Canvas and Cloth’ opened at The Condensery Art Gallery last weekend. This is an outstanding exhibition by local artists Noela Lowien from Kilcoy and Jodie Wade from Toogoolawah, with an innovative blend of paintings and quilts. I encourage the community to visit the art gallery and support our local artists.

Details of Council’s School Holiday Program and Youth Week are out with plenty of activities offered from Library and Easter activities, Mad Hatters Tea Party, Rock Climbing and Scooter workshops.

Youth Week kicks off on Thursday, 1 April with Free Movie Night at Toogoolawah Pictures featuring a presentation of the Film Workshop productions of students from Kilcoy, Lowood and Toogoolawah High Schools, facilitated by the Noosa Film Academy over the past months. The night will finish with a screening of ‘The War with Grandpa’.

**Cr Gaedtke - Matters of public interest**

The Department of Transport and Main Roads (TMR) is combining with the Queensland Police Service (QPS) and RACQ to raise road safety awareness and remind community that road safety is everyone’s responsibility. In recognition of this, a road safety event has been organized for Thursday 1 April 2021 from 10 am to 2 pm and which will be held in Pipeliner Park, Esk. QPS will also have a number of motorcycle police in attendance that will engage with motorcyclists, who are over-represented in the state road toll. Sadly, the past weekend saw nine people killed in seven separate crashes on Queensland roads. As of Monday 22 March, the horrible occurrence brings the state’s road toll for the year to 63, 23 more than the same time last year. Dozens of people have also been left injured in the path of crashes.

Congratulations to West Moreton Landcare Group and Fernvale Art Society and the wonderful completed project of the C17 train mural which stands out on the container that is located along the Brisbane Valley Rail Trail at Lowood. It is absolutely wonderful to see the result of two active groups in our region.

Congratulations to Esk Country Golf Club Inc (Purchase and Install Shed on Concrete Slab), Kilcoy District Tennis Assn Inc (Resurface Tennis Courts) and Kilcoy Golf Club Inc (Purchase Mower) – Gambling Community Benefit Funds.

I was offered very sincere praise of Somerset Regional Council staff, Councillors, our local High Schools and Teachers by Noosa Film Academy. Andrea and Greg Huglin have enjoyed their involvement with our region, and are looking forward to completing the project and holding the final film presentation to which I once again encourage all to attend. The Red Carpet Toogoolawah Cinema Community Screening of “Kindness Umbrella” commences at 6 pm on Thursday 1 April.

### **Cr Isidro - Matters of public interest**

#### *March 2021*

- 24 Meeting Esk Showgrounds
- 24 Kilcoy District Progress Association AGM
- 25 Healthy Waterways, Fernvale
- 26 Esk Tennis Club Steering Committee
- 27 Esk Races
- 30 Beefed Up, Esk
- 30 Kilcoy Interagency meeting

#### *April 2021*

- 7 Somerset Dam and District Historic photo display

### **Cr Choat - Matters of public interest**

This past Monday 22 March saw world water day commemorated. In a country like Australia and in particular in rural communities like the Somerset residents are mindful of the importance of water to our way of life and prosperity. Whilst it is distressing to see the devastation this week’s rain event caused in many communities in Queensland and New South Wales, there are many communities celebrating the best rainfall in years.

The rains were welcome in the Somerset, however there has not been run-off to address the shortage in the Somerset-Wivenhoe catchment. The dams are still at record lows which will have a serious impact on domestic SEQ water supplies unless significant inflows are generated before the drier months.

Our local water co-operative is an example of an innovative approach to addressing water supply and providing water security and the economic stimulation it will create. In a week which has been all about water in many ways, we must strengthen our resolve to increase awareness on the benefits the availability of recycled water can have for the economy.

I look forward to the recognition of these matters through funding from the State and Commonwealth Governments which will see the water collaborative deliver much needed water security over the next couple of years.

### Declarable conflicts of interest - Cr Isidro and Cr Wendt

*Cr Isidro - Item 20 - Proposed water troughs - Esk Showgrounds cattle yards.*

The Chief Executive Officer stated that Cr Isidro had previously declared an interest in this matter at the Ordinary Council meeting of 9 December 2020, where it was resolved by Council that Cr Isidro would best perform her responsibility of serving the overall public interest of the whole of the Council area by participating in the discussion and voting on this matter.

*Cr Wendt - Item 32 - Quotation 1219 – Widening of Esk Crows Nest Road - CH3.985 to 4.704.*

The Chief Executive Officer stated that Cr Wendt had previously declared an interest in a similar matter at the Ordinary Council meeting of 9 December 2020, where it was resolved by Council that Cr Wendt would best perform his responsibility of serving the overall public interest of the whole of the Council area by participating in the discussion and voting on this matter. As the topic was of a similar nature and the declarable conflict of interest related to the same related party, Council was satisfied that the resolution from 9 December 2020 remained appropriate.

<b>Subject:</b>	<b>Application for Keeping more than maximum number of animals – 8 RP136556 - 03743-00000-000 - 65 O’Reilly’s Weir Road Patrick Estate</b>
<b>File Ref:</b>	<b>Licencing - local laws - Keeping of Animals</b>
<b>Action Officer:</b>	<b>RSO (Malcolm Clark)</b>

### Background/Summary

#### Application Details

Council received an application to keep up to five dogs from the occupier of 65 O’Reilly’s Weir Road, Patrick Estate. The premise is 8.893 hectares in land area and is in the Rural zone. The application relates to small and large breeds including one Jack Russell X Foxy, one Pug, one Pug X Chihuahua and two Bull Arab crosses.

Regulatory Services Officers conducted an inspection of the site with the property occupier on 27/07/2020 and noted the following:

- There is one dwelling located on the property.
- All dogs are microchipped and de-sexed.
- The small dogs have access to an area behind the house.
- The large dogs are housed in separate pens.
- The property fencing is constructed of weld mesh panel fencing and is in good condition and adequate to contain dogs at time of inspection.

#### Assessment Summary

#### Complaint History

Council has received one complaint regarding dogs and excess dogs kept at this property (CSR 1195305). The complainant did not return the barking dog log to Council. The barking dog complaint was finalised with no further action required. The keeping of excess dogs is pending the outcome this application.

### Submissions

In accordance with *Subordinate Local Law No 1.5 (Keeping of Animals) 2011*, written notification has been made to residents within a 100m radius from the premises where the dogs are proposed to be kept. During the submission period, Council did not receive submissions from persons who were in receipt of the notification.

### Local Law Assessment

The below table is an assessment of the application based on *Subordinate Local Law No 1.5 (Keeping of Animals) 2011, Schedule 1, number 4*.

<i>Criteria:</i>	<i>Compliance (Y/N)</i>
(1) Whether the premises on which the animal or animals can be effectively and comfortably kept on the premises.	Yes
Comments: Suitable enclosures given the size of the subject dogs.	
(2) Whether a residence exists on the premises.	Yes
Comments: There is a low set brick house on the premises.	
(3) Whether a proper enclosure is maintained on the premises in accordance with the requirements of <i>Local Law No. 2 (Animal Management) 2011</i> .	Yes
Comments: There are 3 enclosures on the premises and the fencing on each enclosure was deemed adequate at the time of inspection.	
(4) Whether the applicant for the approval or some other suitable person to supervise the animal or animals will be resident on the premises on which the animal or animals are to be kept.	Yes
Comments: The applicant and her husband and son reside on the property and can supervise the animals.	
(5) Whether the animal or animals will be properly supervised.	Yes
Comments: The applicant and her husband and son reside on the property and can supervise the animals.	
(6) If the application relates to the keeping of dogs or cats – whether the animals identified in the application are registered with the local government.	Yes
Comments: Two of the five dogs are currently registered with Somerset Regional Council.	
(7) If section 14 of the Animal Management Act applies to the applicant for the approval - whether the applicant has complied with the requirements of the section.	Yes
<p>14. <i>Owner must ensure cat or dog is implanted</i></p> <p>1) <i>A person who is or becomes an owner of a cat or dog that is not implanted with a PPID must ensure the cat or dog</i></p>	

<p><i>is implanted with a PPID before it is 12 weeks old unless the person has a reasonable excuse. Maximum penalty—20 penalty units.</i></p> <p><i>Note — A cat or dog that is more than 12 weeks old on the commencement of this section need not be implanted with a PPID unless it is supplied. See section 43Y.</i></p> <p>2) <i>It is a defence to a prosecution for an offence against subsection (1) for the defendant to prove—</i></p> <p>a) <i>here is a signed veterinary surgeon’s certificate for the cat or dog stating that implanting it with a PPID is likely to be a serious risk to the health of the cat or dog; or</i></p> <p>b) <i>for a dog, the ownership is to use it as—</i></p> <p style="padding-left: 40px;"><i>(i) a government entity dog; or</i></p> <p style="padding-left: 40px;"><i>(ii) a working dog; or</i></p> <p style="padding-left: 40px;"><i>(iii) another class of dog prescribed under a regulation.</i></p>	
Comments: All five dogs listed on the application are microchipped.	
(8) Whether the applicant is a suitable person to hold the approval.	Yes
Comments: Nothing adverse recorded.	
<p>(9) Whether the grant of the approval for the prescribed activity on the premises is likely to –</p> <p>a) cause nuisance, inconvenience or annoyance to occupiers of adjoining land; or</p> <p>b) affect the amenity of the surrounding area; or</p> <p>c) have a deleterious effect on the local environment or cause pollution or other environmental damage.</p>	No
Comments: <p>(a) Barking dog complaint received at Council, the complaint was unsubstantiated. No submission was received during the submission period.</p> <p>(b) rural setting nil effect on surrounding area;</p> <p>(c) nil effect.</p>	
<p>(10) If the application relates to the keeping of cats –</p> <p>a) whether the cats have been desexed; and</p> <p>b) whether the cats have been fitted with an approved microchip.</p>	N/A
Comments: N/A	
<p>(11) If the application relates to the keeping of an animal or animals on multi residential premises –</p> <p>a) whether the applicant - is entitled to make use of a common area;</p>	N/A



<p>and</p> <p>b) whether the applicant has exclusive possession and control of the whole or a part of the common area for the purpose of keeping the animal or animals; and</p> <p>c) whether the applicant has the written permission of the person or body which manages or controls the common area to use the common area, or a part of the common area, for the purpose of keeping the animal or animals.</p>	
Comments: N/A	
(12) Where the animal or animals are to be kept on premises other than multi residential premises and the applicant is not the owner of the premises - whether the applicant has the written permission of the owner of the premises to keep the animal or animals on the premises.	N/A
Comments: The applicant is the owner of the property.	
(13) Whether the applicant has been refused a similar type of approval by the local government or another local government.	N/A
Comments: First application submitted by the applicant, to the Somerset Regional Council.	
(14) If the application relates to the keeping of dogs on an allotment, the local government may only grant an approval if it is satisfied that no dog which is a regulated dog is kept on the allotment.	N/A
Comments: No regulated dogs apply to this application.	
(15) If the application relates to the keeping of up to 4 dogs over the age of 3 months on an allotment which is located outside a designated area and has an area of 10,000m <sup>2</sup> or more – whether the applicant for the approval is a current member of an approved entity.	N/A
Comments: N/A	
(16) If the application relates to the keeping of up to 6 dogs over the age of 3 months on an allotment which is located outside a designated area and has an area of 20,000m <sup>2</sup> or more – whether the applicant for the approval is an accredited breeder.	Yes, the allotment is 88,930m <sup>2</sup> . No, applicant is not an accredited breeder however do have a breeder exemption number.
Comments: Allotment size 8.893ha. The applicant has supplied a Breeder's Exemption Number (BEN) for each of the five dogs listed on the application – see Schedule 1 below.	

#### Attachments

1. Locality Plan
2. Photographs of the fencing/enclosure

**Recommendation**

THAT Council grant approval to keep more than the maximum number of dogs under *Local Law No 1 (Administration) 2011* and *Subordinate Local Law No 1.5 (Keeping of Animals) 2011* as the five (5) dogs subject to this application are de-sexed and the applicant has provided a Breeder Exemption Number (BEN) for each of the five dogs listed on the application.

1. On land described as Lot 8 on RP136556, situated at 65 O'Reilly's Weir Road Patrick Estate;
2. For dogs described in **Schedule 1** below; and
3. Subject to the conditions set out in **Schedule 2** below.

**Schedule 1**

Description of dogs:					
Name	Breed	Colour	Sex (M/F)	Desexed (Y/N)	Microchip No and Breeder's Exemption Number (BEN)
Millie	Jack Russell X Foxy	Tan and White	F	Y	982000148408186 BEN - 0008882352853
Sadie	Pug X Chihuahua	Fawn and White	F	Y	953010000884173 BEN - 0008887179169
Bubbles	Pug	Black and Tan	F	Y	985170002942454 BEN - 0008887257049
Storm	Bull Arab X	Red and White	F	Y	953010004360130 BEN - 0008887534288
Waffles	Bull Arab X	Tan and White	M	Y	953010004360134 BEN - 0008887870894

**Schedule 2**

No.	CONDITION
<b>1.0</b>	<b>LOCAL LAW</b>
1.1	The approval holder must take all reasonable steps to prevent the dogs from making a noise or disturbance that causes a nuisance or disturbance to the occupiers of other premises.
1.2	The approval holder must at all times maintain a proper enclosure in accordance with Schedule 8 of <i>Subordinate Local Law No. 2 (Animal Management 2011)</i> .
1.3	The approval holder must ensure that any enclosure in which the dogs are kept is properly drained and that run-off is kept off adjoining premises.
1.4	The approval holder must ensure that excreta, food scraps and other material that is, or is likely to become, offensive is collected daily and, if not immediately disposed of, is kept in a waste container of a kind approved by an authorised person.
1.5	The approval holder must ensure that any enclosure in which the dogs are kept is maintained in:

	(i) a clean and sanitary condition and disinfected regularly; and (ii) an aesthetically acceptable condition.
1.6	The approval is limited to the dogs identified in Schedule 1 of this approval.
1.7	The approval holder must be a current member of an approved entity. Upon expiry of the approved entity membership, the approval holder is to forward a copy of the renewed membership to Council.
1.8	The dogs identified in Schedule 1 of this approval must hold registration with Somerset Regional Council.
1.9	The approval holder must at all times comply with provisions of the <i>Animal Management (Cats and Dogs) Act 2008</i> .

**Resolution**

Moved – Cr Brieschke

Seconded – Cr Wendt

“THAT Council grant approval to keep more than the maximum number of dogs under *Local Law No 1 (Administration) 2011* and *Subordinate Local Law No 1.5 (Keeping of Animals) 2011* as the five (5) dogs subject to this application are de-sexed and the applicant has provided a Breeder Exemption Number (BEN) for each of the five dogs listed on the application.

1. On land described as Lot 8 on RP136556, situated at 65 O’Reilly’s Weir Road Patrick Estate;
2. For dogs described in **Schedule 1** below; and
3. Subject to the conditions set out in **Schedule 2** below.

**Schedule 1****Description of dogs:**

Name	Breed	Colour	Sex (M/F)	Desexed (Y/N)	Microchip No and Breeder’s Exemption Number (BEN)
Millie	Jack Russell X Foxy	Tan and White	F	Y	982000148408186 BEN - 0008882352853
Sadie	Pug X Chihuahua	Fawn and White	F	Y	953010000884173 BEN - 0008887179169
Bubbles	Pug	Black and Tan	F	Y	985170002942454 BEN - 0008887257049
Storm	Bull Arab X	Red and White	F	Y	953010004360130 BEN - 0008887534288
Waffles	Bull Arab X	Tan and White	M	Y	953010004360134 BEN - 0008887870894

**Schedule 2**

No	CONDITION
1.0	LOCAL LAW

1.1	The approval holder must take all reasonable steps to prevent the dogs from making a noise or disturbance that causes a nuisance or disturbance to the occupiers of other premises.
1.2	The approval holder must at all times maintain a proper enclosure in accordance with Schedule 8 of <i>Subordinate Local Law No. 2 (Animal Management 2011)</i> .
1.3	The approval holder must ensure that any enclosure in which the dogs are kept is properly drained and that run-off is kept off adjoining premises.
1.4	The approval holder must ensure that excreta, food scraps and other material that is, or is likely to become, offensive is collected daily and, if not immediately disposed of, is kept in a waste container of a kind approved by an authorised person.
1.5	The approval holder must ensure that any enclosure in which the dogs are kept is maintained in: <ul style="list-style-type: none"> <li>(i) a clean and sanitary condition and disinfected regularly; and</li> <li>(ii) an aesthetically acceptable condition.</li> </ul>
1.6	The approval is limited to the dogs identified in Schedule 1 of this approval.
1.7	The approval holder must be a current member of an approved entity. Upon expiry of the approved entity membership, the approval holder is to forward a copy of the renewed membership to Council.
1.8	The dogs identified in Schedule 1 of this approval must hold registration with Somerset Regional Council.
1.9	The approval holder must at all times comply with provisions of the <i>Animal Management (Cats and Dogs) Act 2008</i> .  <i>Carried</i>  <i>Vote - Unanimous</i>

<b>Subject:</b>	<b>Somerset Volunteer Bushfire Resilience and Recovery Activities project - SRC.0019.1920L.LRP</b>
<b>File Ref:</b>	<b>Environmental Management - Programs - Land Management and Conservation</b>
<b>Action Officer:</b>	<b>NRMO (Darren McPherson)</b>

### Background/Summary

In September 2020 Somerset Regional Council was invited to submit an expression of interest (EOI) to the Queensland Recovery Authority (QRA) for project initiatives that align with the Volunteer Bushfire Resilience and Recovery Activities in respect of the 2019 bushfires that impacted the Somerset Region.

A number of project EOI's were submitted in this second round funding opportunity, including a proposal for a "Green Army" styled deployment (akin to the former Federal Government Program) of community environmental teams across the Somerset Regional Council area. This proposal was developed in partnership with Conservation Volunteers Australia (CVA) who has experience facilitating the last deployment of Green Army in the Somerset region

prior to the retirement of this Federal funding program.

After a process of shortlisting and refinement, a final submission was sent to the QRA on 15 December 2020, with approval for this proposal (SRC.0019.1920L.LRP) awarded on 10 March 2021 – refer funding agreement **Attachment 1**.

The final submission entails the deployment of 3 Green Army teams across the project period (nominally teams of 7-8 personal), and associated on-ground works and delivery. This constitutes a total \$1.5 million project, with \$1.3 million granted funding through the QRA.

As per Section 235 of the *Local Government Regulation 2012*, a local government may enter into a medium-sized contractual arrangement or large-sized contractual arrangement without first inviting written quotes or tenders if:

- (a) *the local government resolves it is satisfied that there is only 1 supplier who is reasonably available; or*
- (b) *the local government resolves that, because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite quotes or tenders;*

Council consideration is required to appoint CVA under the requirements of Section 235 of the *Local Government Regulation 2012*, being the only organisation reasonably available to deliver the program requirements, within the timeframes required. More specifically:

- The current program timeframes are very compressed (Project delivery by June 2022), as this EOI was submitted in a 2<sup>nd</sup> round tranche proposal, and funding adjudication took considerably longer than anticipated. CVA are very familiar with the proposal through their partnering in the project proposal development process and have nominated a capacity to deliver accordingly.
- CVA have experience delivering a similar program in the local area (per the Federal Government Green Army Program), and in particular the nuances of recruiting locally (Somerset Community) for these type of programs, which is critical to project success.
- CVA entails the suite of skills aligned to this type of delivery, and is core to their organisation role. In the delivery of the Federal Government Green Army Program, CVA was the only stand-alone organisation in Queensland with the ability to deliver both specialised environmental advices, and an employment facilitation package (as required for this project design).

#### **Attachments**

Attachment 1 – Funding Agreement - Volunteer Bushfire Resilience and Recovery Activities SRC.0019.1920L.LRP

#### **Recommendation**

THAT Council resolves that it is satisfied that there is only one supplier reasonably available to deliver the Volunteer Bushfire Resilience and Recovery Activities project as outlined in funding agreement SRC.0019.1920L.LRP with Queensland Reconstruction Authority in the required timeframes and with suitable resources and experience being Australian Trust for Conservation Volunteers trading as Conservation Volunteers Australia and appoints Conservation Volunteers Australia in accordance with the project submission.

<b>Resolution</b>	Moved – Cr Whalley	Seconded – Cr Gaedtke
	<p>“THAT Council resolves that it is satisfied that there is only one supplier reasonably available to deliver the Volunteer Bushfire Resilience and Recovery Activities project as outlined in funding agreement SRC.0019.1920L.LRP with Queensland Reconstruction Authority in the required timeframes and with suitable resources and experience being Australian Trust for Conservation Volunteers trading as Conservation Volunteers Australia and appoints Conservation Volunteers Australia in accordance with the project submission.”</p>	
	<u>Carried</u>	
	<i>Vote - Unanimous</i>	

<b>Subject:</b>	<b>Development Application No 20220 - Application for a Development Permit for Reconfiguring a Lot by Subdivision (one lot into 18 lots plus balance lot and park).</b>
<b>File No:</b>	<b>DA20220</b>
<b>Action Officer:</b>	<b>SP-MO</b>
<b>Assessment No:</b>	<b>80589-50000-000</b>

## 1.0 APPLICATION SUMMARY

### Subject Land

Location	Kennedy Street, Winya
Real Property Description	Lot 21 SP315797
Combined site area:	23.68ha
Current land use	Vacant

### Somerset Region Planning Scheme Version Four

Zone	General Residential
Precinct	Park Residential

### ShapingSEQ

Land Use Category	Urban Footprint
-------------------	-----------------

### Application

Proposed Development	Reconfiguring a Lot (one lot into eighteen 18 lots plus balance lot and park).
Category of Assessment	Code
Applicant/s	United Development Corporation
Applicants contact details	C/- ONF Surveyors PO Box 896 KINGAROY QLD 4610 Email: <a href="mailto:admin@onfsurveyors.com.au">admin@onfsurveyors.com.au</a>
Date application received	28 January 2021
Date properly made	2 February 2021

### Referral Agencies

Not applicable

### Third Party Advice

Seqwater

### Public Notification

Public notification was not required.

## RECOMMENDED DECISION

Approve the Development Application No 20220 subject to the requirements and conditions contained in the Schedules and Attachments.

### 2.0 PROPOSAL

The applicant proposes to subdivide the site into eighteen lots of between 4,000m<sup>2</sup> and 4,262m<sup>2</sup> as Stage 2 of the Pine Tree Hill Estate. The application also includes a lot for park purposes as well as a balance lot for future stages of the estate. The subject site is currently identified as General residential zone and Park residential precinct by the Planning Scheme.

The applicant has not proposed further improvements, building works or additional land uses as part of the application. The proposed plan of subdivision is provided as Attachment 1.

An application to subdivide the site into 21 lots (DA19900) was received by Council in November 2020, however the application lapsed due to an oversight by the applicant with respect to referral of the application to the State Assessment and Referral Agency (SARA). The current application generally reflects the applicant's response to what had been referenced by Council in its information request for DA19900.

Details of the proposed Lots are as follows:

	Existing Area and Frontage	Proposed Lot	Proposed Area and Frontage
Lot 21	Lot 21 has an area of 23.68ha and road frontage to Kilcoy Murgon Road of approximately 200m and to Pine Tree Drive of approximately 25 metres	Lot 31	Proposed Lot 31 has an area of 4,001m <sup>2</sup> and road frontage to Pine Tree Drive of approximately 60 metres.
		Lot 32	Proposed Lot 32 has an area of 4,001m <sup>2</sup> and road frontage to Pine Tree Drive of approximately 32 metres.
		Lot 33	Proposed Lot 33 has an area of 4,004m <sup>2</sup> and road frontage to Pine Tree Drive of approximately 161 metres, Road D of approximately 93 metres, and Road E of approximately 30 metres.
		Lot 34	Proposed Lot 34 has an area of 4,001m <sup>2</sup> and road frontage to Road D of 70 metres.
		Lot 35	Proposed Lot 35 is a rear lot with an area of 4,038m <sup>2</sup> . This lot will be accessed via an easement over the access handle of Lot 36.
		Lot 36	Proposed Lot 36 is a rear lot with an area of 4,132m <sup>2</sup> and road frontage to Road D of approximately 8 metres.
		Lot 37	Proposed Lot 37 has an area of 4,000m <sup>2</sup> and road frontage to Road D of approximately 68 metres.
		Lot 38	Proposed Lot is a rear lot with an area of 4,045m <sup>2</sup> and road frontage to Road D of 5.5 metres.
		Lot 39	Proposed Lot 39 has an area of 4,007m <sup>2</sup> and road frontage to the constructed portion of Road D of approximately 53 metres, as well as 26 metres to the unconstructed portion of the proposed road reserve.

	Lot 40	Proposed Lot 40 has an area of 4,006m <sup>2</sup> and road frontage to the constructed portion of Road D of approximately 38 metres, as well as approximately 55.8 metres of frontage to the unconstructed portion of the proposed road reserve.
	Lot 41	Proposed Lot is a rear lot with an area of 4,262m <sup>2</sup> and road frontage to Road D of 5.5 metres.
	Lot 42	Proposed Lot 42 has an area of 4,007m <sup>2</sup> and road frontage to Road D of approximately 45 metres.
	Lot 43	Proposed Lot 43 has an area of 4,007m <sup>2</sup> and road frontage to Road D of approximately 47 metres.
	Lot 44	Proposed Lot 44 has an area of 4,004m <sup>2</sup> and road frontage to Road D of approximately 64 metres.
	Lot 45	Proposed Lot 45 has an area of 4,003m <sup>2</sup> and road frontage to Road D of approximately 100 metres and Road E of approximately 42.5 metres.
	Lot 46	Proposed Lot 46 has an area of 4,001m <sup>2</sup> and road frontage to Pine Tree Drive of approximately 53 metres.
	Lot 47	Proposed Lot 47 has an area of 4,030m <sup>2</sup> and road frontage to Pine Tree Drive of approximately 95.5 metres.
	Lot 48	Proposed Lot 48 has an area of 4,001m <sup>2</sup> and road frontage to Pine Tree Drive of approximately 37 metres and Road E of approximately 97 metres.
	Balance lot	Lot 21 has an area of 23.68ha and retains the existing road frontage to Kilcoy Murgon Road of approximately 200m. The frontage to Pine Tree Drive will be approximately 43 metres.

The proposed lots generally comply with the minimum lot sizes and dimensions stipulated by the Planning Scheme for lots created in the General residential zone and Park residential precinct.

The proposed development does not compromise opportunity to further reconfigure the balance of the site into smaller lots.

All proposed lots exceed 4,000m<sup>2</sup> however a number of these lots include the access handle in the calculation of the 4,000m<sup>2</sup> area. The development proposes four rear lots including some with reciprocal access handles. The developable area of a number of lots was reduced through the necessity for stormwater swale drains, cut and fill batters adjacent to the proposed streets.

### **Easements**

The development provides a sealed road / driveway to the front property boundary of the Kilcoy Homestead. The existing driveway between Kennedy Street and the Kilcoy Homestead bisects the subject site and is protected by an access easement (Easement A). It is proposed to extinguish the easement and provide access via the new sealed road.

An existing access easement (Easement K) is located at the southern boundary of the site to provide a cul-de-sac head for Stage 1 of the Pine Tree Estate. This easement will be extinguished when Stage 2 of the development is developed.



An existing stormwater easement (Easement H) is located along part of the southern boundary of the site. This easement encompasses a stormwater swale. It is proposed to retain this easement, as it redirects overland flows from the north away from the park residential lots in Stage 1B to the south.

An existing easement (Easement B) is located along the northern boundary of the site. This is designed to provide a development buffer to the Kilcoy Homestead. It is proposed to extinguish this easement. It is noted that future development within 25 metres of this boundary may be subject to a subsequent material change of use application for protection of heritage values.

The proposed plan of subdivision is provided at **Attachment 1**.

### **3.0 SITE DETAILS AND SURROUNDING LAND USES**

The subject site is an irregularly shaped lot, with frontage to Kilcoy-Murgon Road and Pine Tree Drive. Access to the stage is provided via Pine Tree Drive. The lot is located in the General residential zone and Park residential precinct.

The site adjoins the Kilcoy Homestead which is a Heritage listed property.

The area that is proposed to be developed as a part of Stage 2, slopes generally to the south and west toward Stage 1 of the estate and east toward Kilcoy Creek. The majority of the lot is cleared of vegetation, however there is a stand of Hoop Pine in proximity to the proposed extension of Pine Tree Drive and scattered vegetation on the eastern half of proposed Stage 2.

The lots to the south and east are generally in similar sized to the adjoining lots.

### **4.0 STATE ASSESSMENT**

The application is made under the provisions of the *Planning Act 2016*. As such, it is subject to the requirements of the Act, other relevant Acts, the *Planning Regulation 2017*, the State Planning Policy, and the *South-East Queensland Regional Plan 2017*, also known as *ShapingSEQ*.

#### **4.1 State Planning Policy**

Since the Somerset Region Planning Scheme came into effect, the State Planning Policy (SPP) 2017 has been updated. No changes affect the subject site.

#### **4.2 Vegetation Management Act 1999**

As per the State Government's Development Assessment Mapping System, the proposed development footprint does not contain regulated vegetation requiring further assessment or referral.

#### **4.3 Environmental Protection Act 1994**

The site is not listed on the Contaminated Land Register or the Environmental Management Register.

#### **4.4 ShapingSEQ**

*ShapingSEQ* has identified the site to be located within the Urban Footprint. The intent of the Urban Footprint is to identify "...land within which the region's urban development needs to 2041 can be accommodated in a way consistent with the goals, elements and strategies of *ShapingSEQ*". This proposal is consistent with this intent and enables future infill

development.

#### 4.5 **Planning Regulation 2017 – Schedule 12A (Walkable Neighbourhoods)**

On 28 September 2020, the *Planning Regulation 2017* was amended to include a mandatory assessment benchmark for residential subdivisions to improve walkability. The assessment benchmark applies to all land within the General residential zone and Emerging community zone where creating residential lots and providing new or extended roads. The provisions do not apply to land within the Rural residential zone.

The assessment benchmark contains five provisions, which can be summarised as:

- connectivity for pedestrians is provided through a grid-like street layout responding to the local landscape;
- block lengths are a maximum of 250 metres;
- footpaths are provided on at least one side of local neighbourhood roads and on both sides of main streets;
- at least one street tree is provided per 15 metres on each side of all streets;
- blocks are within 400 metres of a park or open space to the extent topography and other physical constraints reasonably permit.

It is clear from the explanatory material accompanying the new assessment benchmark that these provisions were not drafted for very low density residential areas (such as the Park residential precinct), given the Regulation specifically excludes development in the Rural residential zone. Notwithstanding, as the Park residential precinct is within the General residential zone, the development application must be assessed against this assessment benchmark.

Conditions have however been included regarding landscaping, including the provision of street trees.

The proposal does not comply with each of the five provisions as the park residential precinct is not intended to be a walkable, urbanised neighbourhood. The reconfiguration comprises a stage of a larger park residential estate. Two stages of the estate have already been developed. Despite the noncompliance with the assessment benchmark, the development application is recommended for approval for the reasons stated in section 9 of this report.

## 5.0 COUNCIL ASSESSMENT

An assessment against the relevant parts of the planning scheme is set out below.

### 5.1 Strategic Framework

The development is subject to code assessment, therefore the application does not require assessment against the Strategic Framework.

### 5.2 Code Compliance Summary

Applicable Code	Compliance with Overall Outcomes	Performance Outcomes
Reconfiguring a lot code	Yes	Alternative Solutions provided for PO10 and PO13.
Services, works and infrastructure code	Yes	Complies with the relevant Acceptable Outcomes
Transport, access and parking code	Yes	Alternative Solution provided for PO5.

Applicable Overlay Code	Compliance with Overall Outcomes	Performance Outcomes
Infrastructure overlay code	Yes	Complies with the relevant Acceptable Outcomes
Landslide hazard overlay code	Yes	Complies with the relevant Acceptable Outcomes

### Reconfiguring a lot code

<i>Performance outcome</i>	<i>Acceptable outcome</i>
<b>Movement network and access</b>	
<p><b>PO10</b> Access to existing or future public transport services is provided where practicable and reasonably necessary having regard to the location of the <i>site</i> and access to public transport.</p>	<p><b>AO10</b> All lots are located within 500 metres (radial distance) of an existing or potential public transport route.</p>
<p><b>Performance Outcome Assessment</b> The site is remote from existing public transport routes in a location intended to be developed as park residential allotments. It is therefore considered that access to public transport is not practicable in this circumstance.</p> <p>It is considered the proposal complies with the Assessment Benchmark.</p>	
<p><b>PO13</b> Rear <i>lot</i> access is appropriately managed to reduce vehicular conflict and provide legal access.</p>	<p><b>AO13.1</b> The minimum width of an access handle for rear lots is:</p> <p>(a) 6 metres for residential activities; and (b) 8 metres for other activities.</p> <p><b>AO13.2</b> The maximum length of an access handle for a rear allotment is 50 metres.</p>
<p><b>Performance Outcome Assessment</b> The proposal provides for an 8 metre wide access handle of approximately 55 metres to service proposed Lots 35 and 36. Additionally, the access handles to proposed Lots 38 and 41 are only 5.5 metres in width.</p> <p>These access arrangements are considered sufficient to ensure that vehicular conflicts are reduced and legal access is provided to all lots.</p>	

## 6.0 OTHER PLANNING CONSIDERATIONS

### 6.1 Trunk Infrastructure and Services

The following items of trunk infrastructure and services applicable to the proposed development are individually addressed below.

### 6.2 Water Supply

The subject land is located within an area serviced by a reticulated water supply network. Conditions have been included requiring the development to be connected to this network and provide connection certificates as part of the plan sealing process.

### 6.3 Effluent Disposal

The subject land is located outside Queensland Urban Utilities' Netserv Plan for reticulated sewer. As a result, wastewater generated on site requires on-site effluent disposal.

The lots are large enough to accommodate effluent disposal.

#### **6.4 Stormwater**

The lots generally drain toward the existing section of Pine Tree Drive and Kilcoy Creek. There is an existing detention basin to the southeast of Stage 2, at the eastern end of Stage 1. It is proposed to discharge some of the stormwater from this development into the detention basin.

This outcome has been accepted by Council's Operations section. Conditions have been recommended with respect to non-worsening of stormwater drainage or flows, conveyance of flows through the development for the upstream catchment, and erosion and sediment controls.

There is an associated infrastructure charge for development of this type in the Region.

#### **6.5 Infrastructure**

Existing infrastructure servicing the site will not be affected. A standard condition has been included to ensure that internal services do not extend across property boundaries.

#### **6.6 Infrastructure Charges**

Infrastructure Charges are applicable for development of this type under Council's current *Infrastructure Charges Resolution (No 1) 2020*.

#### **6.7 Transport network**

The proposed development is not considered to unreasonably burden local transport networks. There is an associated infrastructure charge for development of this type in the Region.

Access to each of the proposed park residential lots will be via Pine Tree Drive, or proposed Roads D or E, each of which forms a local function.

#### **6.8 Parks and Open Space**

The proposed development is not considered to have any adverse impacts upon the Parks and open space network. There is an associated infrastructure charge for development of this type in the Region.

#### **6.9 Environment**

The proposal will not lead to environmental degradation and as such there are no environmental considerations for the proposal.

#### **6.10 Heritage**

The site adjoins Kilcoy Homestead, which is included on the Queensland Heritage Register (ID 600638). The reconfiguring a lot application does not require assessment or referral under the *Planning Act 2016*.

However, future development on proposed Lots 41 – 45 and 48 will need to consider the heritage values of the adjoining site. Single storey dwelling houses, and other forms of development in circumstances, can occur without requiring approval from the State. An additional advice note has been included within the recommended conditions package advising the heritage values.

### **7.0 PUBLIC CONSULTATION**

The application is categorised as code assessable and therefore no public notification was

required in accordance with requirements of the *Planning Act 2016*.

## **8.0 STATE AGENCY REFERRALS**

The application was referred to the State Assessment and Referral Agency (SARA) due to the parent lot having frontage to Kilcoy Murgon Road which is a State-controlled road.

SARA responded on 19 February 2021, advising they had no requirements for the development.

## **9.0 CONCLUSION**

The proposed development is for a one into eighteen lot subdivision, plus park and balance lots. The development will create 4,000m<sup>2</sup> park residential lots and retain a balance lot that can be further reconfigured in the future. The site is within the General residential zone and Park residential precinct, the proposed lots comply with the minimum lot sizes and frontage width for park residential allotments.

The proposed development is considered to comply with the relevant local planning instruments, State Planning Policy and South East Queensland Regional Plan. However, the proposal does not comply with the assessment benchmark of the *Planning Regulation 2017*, Schedule 12A.

Despite the noncompliance with this assessment benchmark, the proposal is recommended for approval for the following reasons:

1. The proposal delivers a development outcome consistent with the local planning instrument's intent for the site;
2. The proposal provides for a layout and standard of infrastructure that is consistent with community expectations for development at this site;
3. The intent of the assessment benchmark (Schedule 12A) is to ensure that urban residential neighbourhoods have a layout and necessary infrastructure to support walkability. The proposal is for a park residential development, which is not contemplated by the assessment benchmark.
4. The assessment benchmark does not consider the unique situation of the Somerset Region Planning Scheme where park residential development is delivered outside of the rural residential zone.
5. Requiring the development to comply with the assessment benchmark may result in development conditions that could be considered unreasonable, having regard to the anticipated level of service expected for a park residential development.

Section 60(2) of the Act allows Council to approve a development application that does not comply with an assessment benchmark.

The proposed development will be conditioned to be carried out generally in accordance with the development conditions attached to the Decision Notice and supporting material in the Attachments.

## **10.0 ATTACHMENTS**

1. Stage 2 – Development Layout Plan, Drawing No 0760-P200 Rev C, prepared by

- Contour Engineering Consultants, dated 11 December 2020.
2. Stage 2 – Dimensioned Layout Plan, Drawing No. 0760-D200, prepared by Contour Engineering Consultants, dated 28 July 2020.
3. Draft Infrastructure Charges Notice

### RECOMMENDED DECISION

1. THAT Council approve the Development Application No 20220 for a Development Permit for Reconfiguration of a Lot by Subdivision (one lot into 18 lots plus balance lot and park) on land described as Lot 21 on SP315797 and situated at Kennedy Street, Winya, subject to the requirements and conditions contained in the Schedules and Attachments.
2. THAT the Council report for this application be published to the website as Council's Statement of Reasons in accordance with the s63(5) of the *Planning Act 2016*.

<b>SCHEDULE 1 – GENERAL CONDITIONS</b>		
<i>Assessment Manager</i>		
<b>No</b>	<b>Condition</b>	<b>Timing</b>
1.1	Carry out the development generally in accordance with the material contained in the development application, supporting documentation and the plan(s) listed below, except where amended by these conditions of approval. Stage 2 – Development Layout Plan, Drawing No 0760-P200 Rev C, prepared by Contour Engineering Consultants, dated 11 December 2020. Stage 2 – Dimensioned Layout Plan, Drawing No 0760-D200, prepared by Contour Engineering Consultants, dated 28 July 2020.	At all times.
1.2	Comply with the relevant provisions of the Somerset Region Planning Scheme, Planning Scheme Policies and Local Laws.	At all times.
1.3	A Licensed Surveyor must install new Survey Marks in their correct positions in accordance with the Survey Plan and the work must be certified in writing.	Prior to Council's endorsement of the Plan of subdivision.
1.4	The development must comply with all conditions of approval.	At all times.
1.5	Pay to Council any outstanding rates or charges or expenses that are a charge over the subject land levied by Council; and/or levied but not fully paid over the subject land.	Prior to Council's endorsement of the Plan of subdivision.
1.6	Pay to Council the applicable amount at the time of request for plan of subdivision endorsement for the issue of new valuations by the Department of Natural Resources, Mines and Energy. Currently, the amount is set at \$38 per allotment.	Prior to Council's endorsement of the Plan of subdivision.
1.7	All underground services (ie water, electricity, telecommunications) must be wholly contained within the lot it serves.	Prior to Council's endorsement of the Plan of subdivision.
1.8	Remove any services made redundant as a result of the	Prior to Council's

	development and reinstate the land.	endorsement of the Plan of subdivision.
<b>SCHEDULE 2 – ENGINEERING</b>		
<i>Assessment Manager</i>		
<b>No</b>	<b>Condition</b>	<b>Timing</b>
2.1	Make an Operational Work application to Council and pay the required fees where an application involves earthworks, erosion and sediment control, roadworks, car parks, landscaping, clearing and stormwater drainage required as stated in the following conditions.	Prior to the commencement of Operational Work
2.2	All works are to be designed and constructed in accordance with the requirements of the <i>Somerset Regional Council Design Standards</i> .	At all times
2.3	Bear the costs of works carried out to Council and utility services infrastructure and assets, including any alterations and repairs resulting from compliance with these conditions.	Prior to Council's endorsement of the Plan of subdivision.
2.4	It is required that the design and construction of civil components of the Operational Work are to be certified by a Registered Professional Engineer Queensland (RPEQ), including: <ul style="list-style-type: none"> <li>Plans and specifications must be prepared and certified with the Operational Work application.</li> <li>Certification that the works have been undertaken in accordance with the approved plans, specifications and to Council's requirements.</li> </ul>	Prior to Council's endorsement of the Plan of subdivision.
<b>OPEN SPACE/PARK/LANDSCAPING</b>		
2.5	Dedicate all land shown as park on the proposal plan of subdivision as Public Use Land - Park.  The Land is to be dedicated at no cost to Council. The proponent in a form satisfactory to Council's Solicitor shall prepare all documentation.	Prior to Council's endorsement of the Plan of subdivision.
<b>GENERAL SERVICES</b>		
2.6	Connect the development to a reticulated water supply, underground electricity supply, and telecommunications utilities in accordance with acceptable standards of the relevant regulatory authority so that it is available to each allotment.	Prior to Council's endorsement of the Plan of subdivision.
2.7	The applicant must provide written evidence (e.g. connection certificate) from each particular service provider stating either that each lot has been connected to applicable service, is available at a standard connection, or has a current supply agreement.	Prior to Council's endorsement of the Plan of subdivision.
Advice: Electricity / telecommunication / water supply / sewer		

	drawings must be co-ordinated with the civil engineering design details, to ensure that service clashes are avoided.	
	<b>EARTHWORKS</b>	
2.8	Any filling below the 1% Average Exceedance Probability (AEP) or Q100 flood event will be in accordance with an approved flood study.	Prior to the commencement of works.
2.9	All earthworks to be constructed in accordance with AS3798. Fill material is to be placed, compacted, and tested by a suitably qualified inspection and testing organization.	At all times.
2.10	Contaminated material must not be used as fill on the site. Any filling must be undertaken using inert materials only.	At all times.
2.11	Any fill, cut and other stored material must be contained within properties comprising the development application. Fill cannot be placed on adjacent properties without providing Council with written permission from the respective property owner(s).	At all times.
	<b>ROADWORKS</b>	
2.12	Install all traffic signs and line markings in accordance with <i>Manual of Uniform Traffic Control Devices</i>	Prior to Council's endorsement of the Plan of subdivision.
2.13	Road reserve and carriageway widths to be in accordance with the <i>Somerset Regional Council Design Standards</i> .	At all times.
2.14	All works on or adjacent to roadways must be adequately signed in accordance with the " <i>Manual for Uniform Traffic Control Devices – Part 3, Works on Roads</i> ". Any Road or lane closure must be applied for in writing to Council, and all conditions of that approval complied with during construction of the works.	Prior to commencement of and during construction of works.
2.15	Provide 6m x 3 chord truncations on property boundaries at all road intersections.  Remove all improvements and obstructions from the area of the corner truncation(s) and area of dedicated road.	Prior to Council's endorsement of the Plan of subdivision.
2.16	Provide a sealed vehicle turn around area with a minimum 9m radius at the end of any terminating roads that are to be constructed as part of a future stage of development.	Prior to Council's endorsement of the Plan of subdivision.
2.17	Provide verge and access in accordance with <i>Somerset Regional Council Design Standards</i> .	As part of Operational Works.
	<b>STREET NAMES</b>	
2.18	Submit a list of road names for all new roads, along with the reasons for selecting such names, for the road names to be considered and approved by Council.	Prior to Council's endorsement of the Plan of subdivision.



	The proponent is responsible for the cost of road signs and installation. Street nameplates are to comply with Council's standards.	
	<b>KERB AND CHANNEL</b>	
2.19	Dedicate, design and construct road segments as illustrated on the approved plans, with concrete kerb and channel (including drainage and associated works) in accordance with <i>Somerset Regional Council Development Standards</i> .	As part of Operational Works
	<b>STREET LIGHTING</b>	
2.20	In the Park Residential Precinct install street lights in accordance with AS1158 – <i>Code of Practices for Public Lighting</i> as follows: <ul style="list-style-type: none"> <li>• road intersections;</li> <li>• end of cul-de-sacs; and</li> <li>• bends in roads.</li> </ul> Install all street lighting on the same side as footpaths, where applicable.  Obtain certification of street lighting installation by a Registered Professional Engineer Queensland (RPEQ).	Prior to Council's endorsement of the Plan of subdivision.
	<b>VEHICLE ACCESS</b>	
2.21	All vehicular access for new allotments shall provide convenient and safe access and egress from the site in accordance with <i>Somerset Regional Council Design Standards</i> .	Prior to Council's endorsement of the Plan of subdivision.
2.22	The landowner is responsible for construction and maintenance of vehicular access for the property, from the road carriageway to property boundary in accordance with Council's Policy and Standards. Approval is to be sought from Council and the landowner must advise all potential purchasers accordingly.	At all times.
2.23	Construct a minimum 3 metre wide sealed driveway for the full length of each access handle to proposed Lots 38 and 41 in accordance with Council standard. The access handles are to be a minimum 5.5 metre width.	As part of Operational Works.
2.24	Construct a minimum 5.5 metre wide sealed driveway for the full length of access handle to proposed Lots 35 and 36 in accordance with Council standard. The access handles are to be a minimum 8 metre width.	As part of Operational Works.
2.25	The Applicant is to construct a vehicle access for the land shown as park in accordance with Council's standard drawing.	As part of Operational Works.
2.26	The Applicant is to construct a gate and bollards to restrict vehicle access to the land shown as park.	As part of Operational Works.

	<b>EASEMENTS</b>	
2.27	Dedicate private land subject to flooding during a 1% Average Exceedance Probability (AEP) or Q100 flood event as an easement for drainage purposes. The easement is to be dedicated at no cost to Council. The proponent in a form satisfactory to Council's Solicitor shall prepare all documentation.	Prior to Council's endorsement of the Plan of subdivision.
2.28	<p>Provide an easement over stormwater and inter-allotment drainage located within private property.</p> <p>The easement widths may vary but must extend to include top of batters of open drains and/or flood paths and provide suitable means of access for machinery around headwalls and steep batters to enable maintenance operations to occur without encroachment onto private property and are to be in accordance with Queensland Urban Drainage Manual (QUDM). The easement is to be dedicated at no cost to Council</p> <p>All easement documentation shall be prepared by the proponent in a form satisfactory to Council's Solicitor.</p> <p><i>Note: Easements required for the discharge of stormwater over adjacent properties must be agreed to in writing by the owner of the property.</i></p>	Prior to Council's endorsement of the Plan of subdivision.
	<b>STORMWATER</b>	
2.29	Stormwater Drainage shall be constructed in general accordance with Contour Consulting Engineers, Stormwater Management Plan, and dated 17 December 2020.	As part of Operational Works.
2.30	Stormwater Drainage and flows are to have a no worsening effect on adjoining, upstream, or downstream landholders.	At all times.
2.31	Design and construction of all stormwater drainage works must comply with the relevant section/s of the Queensland Urban Drainage Manual (QUDM) and the <i>Somerset Regional Council Design Standards</i> .	As part of Operational Works.
2.32	Convey stormwater flows through the development from the upstream catchment.	As part of Operational Works.
2.33	Fill, compact and grade all low lying land being subdivided to ensure each allotment is drained adequately by gravitation to the drainage system within the proposed development.	Prior to Council's endorsement of the Plan of subdivision.
	<b>EROSION AND SEDIMENT CONTROL</b>	
2.34	Erosion and sedimentation controls shall be implemented, as necessary, and shall be maintained to Council's satisfaction at all times during the course of the project. Should Council determine that proposed controls are ineffective or a	At all times.

	<p>downstream drainage system has become silted, the developer will:</p> <ul style="list-style-type: none"> <li>• Be required to install additional measures.</li> <li>• Be responsible for the restoration work.</li> </ul> <p>Should the developer fail to complete the works determined by Council within the specified time, the Council will complete the work and recover all costs from the developer associated with the work.</p>	
2.35	Measures shall be applied to prevent site vehicles tracking sediment and other pollutants onto adjoining streets during the course of the project, and to prevent dust nuisance.	At all times.
2.36	Prepare an Erosion and Sediment Control Plan designed by a Registered Professional Engineer Queensland (RPEQ). Implement all relevant sediment and erosion control measures and temporary fencing as identified on the approved engineering drawings as part of the operational works. All sediment control devices and sediment collection points shall be regularly monitored, sediment removed as necessary and devices maintained responsibly during construction and maintenance period of the development works.	As part of the lodgement of the Operational Works application.
2.37	All wastes to be managed in accordance with the relevant legislation and regulations with regulated waste to be disposed of at a licensed facility and general solid waste to be disposed of at approved landfill sites with the contractor covering all costs incurred for the receipt and management of the waste.	At all times.
2.38	<p>Where vegetation is removed, the vegetation waste shall be disposed of by:</p> <ul style="list-style-type: none"> <li>i) Milling;</li> <li>ii) Chipping and/or mulching</li> <li>iii) Disposal at an approved waste disposal facility.</li> </ul> <p>No incineration of vegetation or waste will be permitted at the site. Waste other than vegetation waste, generated as a result of the operations shall be disposed of to an approved disposal facility.</p>	At all times.
2.39	All declared weeds and pests are to be removed from the subject land and kept clear of such nuisance varieties during the course of operations.	At all times.
2.40	Apart from declared weeds and pests, areas with trees, shrubs and landscaping currently existing on the subject land must be retained where possible and action taken to minimize disturbance during construction work.	As part of Operational Works.
<b>LANDSCAPING</b>		

2.41	The development site must be landscaped. The works must be undertaken in accordance with an operational works approval.	As part of Operational works for Landscaping Works.
2.42	<p>The developer must submit to Council for endorsement, a Landscape Plan for all landscaping associated with the development. The plan must be prepared by a suitably qualified and experienced Landscape Architect, horticulturist, or other person experienced in landscape design and construction. The Landscape Plan must address the performance criteria listed below:</p> <ul style="list-style-type: none"> <li>• Comply with the <i>Somerset Development Manual</i>.</li> <li>• To enhance the appearance of the development internally and externally.</li> <li>• To make a positive contribution to the streetscape, including street trees as per Council's SC6.5.6 Landscaping Environmental Design Standards;</li> <li>• To contribute to an environment by providing shade to reduce glare, heat absorption and radiation;</li> <li>• To ensure common areas are useable;</li> <li>• To provide long term erosion protection;</li> <li>• To integrate with existing vegetation and other natural features of the site and adjoining lands; and</li> <li>• To provide adequate vehicle sightlines and road safety.</li> </ul> <p>The Landscape Plan must also detail:</p> <ul style="list-style-type: none"> <li>• The typical species to be planted, consisting mainly of drought-tolerant species suitable to their individual location on site;</li> <li>• The number and size of plants;</li> <li>• The typical planting detail including preparation, backfill, staking and mulching.</li> <li>• The developer must prepare and landscape the site in accordance with the approved Landscape Plan, or as otherwise approved in writing by the Planning Manager. Any amendments approved by the Planning Manager are taken to be a part of the approved Landscape Plan.</li> <li>• All declared weeds and pests must be removed from the subject land and the subject land kept clear of such nuisance varieties at all times during the course of development works and any ensuing defects liability period.</li> <li>• Apart from declared weeds and pests, trees, shrubs and landscaped areas currently existing on the subject land must be retained where possible and action taken to minimise disturbance during construction work.</li> <li>• Landscape areas must be maintained, and the site must remain in a clean and tidy state at all times.</li> </ul>	Prior to Council's endorsement of the Plan of subdivision.
2.43	The developer is to prepare and landscape the site in	Prior to Council's

	accordance with the approved Landscape Plan, or as otherwise approved by Council. Any amendments approved by Council are taken to be a part of the approved Landscape Plan.	endorsement of the Plan of subdivision.
<b>SCHEDULE 3 – ENVIRONMENTAL</b>		
<i>Assessment Manager</i>		
3.1	All solid, semi-solid and liquid waste generated from the construction and occupation of this approved development must be collected and disposed of by Council's contractor or other Council approved waste collector unless otherwise approved by Council.	At all times.
3.2	All construction / demolition or other waste is to be removed from the site and deposited at an approved waste disposal facility in a manner acceptable to Somerset Regional Council unless otherwise authorised by Council.	During construction phase.
3.3	The holder of this development approval must not: <ul style="list-style-type: none"> <li>• Burn or bury waste generated in association with this development approval at or on the development site; nor</li> <li>• Allow waste generated in association with this development approval to burn or be burnt or buried at or on the development site; nor</li> <li>• Stockpile any waste on the development site.</li> </ul>	At all times.
3.4	The holder of this development approval must not: <ul style="list-style-type: none"> <li>• Release stormwater runoff into a roadside gutter / swale, stormwater drain or water that results in a build-up of sand, silt or mud in the gutter, drain or water; or</li> <li>• Deposit sand, silt or mud in a roadside gutter, stormwater drain or water; or in a place where it could reasonably be expected to move or be washed into a roadside gutter / swale, stormwater drain or water and result in a build-up of sand, silt or mud in the gutter, drain or water.</li> </ul>	During construction phase.
<b>SCHEDULE 4 – ADVICE</b>		
<i>Assessment Manager</i>		
This approval has effect in accordance with the provisions of section 71 of the <i>Planning Act 2016</i> . [A copy of section 71 will be enclosed with the Decision Notice].		
Currency Period - Pursuant to section 85 of the <i>Planning Act 2016</i> the approval will lapse if the plan of development is not provided to the local government within the 'currency period' – being four (4) years starting the day the approval takes effect.		
This approval requires Council to approve a plan of subdivision before the plan can be registered or otherwise recorded, pursuant to Part 9, Section 69 of the <i>Planning Regulation 2017</i> .		

<p>The applicant may make representations (change representations) about a matter in this development application within the applicant's appeal period under the process established in chapter 3, part 5, subdivision 1 of the <i>Planning Act 2016</i>.</p>
<p>The <i>Planning Act 2016</i> provides for a person to make a change to this development application outside the applicant's appeal period, following the process outlined in chapter 3, part 5, subdivision 2 of the Act.</p>
<p>The form <i>Application to Approval Plan of Subdivision [version 1.0 effective 3 July 2017]</i> must be completed by the person requesting development assessment of this conditional approval. The form must be submitted to Council and must be accompanied by the relevant fees, and a compliance summary of development conditions. If there is insufficient space on the form, the person must attach extra pages outlining compliance.</p>
<p>Landowners are responsible for the construction and maintenance of any vehicular access for the property, from the road carriageway to property boundary in accordance with Council's standards. Approval is to be sought from Council and the landowner must advise all potential purchasers accordingly.</p>
<p>The Plan of Subdivision will not be released until all works are completed to Council's satisfaction or uncompleted works are suitably bonded.</p>
<p>Pay to Council any outstanding rates or charges or expenses that are a charge over the subject land levied by Council; and/or levied but not fully paid over the subject land.</p>
<p>Any further developments of the site may require further approvals.</p>
<p>Proposed Lots 41 – 45 and 48 adjoin a Queensland Heritage Place (Kilcoy Homestead). Future development will need to consider the requirements of the <i>Planning Regulation 2017</i> (Schedule 10 Part 8).</p>
<p>Comply with the relevant provisions of the Somerset Region Planning Scheme, Planning Scheme Policies and Local Laws.</p>
<p>All works shall be carried out in accordance with the <i>Workplace, Health and Safety Act (as amended)</i> and the <i>Workplace Health and Safety Regulation (as amended)</i>.</p>
<p>All Operational Work is to comply with relevant codes for design and construction.</p>
<p>Construction hours are 6:30 am to 6:30 pm Monday to Saturday, with no work to be undertaken on Sundays or public holidays. Noise levels from construction work shall at all times comply with the requirements of the <i>Environmental Protection Act 1994</i>.</p>
<p>Biosecurity Queensland should be notified on 13 25 23 of proposed development(s) occurring in the Fire Ant Restricted Area before earthworks commence. It should be noted that works involving movements of soil associated with earthworks may be subject to movement controls and failure to obtain necessary approvals from Biosecurity Queensland is an offence.</p> <p>It is a legal obligation to report any sighting or suspicion of fire ants within 24 hours to Biosecurity Queensland on 13 25 23.</p> <p>The Fire Ant Restricted Area as well as general information can be viewed on the DAF website <a href="http://www.daf.qld.gov.au/fireants">www.daf.qld.gov.au/fireants</a></p>

The Plan of Subdivision will not be released until all works are completed to Council's satisfaction or uncompleted works are suitably bonded.
The Applicant has the Right of Appeal to the Planning & Environment Court regarding the conditions of this approval.
Should the Applicant notify Council in writing that the conditions of approval are accepted without dispute and that the right of appeal to the Court will not be exercised, the Decision Notice may be taken to be the development permit.

**Attachments for the Decision Notice include:**

1. Stage 2 – Development Layout Plan, Drawing No. 0760-P200 Rev C, prepared by Contour Engineering Consultants, dated 11 December 2020.
2. Stage 2 – Dimensioned Layout Plan, Drawing No. 0760-D200, prepared by Contour Engineering Consultants, dated 28 July 2020.
3. Stormwater Management Plan, Reference 0760-SWMP02(B), prepared by Contour Consulting Engineers, dated 17 December 2020.
4. State Assessment and Referral Agency Response.

<b>Resolution</b>	Moved – Cr Choat	Seconded – Cr Wendt
	<p>“1. THAT Council approve the Development Application No 20220 for a Development Permit for Reconfiguration of a Lot by Subdivision (one lot into 18 lots plus balance lot and park) on land described as Lot 21 on SP315797 and situated at Kennedy Street, Winya, subject to the requirements and conditions contained in the Schedules and Attachments.</p> <p>2. THAT the Council report for this application be published to the website as Council's Statement of Reasons in accordance with the s63(5) of the <i>Planning Act 2016</i>.</p>	

**SCHEDULE 1 – GENERAL CONDITIONS**

*Assessment Manager*

No	Condition	Timing
1.1	Carry out the development generally in accordance with the material contained in the development application, supporting documentation and the plan(s) listed below, except where amended by these conditions of approval. Stage 2 – Development Layout Plan, Drawing No. 0760-P200 Rev C, prepared by Contour Engineering Consultants, dated 11 December 2020. Stage 2 – Dimensioned Layout Plan, Drawing No. 0760-D200, prepared by Contour Engineering Consultants, dated 28 July 2020.	At all times.
1.2	Comply with the relevant provisions of the Somerset Region Planning Scheme, Planning Scheme Policies and Local Laws.	At all times.
1.3	A Licensed Surveyor must install new Survey Marks in their correct positions in accordance with the Survey Plan and the work must be certified in writing.	Prior to Council's endorsement of the Plan of subdivision.

1.4	The development must comply with all conditions of approval.	At all times.
1.5	Pay to Council any outstanding rates or charges or expenses that are a charge over the subject land levied by Council; and/or levied but not fully paid over the subject land.	Prior to Council's endorsement of the Plan of subdivision.
1.6	Pay to Council the applicable amount at the time of request for plan of subdivision endorsement for the issue of new valuations by the Department of Natural Resources, Mines and Energy. Currently, the amount is set at \$38 per allotment.	Prior to Council's endorsement of the Plan of subdivision.
1.7	All underground services (i.e. water, electricity, telecommunications) must be wholly contained within the lot it serves.	Prior to Council's endorsement of the Plan of subdivision.
1.8	Remove any services made redundant as a result of the development and reinstate the land.	Prior to Council's endorsement of the Plan of subdivision.
<b>SCHEDULE 2 – ENGINEERING</b>		
<i>Assessment Manager</i>		
<b>No</b>	<b>Condition</b>	<b>Timing</b>
2.1	Make an Operational Work application to Council and pay the required fees where an application involves earthworks, erosion and sediment control, roadworks, car parks, landscaping, clearing and stormwater drainage required as stated in the following conditions.	Prior to the commencement of Operational Work
2.2	All works are to be designed and constructed in accordance with the requirements of the <i>Somerset Regional Council Design Standards</i> .	At all times
2.3	Bear the costs of works carried out to Council and utility services infrastructure and assets, including any alterations and repairs resulting from compliance with these conditions.	Prior to Council's endorsement of the Plan of subdivision.
2.4	It is required that the design and construction of civil components of the Operational Work are to be certified by a Registered Professional Engineer Queensland (RPEQ), including: <ul style="list-style-type: none"> <li>• Plans and specifications must be prepared and certified with the Operational Work application.</li> <li>• Certification that the works have been undertaken in accordance with the approved plans, specifications and to Council's requirements.</li> </ul>	Prior to Council's endorsement of the Plan of subdivision.
<b>OPEN SPACE / PARK / LANDSCAPING</b>		
2.5	Dedicate all land shown as park on the proposal plan of subdivision as Public Use Land - Park.  The Land is to be dedicated at no cost to Council. The proponent in a form satisfactory to Council's Solicitor shall	Prior to Council's endorsement of the Plan of subdivision.



	prepare all documentation.	
	<b>GENERAL SERVICES</b>	
2.6	Connect the development to a reticulated water supply, underground electricity supply, and telecommunications utilities in accordance with acceptable standards of the relevant regulatory authority so that it is available to each allotment.	Prior to Council's endorsement of the Plan of subdivision.
2.7	The applicant must provide written evidence (e.g. connection certificate) from each particular service provider stating either that each lot has been connected to applicable service, is available at a standard connection, or has a current supply agreement.	Prior to Council's endorsement of the Plan of subdivision.
	Advice: Electricity / telecommunication / water supply / sewer drawings must be co-ordinated with the civil engineering design details, to ensure that service clashes are avoided.	
	<b>EARTHWORKS</b>	
2.8	Any filling below the 1% Average Exceedance Probability (AEP) or Q100 flood event will be in accordance with an approved flood study.	Prior to the commencement of works.
2.9	All earthworks to be constructed in accordance with AS3798. Fill material is to be placed, compacted, and tested by a suitably qualified inspection and testing organization.	At all times.
2.10	Contaminated material must not be used as fill on the site. Any filling must be undertaken using inert materials only.	At all times.
2.11	Any fill, cut and other stored material must be contained within properties comprising the development application. Fill cannot be placed on adjacent properties without providing Council with written permission from the respective property owner(s).	At all times.
	<b>ROADWORKS</b>	
2.12	Install all traffic signs and line markings in accordance with <i>Manual of Uniform Traffic Control Devices</i>	Prior to Council's endorsement of the Plan of subdivision.
2.13	Road reserve and carriageway widths to be in accordance with the <i>Somerset Regional Council Design Standards</i> .	At all times.
2.14	All works on or adjacent to roadways must be adequately signed in accordance with the " <i>Manual for Uniform Traffic Control Devices – Part 3, Works on Roads</i> ". Any Road or lane closure must be applied for in writing to Council, and all conditions of that approval complied with during construction of the works.	Prior to commencement of and during construction of works.
2.15	Provide 6m x 3 chord truncations on property boundaries at all road intersections.	Prior to Council's endorsement of the Plan of subdivision.

	Remove all improvements and obstructions from the area of the corner truncation(s) and area of dedicated road.	
2.16	Provide a sealed vehicle turn around area with a minimum 9m radius at the end of any terminating roads that are to be constructed as part of a future stage of development.	Prior to Council's endorsement of the Plan of subdivision.
2.17	Provide verge and access in accordance with <i>Somerset Regional Council Design Standards</i> .	As part of Operational Works.
	<b>STREET NAMES</b>	
2.18	Submit a list of road names for all new roads, along with the reasons for selecting such names, for the road names to be considered and approved by Council.  The proponent is responsible for the cost of road signs and installation. Street nameplates are to comply with Council's standards.	Prior to Council's endorsement of the Plan of subdivision.
	<b>KERB AND CHANNEL</b>	
2.19	Dedicate, design and construct road segments as illustrated on the approved plans, with concrete kerb and channel (including drainage and associated works) in accordance with <i>Somerset Regional Council Development Standards</i> .	As part of Operational Works
	<b>STREET LIGHTING</b>	
2.20	In the Park Residential Precinct install street lights in accordance with AS1158 – <i>Code of Practices for Public Lighting</i> as follows:  <ul style="list-style-type: none"> <li>• road intersections;</li> <li>• end of cul-de-sacs; and</li> <li>• bends in roads.</li> </ul> <p>Install all street lighting on the same side as footpaths, where applicable.</p> <p>Obtain certification of street lighting installation by a Registered Professional Engineer Queensland (RPEQ).</p>	Prior to Council's endorsement of the Plan of subdivision.
	<b>VEHICLE ACCESS</b>	
2.21	All vehicular access for new allotments shall provide convenient and safe access and egress from the site in accordance with <i>Somerset Regional Council Design Standards</i> .	Prior to Council's endorsement of the Plan of subdivision.
2.22	The landowner is responsible for construction and maintenance of vehicular access for the property, from the road carriageway to property boundary in accordance with Council's Policy and Standards. Approval is to be sought from Council and the landowner must advise all potential purchasers accordingly.	At all times.
2.23	Construct a minimum 3 metre wide sealed driveway for the full length of each access handle to proposed Lots 38 and 41 in	As part of Operational Works.

	accordance with Council standard. The access handles are to be a minimum 5.5 metre width.	
2.24	Construct a minimum 5.5 metre wide sealed driveway for the full length of access handle to proposed Lots 35 and 36 in accordance with Council standard. The access handles are to be a minimum 8 metre width.	As part of Operational Works.
2.25	The Applicant is to construct a vehicle access for the land shown as park in accordance with Council's standard drawing.	As part of Operational Works.
2.26	The Applicant is to construct a gate and bollards to restrict vehicle access to the land shown as park.	As part of Operational Works.
	<b>EASEMENTS</b>	
2.27	Dedicate private land subject to flooding during a 1% Average Exceedance Probability (AEP) or Q100 flood event as an easement for drainage purposes. The easement is to be dedicated at no cost to Council. The proponent in a form satisfactory to Council's Solicitor shall prepare all documentation.	Prior to Council's endorsement of the Plan of subdivision.
2.28	<p>Provide an easement over stormwater and inter-allotment drainage located within private property.</p> <p>The easement widths may vary but must extend to include top of batters of open drains and/or flood paths and provide suitable means of access for machinery around headwalls and steep batters to enable maintenance operations to occur without encroachment onto private property and are to be in accordance with Queensland Urban Drainage Manual (QUDM). The easement is to be dedicated at no cost to Council</p> <p>All easement documentation shall be prepared by the proponent in a form satisfactory to Council's Solicitor.</p> <p><i>Note: Easements required for the discharge of stormwater over adjacent properties must be agreed to in writing by the owner of the property.</i></p>	Prior to Council's endorsement of the Plan of subdivision.
	<b>STORMWATER</b>	
2.29	Stormwater Drainage shall be constructed in general accordance with Contour Consulting Engineers, Stormwater Management Plan, and dated 17 December 2020.	As part of Operational Works.
2.30	Stormwater Drainage and flows are to have a no worsening effect on adjoining, upstream, or downstream landholders.	At all times.
2.31	Design and construction of all stormwater drainage works must comply with the relevant section/s of the Queensland Urban Drainage Manual (QUDM) and the <i>Somerset Regional Council Design Standards</i> .	As part of Operational Works.

2.32	Convey stormwater flows through the development from the upstream catchment.	As part of Operational Works.
2.33	Fill, compact and grade all low lying land being subdivided to ensure each allotment is drained adequately by gravitation to the drainage system within the proposed development.	Prior to Council's endorsement of the Plan of subdivision.
<b>EROSION AND SEDIMENT CONTROL</b>		
2.34	<p>Erosion and sedimentation controls shall be implemented, as necessary, and shall be maintained to Council's satisfaction at all times during the course of the project. Should Council determine that proposed controls are ineffective or a downstream drainage system has become silted, the developer will:</p> <ul style="list-style-type: none"> <li>• Be required to install additional measures.</li> <li>• Be responsible for the restoration work.</li> </ul> <p>Should the developer fail to complete the works determined by Council within the specified time, the Council will complete the work and recover all costs from the developer associated with the work.</p>	At all times.
2.35	Measures shall be applied to prevent site vehicles tracking sediment and other pollutants onto adjoining streets during the course of the project, and to prevent dust nuisance.	At all times.
2.36	Prepare an Erosion and Sediment Control Plan designed by a Registered Professional Engineer Queensland (RPEQ). Implement all relevant sediment and erosion control measures and temporary fencing as identified on the approved engineering drawings as part of the operational works. All sediment control devices and sediment collection points shall be regularly monitored, sediment removed as necessary and devices maintained responsibly during construction and maintenance period of the development works.	As part of the lodgement of the Operational Works application.
2.37	All wastes to be managed in accordance with the relevant legislation and regulations with regulated waste to be disposed of at a licensed facility and general solid waste to be disposed of at approved landfill sites with the contractor covering all costs incurred for the receipt and management of the waste.	At all times.
2.38	<p>Where vegetation is removed, the vegetation waste shall be disposed of by:</p> <ul style="list-style-type: none"> <li>i) Milling;</li> <li>ii) Chipping and/or mulching</li> <li>iii) Disposal at an approved waste disposal facility.</li> </ul> <p>No incineration of vegetation or waste will be permitted at the site. Waste other than vegetation waste, generated as a result of the operations shall be disposed of to an approved disposal facility.</p>	At all times.

2.39	All declared weeds and pests are to be removed from the subject land and kept clear of such nuisance varieties during the course of operations.	At all times.
2.40	Apart from declared weeds and pests, areas with trees, shrubs and landscaping currently existing on the subject land must be retained where possible and action taken to minimize disturbance during construction work.	As part of Operational Works.
<b>LANDSCAPING</b>		
2.41	The development site must be landscaped. The works must be undertaken in accordance with an operational works approval.	As part of Operational works for Landscaping Works.
2.42	<p>The developer must submit to Council for endorsement, a Landscape Plan for all landscaping associated with the development. The plan must be prepared by a suitably qualified and experienced Landscape Architect, horticulturist, or other person experienced in landscape design and construction. The Landscape Plan must address the performance criteria listed below:</p> <ul style="list-style-type: none"> <li>• Comply with the <i>Somerset Development Manual</i>.</li> <li>• To enhance the appearance of the development internally and externally.</li> <li>• To make a positive contribution to the streetscape, including street trees as per Council's SC6.5.6 Landscaping Environmental Design Standards;</li> <li>• To contribute to an environment by providing shade to reduce glare, heat absorption and radiation;</li> <li>• To ensure common areas are useable;</li> <li>• To provide long term erosion protection;</li> <li>• To integrate with existing vegetation and other natural features of the site and adjoining lands; and</li> <li>• To provide adequate vehicle sightlines and road safety.</li> </ul> <p>The Landscape Plan must also detail:</p> <ul style="list-style-type: none"> <li>• The typical species to be planted, consisting mainly of drought-tolerant species suitable to their individual location on site;</li> <li>• The number and size of plants;</li> <li>• The typical planting detail including preparation, backfill, staking and mulching.</li> <li>• The developer must prepare and landscape the site in accordance with the approved Landscape Plan, or as otherwise approved in writing by the Planning Manager. Any amendments approved by the Planning Manager are taken to be a part of the approved Landscape Plan.</li> <li>• All declared weeds and pests must be removed from the subject land and the subject land kept clear of such</li> </ul>	Prior to Council's endorsement of the Plan of subdivision.

	<p>nuisance varieties at all times during the course of development works and any ensuing defects liability period.</p> <ul style="list-style-type: none"> <li>• Apart from declared weeds and pests, trees, shrubs and landscaped areas currently existing on the subject land must be retained where possible and action taken to minimize disturbance during construction work.</li> <li>• Landscape areas must be maintained, and the site must remain in a clean and tidy state at all times.</li> </ul>	
2.43	The developer is to prepare and landscape the site in accordance with the approved Landscape Plan, or as otherwise approved by Council. Any amendments approved by Council are taken to be a part of the approved Landscape Plan.	Prior to Council's endorsement of the Plan of subdivision.
<p><b>SCHEDULE 3 – ENVIRONMENTAL</b> <i>Assessment Manager</i></p>		
3.1	All solid, semi-solid and liquid waste generated from the construction and occupation of this approved development must be collected and disposed of by Council's contractor or other Council approved waste collector unless otherwise approved by Council.	At all times.
3.2	All construction / demolition or other waste is to be removed from the site and deposited at an approved waste disposal facility in a manner acceptable to Somerset Regional Council unless otherwise authorised by Council.	During construction phase.
3.3	<p>The holder of this development approval must not:</p> <ul style="list-style-type: none"> <li>• Burn or bury waste generated in association with this development approval at or on the development site; nor</li> <li>• Allow waste generated in association with this development approval to burn or be burnt or buried at or on the development site; nor</li> <li>• Stockpile any waste on the development site.</li> </ul>	At all times.
3.4	<p>The holder of this development approval must not:</p> <ul style="list-style-type: none"> <li>• Release stormwater runoff into a roadside gutter / swale, stormwater drain or water that results in a build-up of sand, silt or mud in the gutter, drain or water; or</li> <li>• Deposit sand, silt or mud in a roadside gutter, stormwater drain or water; or in a place where it could reasonably be expected to move or be washed into a roadside gutter / swale, stormwater drain or water and result in a build-up of sand, silt or mud in the gutter, drain or water.</li> </ul>	During construction phase.
<p><b>SCHEDULE 4 – ADVICE</b> <i>Assessment Manager</i></p>		

This approval has effect in accordance with the provisions of section 71 of the <i>Planning Act 2016</i> . [A copy of section 71 will be enclosed with the Decision Notice].
Currency Period - Pursuant to section 85 of the <i>Planning Act 2016</i> the approval will lapse if the plan of development is not provided to the local government within the 'currency period' – being four (4) years starting the day the approval takes effect.
This approval requires Council to approve a plan of subdivision before the plan can be registered or otherwise recorded, pursuant to Part 9, Section 69 of the <i>Planning Regulation 2017</i> .
The applicant may make representations (change representations) about a matter in this development application within the applicant's appeal period under the process established in chapter 3, part 5, subdivision 1 of the <i>Planning Act 2016</i> .
The <i>Planning Act 2016</i> provides for a person to make a change to this development application outside the applicant's appeal period, following the process outlined in chapter 3, part 5, subdivision 2 of the Act.
The form <i>Application to Approval Plan of Subdivision [version 1.0 effective 3 July 2017]</i> must be completed by the person requesting development assessment of this conditional approval. The form must be submitted to Council and must be accompanied by the relevant fees, and a compliance summary of development conditions. If there is insufficient space on the form, the person must attach extra pages outlining compliance.
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Pay to Council any outstanding rates or charges or expenses that are a charge over the subject land levied by Council; and/or levied but not fully paid over the subject land.
Any further developments of the site may require further approvals.
Proposed Lots 41 – 45 and 48 adjoin a Queensland Heritage Place (Kilcoy Homestead). Future development will need to consider the requirements of the <i>Planning Regulation 2017</i> (Schedule 10 Part 8).
Comply with the relevant provisions of the Somerset Region Planning Scheme, Planning Scheme Policies and Local Laws.
All works shall be carried out in accordance with the <i>Workplace, Health and Safety Act (as amended)</i> and the <i>Workplace Health and Safety Regulation (as amended)</i> .
All Operational Work is to comply with relevant codes for design and construction.
Construction hours are 6:30 am to 6:30 pm Monday to Saturday, with no work to be undertaken on Sundays or public holidays. Noise levels from construction work shall at all times comply with the requirements of the <i>Environmental Protection Act 1994</i> .

Biosecurity Queensland should be notified on 13 25 23 of proposed development(s) occurring in the Fire Ant Restricted Area before earthworks commence. It should be noted that works involving movements of soil associated with earthworks may be subject to movement controls and failure to obtain necessary approvals from Biosecurity Queensland is an offence.

It is a legal obligation to report any sighting or suspicion of fire ants within 24 hours to Biosecurity Queensland on 13 25 23.

The Fire Ant Restricted Area as well as general information can be viewed on the DAF website [www.daf.qld.gov.au/fireants](http://www.daf.qld.gov.au/fireants)

The Plan of Subdivision will not be released until all works are completed to Council's satisfaction or uncompleted works are suitably bonded.

The Applicant has the Right of Appeal to the Planning and Environment Court regarding the conditions of this approval.

Should the Applicant notify Council in writing that the conditions of approval are accepted without dispute and that the right of appeal to the Court will not be exercised, the Decision Notice may be taken to be the development permit."

Carried

Vote - Unanimous

<b>Subject:</b>	<b>Development Application No 17628 - Change Application to Development Approval – Minor Change under section 81 of the Planning Act 2016</b>
<b>File No:</b>	<b>DA17628</b>
<b>Action Officer:</b>	<b>SP-MW</b>
<b>Assessment No:</b>	<b>02272-00000-000</b>

## 1.0 APPLICATION SUMMARY

### Subject Land

Location	4 Sawmill Lane, Toogoolawah
Real Property Description	Lot 3 on SP214591
Area	1.943 ha
Current land use	Existing Industrial shed
Easements and encumbrances	Sewer easement – southwest corner Sewer rising main – running generally north south through site

### Somerset Region Planning Scheme Version Four

Zone	Industry zone
Overlays	Agricultural land; Biodiversity; Bushfire hazard; Flood hazard; High Impact Activity management area; Stock route management area.

### Shaping SEQ: SEQ Regional Plan 2017

Land Use Category	Urban Footprint
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**Application**

Original Category of Assessment	Code Assessable
Original Date of Approval	12 July 2018
Applicants contact details	Webcon Pty Ltd Attn: Wayne Weber PO Box 429 Redcliffe QLD 4020 Email: <a href="mailto:waynewebcon@gmail.com">waynewebcon@gmail.com</a>
Land Owner	Michael J Webb
Date application received	25 February 2021

**State Agency Referrals**

Concurrence	Department of State Development, Manufacturing, Infrastructure and Planning for the following trigger: Schedule 10, Part 9, Division 4, Subdivision 2, Table 4 – State-controlled Road
Advice	Nil
Third Party Advice	Nil

**RECOMMENDED DECISION**

Approve the request to change the development approval for Development Application No. 17628 subject to the amended conditions and requirements contained in the Schedules.

**2.0 BACKGROUND TO APPROVAL**

On 11 July 2018, Council approved DA17628 for a Low impact industry (Concrete step treads plant) on the site. The application was originally lodged for a Low Impact Industry and Caretaker's residence however the Caretaker's residence was removed from that application prior to a decision being made.

On 10 March 2021, Council approved DA20205 for a Caretaker's residence on the site. The plans of development associated with the Caretaker's residence resulted in the need to amend the site layout, primarily with respect to access to the site and parking for the industry use.

**3.0 REQUESTED CHANGE**

The client has approval for the Low impact industry and wishes to change the approval so that the driveway does not traverse the footprint of the approved Caretaker's residence and has a more direct route to the shed.

**Condition 1.1**

Condition 1.1 currently states:

Plan / Document number	Plan/Document name	Date
Drg No: 2018/04/02-02A, Rev A	Site Plan, Design by WW at Webcon Pty Ltd,	6/18.
Drg No: 2018/04/02-3A, Rev A	AV Manoeuvring Plan, Design by WW at Webcon Pty Ltd	6/18.
Drg No: 2018/04/02-04A	Landscape Plan, Design by WW at Webcon Pty Ltd	6/18.
Drg No: 2018/04/02-05	Industrial Shed Floor Plan, Design by WW at Webcon Pty Ltd	4/18
Drg No: 2018/04/02-06	Industrial Shed Elevations, Design by WW at	4/18

	Webcon Pty Ltd	
Drg No: 2018/04/02-07A	Slit and Erosion Layout, Design by WW at Webcon Pty Ltd	6/18.

### 3.1 Applicant's Comments

The applicant provided the following comments referencing the change application.

1. *Amended drawings showing position of new driveway are attached.*
2. *Proposed changes to roadworks, carparks, landscaping and access point as per condition 2.1.*
3. *Vehicle Access Conditions 2.7, 2.8 and 2.9 will still be met in amended location.*
4. *Carparking Conditions 2.10 and 2.11 will still be met in amended location.*
5. *The driveway has been amended to provide a more direct route to the shed and also service the proposed caretakers residence (DA20205). The carparking has been relocated accordingly.*
6. *The new location is some 30.0M clear of the intersection with Werner Lane and Sawmill Lane.*

### 3.2 Officer's Comments

The intent of the change does not result in significant alterations to the operation of the use itself, but rather amends the location of the access to Sawmill Lane, bringing it approximately 40 metres.

In reviewing the conditions of the development permit it was noted a number of conditions have not been complied with despite the industry use having commenced.

1.4	Pay to Council any outstanding rates or charges or expenses that are a charge over the subject land levied by Council; and/or levied but not fully paid over the subject land.	Before the change happens
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The infrastructure charges for the development have not been paid. The infrastructure charges applicable for the use were calculated at \$25,558.79 in 2018, based on an impervious area of 1,537.05 square metres and a gross floor area of 635.10 square metres.

In 2019, Council received approved privately certified plans (DA18774) in which the gross floor area of the building reduced from 635.10 square metres to 497.10 square metres. The constructed building is smaller than the approved building. No change application was lodged with Council for this alteration to the approved Material change of use.

The applicant advised the reason for the reduction in building size was due to the low water pressure in Toogoolawah and the difficulty in providing adequate flow to comply with Queensland Fire and Emergency Services (QFES) requirements for a building with a gross floor area exceeding 500 square metres.

The applicant has provided an updated calculation of impervious surface for the development, however this indicated the original impervious surface was 3,630.30 square metres rather than the 1,537.05 square metres listed in the original infrastructure charges notice. The amended impervious surface resulting from the redesign of the development has been calculated at 3,295.00 square metres.

As a consequence of the reduction in size of the building and the recalculation of the impervious surfaces of the development, the applicable infrastructure charges have therefore changed from \$25,558.79 to \$43,718.56.

2.9	The Applicant is to construct a vehicle access to the approved building in accordance with Council's standard drawing SRC-ROAD-016.	As part of Operational Works
2.10	Provide on-site car parking for thirteen (13) vehicles, including one (1) spaces for disabled persons in accordance with Council Planning Scheme.  All car parking and circulation areas to be provided with sealed surface, line marking, or be otherwise designed in accordance with AS2890 and Somerset Regional Council Design Standards.	As part of Operational Works
2.11	Construct and maintain the driveway, vehicle manoeuvring and parking areas of hard standing material such as concrete, bitumen or asphalt in accordance with Australian Standards.	At all times

A Show cause notice will be issued with respect to rectification of these matters. It is proposed to provide the operator with a three-month period to enable these works to be carried out.

#### 4.0 PLANNING CONSIDERATIONS

The applicant has made a Change Application in accordance with s78 and s79 of the *Planning Act*.

It is considered the proposed development satisfies with the requirements and represents a minor change that can be assessed under the provisions of s81 of the *Planning Act 2016*.

#### 5.0 OTHER PLANNING CONSIDERATIONS

##### 5.1 Referral Agencies

In accordance with section 80 of the *Planning Act 2016*, the State Assessment and Referral Agency is not considered an affected entity of the minor change, and as such no comments or conditions have been sought from the Department of State Development, Manufacturing, Infrastructure and Planning. The Department will, however, be provided with a copy of the Decision Notice.

##### 5.2 Public awareness of the proposed development

Should the application be submitted with the proposed design, the Category of Assessment would remain as code assessment, therefore not requiring public notification.

Details of the development including the Decision Notice of the original approval and subsequent Negotiated Decision Notice are available for public viewing on Council's website via eServices.

#### 6.0 CONCLUSION

The proposed minor change to the development approval intends to address internal access arrangements on the site and rectify a previous change to the building. As such, in this instance it is considered that the proposed changes should be approved.

#### 7.0 ATTACHMENTS

1. Site Plan, Design by WW at Webcon Pty Ltd, Drg No: 2018/04/02-02D, Rev D, Date 2/21.
2. AV Manoeuvring Plan, Design by WW at Webcon Pty Ltd, Drg No: 2018/04/02-3C, Rev C, Date 2/21.

3. Landscape Plan, Design by WW at Webcon Pty Ltd, Drg No: 2018/04/02-04C, Date 2/21.
4. Industrial Shed Floor Plan, Design by WW at Webcon Pty Ltd, Drg No: 2018/04/02-05B, Date 2/19.
5. Industrial Shed Elevations, Design by WW at Webcon Pty Ltd, Drg No: 2018/04/02-06B, Date 2/19.
6. Draft infrastructure charges notice.

### RECOMMENDED DECISION

1. THAT Council approves the Change Application under section 81 of the *Planning Act 2016* for DA17628 for a Development Permit for Low impact industry on land described as Lot 3 on SP214591, situated at 4 Sawmill Lane, Toogoolawah subject to the conditions contained in the Schedules and Attachments.
2. THAT a copy of the approved change be sent to the State Assessment and Referral Agency (SARA).

<b>SCHEDULE 1 – GENERAL CONDITIONS</b>		
<i>Assessment Manager</i>		
<b>No</b>	<b>Condition</b>	<b>Timing</b>
1.1	Carry out the development generally in accordance with the material contained in the development application, supporting documentation and the plan(s) listed below, except where amended by these conditions of approval.	At all times.
	<del>Site Plan, Design by WW at Webcon Pty Ltd, Drg No: 2018/04/02-02A, Rev A, Date 6/18.</del>	
	<del>AV Manoeuvring Plan, Design by WW at Webcon Pty Ltd, Drg No: 2018/04/02-3A, Rev A, Date 6/18.</del>	
	<del>Landscape Plan, Design by WW at Webcon Pty Ltd, Drg No: 2018/04/02-04A, Date 6/18.</del>	
	<del>Industrial Shed Floor Plan, Design by WW at Webcon Pty Ltd, Drg No: 2018/04/02-05, Date 4/18.</del>	
	<del>Industrial Shed Elevations, Design by WW at Webcon Pty Ltd, Drg No: 2018/04/02-06, Date 4/18.</del>	
	Site Plan, Design by WW at Webcon Pty Ltd, Drg No: 2018/04/02-02D, Rev D, Date 2/21.	
	AV Manoeuvring Plan, Design by WW at Webcon Pty Ltd, Drg No: 2018/04/02-3C, Rev C, Date 2/21.	
	Landscape Plan, Design by WW at Webcon Pty Ltd, Drg No: 2018/04/02-04C, Date 2/21.	
	Industrial Shed Floor Plan, Design by WW at Webcon Pty Ltd, Drg No: 2018/04/02-05B, Date 2/19.	
	Industrial Shed Elevations, Design by WW at Webcon Pty Ltd, Drg No: 2018/04/02-06B, Date 2/19.	
1.2	Comply with relevant provisions of the Somerset Region Planning Scheme, Planning Scheme Policies and Local Laws.	At all times.
1.3	A legible copy of this development approval package is to be available on the premises at all times during construction.	At all times during the construction phase.

1.4	Pay to Council any outstanding rates or charges or expenses that are a charge over the subject land levied by Council; and/or levied but not fully paid over the subject land.	Before the change happens.
1.5	Hours of Operations are: <ul style="list-style-type: none"> <li>Monday to Friday: 7am to 5pm;</li> <li>Saturday, Sunday and Public Holidays: Closed.</li> </ul> Receiving and delivering of goods and raw materials are not permitted outside of these hours.	At all times.
1.6	Operating outside the hours stated in condition 1.5 will need prior approval from Council.	At all times.
1.7	Installed dust suppression devices for the external materials bins to minimise dust transmission through the air.	At all times.
1.8	Provide a minimum water supply storage capacity of 50,000 Litres capable of capturing roof run-off and connected to the dust suppression devices.	At all times.
1.9	Obtain any necessary Water and Sewerage Approvals from the relevant authority.	Prior to commencement of use.
<b>SCHEDULE 2 – Engineering</b>		
<i>Assessment Manager</i>		
<b>No</b>	<b>Condition</b>	<b>Timing</b>
	<b>Engineering</b>	
2.1	Make an Operational Work application to Council and pay the required fees where an application involves earthworks, erosion and sediment control, roadworks, car parks, landscaping, clearing and stormwater drainage required as stated in the following conditions.	Prior to the commencement of Operational Work.
2.2	All works are to be designed and constructed in accordance with the requirements of the <i>Somerset Regional Council Design Standards</i> .	At all times.
2.3	Bear the costs of works carried out to Council and utility services infrastructure and assets, including any alterations and repairs resulting from compliance with these conditions.	At all times.
	<b>Building above Flood Level</b>	
2.4	The current Defined Flood Level (DFL) for Lot 3 on RP214591 is 92.5 m elevation level and the following must be achieved: <ul style="list-style-type: none"> <li>Floor heights for non-habitable buildings (except for buildings classified under the Building Code of Australia as Class 7a of Class 10) shall be a minimum of the DFL.</li> <li>All hazardous, noxious material, or chemicals are</li> </ul>	Prior to commencement of use.

	<p>located and stored above the DFL;</p> <ul style="list-style-type: none"> <li>• Electrical switchboards, power points, main data servers and the like are positioned above the DFL. Electrical and data installations below the DFL are designed and constructed to withstand submergence in flood water.</li> <li>• Contingency plans are in place to account for the potential need to relocate property prior to a flood event to above the DFL (i.e. to transfer plant, equipment and stock).</li> </ul>	
2.5	Buildings are located to avoid significant flood flows or velocities.	At all times.
2.6	The development does not increase the flood hazard for other properties.	At all times.
	<b>Vehicle Access</b>	
2.7	All vehicular access shall provide convenient and safe access and egress from the site in accordance with <i>Somerset Regional Council Design Standards</i> .	At all times.
2.8	The landowner is responsible for construction and maintenance of vehicular access for the property, from the road carriageway to property boundary in accordance with Council's Policy and Standards. Approval is to be sought from Council and the landowner must advise all potential purchasers accordingly.	At all times.
2.9	The Applicant is to construct a vehicle access to the approved building in accordance with Council's standard drawing SRC-ROAD-016.	As part of Operational Works.
	<b>Car Parking</b>	
2.10	<p>Provide on-site car parking for thirteen (13) vehicles, including one (1) spaces for disabled persons in accordance with Council Planning Scheme.</p> <p>All car parking and circulation areas to be provided with sealed surface, line marking, or be otherwise designed in accordance with AS2890 and <i>Somerset Regional Council Design Standards</i>.</p>	As part of Operational Works.
2.11	Construct and maintain the driveway, vehicle manoeuvring and parking areas of hard standing material such as concrete, bitumen or asphalt in accordance with Australian Standards.	At all times.
	<b>Refuse Storage Area</b>	
2.12	Refuse bin storage areas must be provided on the premises within a building, outbuilding or other enclosed structure so that it is screened from public view with a minimum 1.5 metre high solid fence or wall.	Prior to commencement of use.

	<b>Visual and General Amenity</b>	
2.13	Any graffiti within the proposed development must be removed immediately.	At all times.
2.14	All plant and air conditioning is to be visually screened from the street.	At all times.
	<b>Indoor and Outdoor Lighting</b>	
2.15	Lighting must be provided to the following areas of the site: <ul style="list-style-type: none"> <li>The entries and exits of the approved building</li> </ul>	Prior to commencement of use.
2.16	The outdoor lighting of the development must mitigate adverse lighting and illumination impacts by: <ul style="list-style-type: none"> <li>Not causing nuisance by way of light spill or glare at adjacent properties and roadways.</li> <li>Providing graduated intensity lighting with lower level brightness at the perimeter of the subject land and higher intensities at the centre of the subject land.</li> <li>Directing lighting onto the subject land and away from neighbouring properties.</li> <li>Using shrouding devices to preclude light overspill onto surrounding properties where necessary.</li> <li>Not operating lighting that uses sodium lights or flare plumes.</li> </ul>	Prior to commencement of use.
	<b>Stormwater</b>	
2.17	Stormwater Drainage and flows are to have a no worsening effect on adjoining, upstream, or downstream landholders.	At all times.
	<b>Erosion and Sediment Control</b>	
2.18	Erosion and sedimentation controls shall be implemented, as necessary, and shall be maintained to Council's satisfaction at all times during the course of the project. Should Council determine that proposed controls are ineffective or a downstream drainage system has become silted, the developer will: <ul style="list-style-type: none"> <li>Be required to install additional measures.</li> <li>Be responsible for the restoration work.</li> </ul> <p>Should the developer fail to complete the works determined by Council within the specified time, the Council will complete the work and recover all costs from the developer associated with the work.</p>	At all times.
2.19	Measures shall be applied to prevent site vehicles tracking sediment and other pollutants onto adjoining streets during the course of the project, and to prevent dust nuisance.	At all times.
2.20	Where vegetation is removed, the vegetation waste shall be disposed of by:	At all times.

	<p>i) Milling;  ii) Chipping and/or mulching  iii) Disposal at an approved waste disposal facility.</p> <p>No incineration of vegetation or waste will be permitted at the site. Waste other than vegetation waste, generated as a result of the operations shall be disposed of to an approved disposal facility.</p>	
	<b>Stormwater</b>	
2.21	Ensure Stormwater drainage is delivered to a lawful point of discharge.	At all times.
2.22	Stormwater drainage and flows are to have a no worsening effect on adjoining, upstream, or downstream landholders.	At all times.
<b>SCHEDULE 3 – Environmental</b>		
<i>Assessment Manager</i>		
<b>No</b>	<b>Condition</b>	<b>Timing</b>
3.1	<p>All buildings, structures, fittings, fixtures and grounds forming part of this development approval must be maintained –</p> <ul style="list-style-type: none"> <li>▪ In a serviceable condition; and</li> <li>▪ In a state of good repair and efficient action; and</li> <li>▪ In a clean, sanitary condition; and</li> <li>▪ Free of accumulated disused materials; and</li> <li>▪ Free of vermin and pest infestations.</li> </ul>	At all times.
3.2	All solid, semi-solid and liquid waste generated from the construction and occupation of this approved development must be collected and disposed of by Council’s contractor or other Council approved waste collector unless otherwise approved by Council.	Before the change happens.
3.3	All construction / demolition or other waste is to be removed from the site and deposited at an approved waste disposal facility in a manner acceptable to Somerset Regional Council unless otherwise authorised by Council.	Before the change happens.
3.4	<p>The holder of this development approval must not:</p> <ul style="list-style-type: none"> <li>▪ Burn or bury waste generated in association with this development approval at or on the development site; nor</li> <li>▪ Allow waste generated in association with this development approval to burn or be burnt or buried at or on the development site; nor</li> <li>▪ Stockpile any waste on the development site.</li> </ul>	At all times.
3.5	<p>The holder of this development approval must not:</p> <ul style="list-style-type: none"> <li>▪ Release stormwater runoff into a roadside gutter/swale, stormwater drain or water that results in a build-up of</li> </ul>	Before the Certificate of Classification for the building work is



	<ul style="list-style-type: none"> <li>▪ sand, silt or mud in the gutter, drain or water; or Deposit sand, silt or mud in a roadside gutter, stormwater drain or water; or in a place where it could reasonably be expected to move or be washed into a roadside gutter/swale, stormwater drain or water and result in a build-up of sand, silt or mud in the gutter, drain or water.</li> </ul>	issued.
3.6	Light sources must be positioned and shielded, when necessary, to prevent light spillage causing a nuisance to any sensitive receptor outside the boundaries of the development site.	At all times.
3.7	Lighting complies with <i>Australian Standard AS4282 Control of the Obtrusive Effects of Outdoor Lighting</i> .	At all times.
3.8	Notwithstanding any other condition of this development permit, this development permit does not authorise any release of contaminants that causes, or is likely to cause, an environmental nuisance or environmental harm beyond the boundaries of the development site.	At all times.
3.9	<p>All general waste produced as part of the operation must be disposed of through either:</p> <ul style="list-style-type: none"> <li>a. The number of standard waste services as determined by Council; or</li> <li>b. A private agreement with a licensed waste disposal contractor through an exemption granted by Council.</li> </ul>	At all times.
<b>SCHEDULE 4 – ADVICE</b>		
<i>Assessment Manager</i>		
This approval has effect in accordance with the provisions of section 71 of the <i>Planning Act 2016</i> . [A copy of section 71 will be enclosed with the Decision Notice].		
<b>Currency Period</b> - Pursuant to section 85 of the <i>Planning Act 2016</i> the approval will lapse if the first change of the use under the approval does not start within the 'currency period' – being six (6) years starting the day the approval takes effect.		
The applicant may make representations (change representations) about a matter in this development application within the applicant's appeal period under the process established in chapter 3, part 5, subdivision 1 of the <i>Planning Act 2016</i> .		
The <i>Planning Act 2016</i> provides for a person to make a change to this development application outside the applicant's appeal period, following the process outlined in chapter 3, part 5, subdivision 2 of the Act.		
Separate development approval is required for any building work and plumbing / drainage work necessitated by the conditions contained in this approval.		
Dust pollution arising from the construction and maintenance of the works required by this approval are the applicant's responsibility. The applicant must comply with any lawful		

instruction from Council's Manager of Operations if in his opinion a dust nuisance exists.
The rights of applicants to appeal to a tribunal or the Planning and Environment Court against decisions about a development application are set out in chapter 6, part 1 of the <i>Planning Act 2016</i> . For particular applications, there may also be a right to make an application for a declaration by a tribunal (see chapter 6, part 2 of the <i>Planning Act 2016</i> ).
Landowners are responsible for the construction and maintenance of any vehicular access for the property, from the road carriageway to property boundary in accordance with Council's standards.
This development approval is for the proposed dwelling house only. Any additional structures proposed may require their own planning approval and will be assessed on its own merits.
As the site is listed on the Environmental Land Register, the applicant should contact the relevant State Department prior to the commencement of use to determine if a compliance permit is required.
All works shall be carried out in accordance with the <i>Workplace, Health and Safety Act (as amended)</i> and the <i>workplace Health and Safety Regulation (as amended)</i> .
All Operational Work is to comply with relevant codes for design and construction.
Construction hours are 6:30 am to 6:30 pm Monday to Saturday, with no work to be undertaken on Sundays or public holidays. Noise levels from construction work shall at all times comply with the requirements of the <i>Environmental Protection Act 1994</i> .
All building work is to comply with the provisions contained in the <i>Building Act</i> ; the <i>Building Regulation</i> , the <i>Building Code of Australia</i> , the <i>Queensland Development Code</i> and relevant <i>Australian Standards</i> .
Biosecurity Queensland should be notified on 13 25 23 of proposed development(s) occurring in the Fire Ant Restricted Area before earthworks commence. It should be noted that works involving movements of soil associated with earthworks may be subject to movement controls and failure to obtain necessary approvals from Biosecurity Queensland is an offence.
It is a legal obligation to report any sighting or suspicion of fire ants within 24 hours to Biosecurity Queensland on 13 25 23. The Fire Ant Restricted Area as well as general information can be viewed on the DAF website <a href="http://www.daf.qld.gov.au/fireants">www.daf.qld.gov.au/fireants</a> .

**Attachments for the Decision Notice include:**

1. Site Plan, Design by WW at Webcon Pty Ltd, Drg No: 2018/04/02-02D, Rev D, Date 2/21.
2. AV Manoeuvring Plan, Design by WW at Webcon Pty Ltd, Drg No: 2018/04/02-3C, Rev C, Date 2/21.
3. Landscape Plan, Design by WW at Webcon Pty Ltd, Drg No: 2018/04/02-04C, Date 2/21.
4. Industrial Shed Floor Plan, Design by WW at Webcon Pty Ltd, Drg No: 2018/04/02-05B, Date 2/19.
5. Industrial Shed Elevations, Design by WW at Webcon Pty Ltd, Drg No: 2018/04/02-06B, Date 2/19.
6. Amended Infrastructure Charges Notice.

<b>Resolution</b>	Moved – Cr Gaedtke	Seconded – Cr Brieschke
	<p>“1. THAT Council approves the Change Application under section 81 of the <i>Planning Act 2016</i> for DA17628 for a Development Permit for Low impact industry on land described as Lot 3 on SP214591, situated at 4 Sawmill Lane, Toogoolawah subject to the conditions contained in the Schedules and Attachments.</p> <p>2. THAT a copy of the approved change be sent to the State Assessment and Referral Agency (SARA).</p>	

### SCHEDULE 1 – GENERAL CONDITIONS

*Assessment Manager*

No	Condition	Timing
1.1	Carry out the development generally in accordance with the material contained in the development application, supporting documentation and the plan(s) listed below, except where amended by these conditions of approval.	At all times.
	Site Plan, Design by WW at Webcon Pty Ltd, Drg No: 2018/04/02-02D, Rev D, Date 2/21.	
	AV Manoeuvring Plan, Design by WW at Webcon Pty Ltd, Drg No: 2018/04/02-3C, Rev C, Date 2/21.	
	Landscape Plan, Design by WW at Webcon Pty Ltd, Drg No: 2018/04/02-04C, Date 2/21.	
	Industrial Shed Floor Plan, Design by WW at Webcon Pty Ltd, Drg No: 2018/04/02-05B, Date 2/19.	
	Industrial Shed Elevations, Design by WW at Webcon Pty Ltd, Drg No: 2018/04/02-06B, Date 2/19.	
1.2	Comply with relevant provisions of the Somerset Region Planning Scheme, Planning Scheme Policies and Local Laws.	At all times.
1.3	A legible copy of this development approval package is to be available on the premises at all times during construction.	At all times during the construction phase.
1.4	Pay to Council any outstanding rates or charges or expenses that are a charge over the subject land levied by Council; and/or levied but not fully paid over the subject land.	Before the change happens.
1.5	Hours of Operations are: <ul style="list-style-type: none"> <li>• Monday to Friday: 7 am to 5 pm;</li> <li>• Saturday, Sunday and Public Holidays: Closed.</li> </ul> Receiving and delivering of goods and raw materials are not permitted outside of these hours.	At all times.
1.6	Operating outside the hours stated in condition 1.5 will need prior approval from Council.	At all times.
1.7	Installed dust suppression devices for the external materials	At all times.

	bins to minimise dust transmission through the air.	
1.8	Provide a minimum water supply storage capacity of 50,000 Litres capable of capturing roof run-off and connected to the dust suppression devices.	At all times.
1.9	Obtain any necessary Water and Sewerage Approvals from the relevant authority.	Prior to commencement of use.
<b>SCHEDULE 2 – Engineering</b>		
<i>Assessment Manager</i>		
<b>No</b>	<b>Condition</b>	<b>Timing</b>
	<b>Engineering</b>	
2.1	Make an Operational Work application to Council and pay the required fees where an application involves earthworks, erosion and sediment control, roadworks, car parks, landscaping, clearing and stormwater drainage required as stated in the following conditions.	Prior to the commencement of Operational Work.
2.2	All works are to be designed and constructed in accordance with the requirements of the <i>Somerset Regional Council Design Standards</i> .	At all times.
2.3	Bear the costs of works carried out to Council and utility services infrastructure and assets, including any alterations and repairs resulting from compliance with these conditions.	At all times.
	<b>Building above Flood Level</b>	
2.4	The current Defined Flood Level (DFL) for Lot 3 on RP214591 is 92.5 m elevation level and the following must be achieved: <ul style="list-style-type: none"> <li>Floor heights for non-habitable buildings (except for buildings classified under the Building Code of Australia as Class 7a of Class 10) shall be a minimum of the DFL.</li> <li>All hazardous, noxious material, or chemicals are located and stored above the DFL;</li> <li>Electrical switchboards, power points, main data servers and the like are positioned above the DFL. Electrical and data installations below the DFL are designed and constructed to withstand submergence in flood water.</li> <li>Contingency plans are in place to account for the potential need to relocate property prior to a flood event to above the DFL (i.e. to transfer plant, equipment and stock).</li> </ul>	Prior to commencement of use.
2.5	Buildings are located to avoid significant flood flows or velocities.	At all times.
2.6	The development does not increase the flood hazard for other properties.	At all times.
	<b>Vehicle Access</b>	

2.7	All vehicular access shall provide convenient and safe access and egress from the site in accordance with <i>Somerset Regional Council Design Standards</i> .	At all times.
2.8	The landowner is responsible for construction and maintenance of vehicular access for the property, from the road carriageway to property boundary in accordance with Council's Policy and Standards. Approval is to be sought from Council and the landowner must advise all potential purchasers accordingly.	At all times.
2.9	The Applicant is to construct a vehicle access to the approved building in accordance with Council's standard drawing SRC-ROAD-016.	As part of Operational Works.
	<b>Car Parking</b>	
2.10	Provide on-site car parking for thirteen (13) vehicles, including one (1) spaces for disabled persons in accordance with Council Planning Scheme.  All car parking and circulation areas to be provided with sealed surface, line marking, or be otherwise designed in accordance with AS2890 and <i>Somerset Regional Council Design Standards</i> .	As part of Operational Works.
2.11	Construct and maintain the driveway, vehicle manoeuvring and parking areas of hard standing material such as concrete, bitumen or asphalt in accordance with Australian Standards.	At all times.
	<b>Refuse Storage Area</b>	
2.12	Refuse bin storage areas must be provided on the premises within a building, outbuilding or other enclosed structure so that it is screened from public view with a minimum 1.5 metre high solid fence or wall.	Prior to commencement of use.
	<b>Visual and General Amenity</b>	
2.13	Any graffiti within the proposed development must be removed immediately.	At all times.
2.14	All plant and air conditioning is to be visually screened from the street.	At all times.
	<b>Indoor and Outdoor Lighting</b>	
2.15	Lighting must be provided to the following areas of the site: <ul style="list-style-type: none"> <li>The entries and exits of the approved building</li> </ul>	Prior to commencement of use.
2.16	The outdoor lighting of the development must mitigate adverse lighting and illumination impacts by: <ul style="list-style-type: none"> <li>Not causing nuisance by way of light spill or glare at adjacent properties and roadways.</li> <li>Providing graduated intensity lighting with lower level brightness at the perimeter of the subject land and</li> </ul>	Prior to commencement of use.

	<p>higher intensities at the centre of the subject land.</p> <ul style="list-style-type: none"> <li>• Directing lighting onto the subject land and away from neighbouring properties.</li> <li>• Using shrouding devices to preclude light overspill onto surrounding properties where necessary.</li> <li>• Not operating lighting that uses sodium lights or flare plumes.</li> </ul>	
	<b>Stormwater</b>	
2.17	Stormwater Drainage and flows are to have a no worsening effect on adjoining, upstream, or downstream landholders.	At all times.
	<b>Erosion and Sediment Control</b>	
2.18	<p>Erosion and sedimentation controls shall be implemented, as necessary, and shall be maintained to Council's satisfaction at all times during the course of the project. Should Council determine that proposed controls are ineffective or a downstream drainage system has become silted, the developer will:</p> <ul style="list-style-type: none"> <li>• Be required to install additional measures.</li> <li>• Be responsible for the restoration work.</li> </ul> <p>Should the developer fail to complete the works determined by Council within the specified time, the Council will complete the work and recover all costs from the developer associated with the work.</p>	At all times.
2.19	Measures shall be applied to prevent site vehicles tracking sediment and other pollutants onto adjoining streets during the course of the project, and to prevent dust nuisance.	At all times.
2.20	<p>Where vegetation is removed, the vegetation waste shall be disposed of by:</p> <ol style="list-style-type: none"> <li>i) Milling;</li> <li>ii) Chipping and/or mulching</li> <li>iii) Disposal at an approved waste disposal facility.</li> </ol> <p>No incineration of vegetation or waste will be permitted at the site. Waste other than vegetation waste, generated as a result of the operations shall be disposed of to an approved disposal facility.</p>	At all times.
	<b>Stormwater</b>	
2.21	Ensure Stormwater drainage is delivered to a lawful point of discharge.	At all times.
2.22	Stormwater drainage and flows are to have a no worsening effect on adjoining, upstream, or downstream landholders.	At all times.
<b>SCHEDULE 3 – Environmental</b>		
<i>Assessment Manager</i>		

No.	Condition	Timing
3.1	<p>All buildings, structures, fittings, fixtures and grounds forming part of this development approval must be maintained –</p> <ul style="list-style-type: none"> <li>▪ In a serviceable condition; and</li> <li>▪ In a state of good repair and efficient action; and</li> <li>▪ In a clean, sanitary condition; and</li> <li>▪ Free of accumulated disused materials; and</li> <li>▪ Free of vermin and pest infestations.</li> </ul>	At all times.
3.2	All solid, semi-solid and liquid waste generated from the construction and occupation of this approved development must be collected and disposed of by Council's contractor or other Council approved waste collector unless otherwise approved by Council.	Before the change happens.
3.3	All construction / demolition or other waste is to be removed from the site and deposited at an approved waste disposal facility in a manner acceptable to Somerset Regional Council unless otherwise authorised by Council.	Before the change happens.
3.4	<p>The holder of this development approval must not:</p> <ul style="list-style-type: none"> <li>▪ Burn or bury waste generated in association with this development approval at or on the development site; nor</li> <li>▪ Allow waste generated in association with this development approval to burn or be burnt or buried at or on the development site; nor</li> <li>▪ Stockpile any waste on the development site.</li> </ul>	At all times.
3.5	<p>The holder of this development approval must not:</p> <ul style="list-style-type: none"> <li>▪ Release stormwater runoff into a roadside gutter/swale, stormwater drain or water that results in a build-up of sand, silt or mud in the gutter, drain or water; or</li> <li>▪ Deposit sand, silt or mud in a roadside gutter, stormwater drain or water; or in a place where it could reasonably be expected to move or be washed into a roadside gutter / swale, stormwater drain or water and result in a build-up of sand, silt or mud in the gutter, drain or water.</li> </ul>	Before the Certificate of Classification for the building work is issued.
3.6	Light sources must be positioned and shielded, when necessary, to prevent light spillage causing a nuisance to any sensitive receptor outside the boundaries of the development site.	At all times.
3.7	Lighting complies with <i>Australian Standard AS4282 Control of the Obtrusive Effects of Outdoor Lighting</i> .	At all times.
3.8	Notwithstanding any other condition of this development permit, this development permit does not authorise any release of contaminants that causes, or is likely to cause, an environmental nuisance or environmental harm beyond the	At all times.

	boundaries of the development site.	
3.9	All general waste produced as part of the operation must be disposed of through either:  a. The number of standard waste services as determined by Council; or  b. A private agreement with a licensed waste disposal contractor through an exemption granted by Council.	At all times.
<b>SCHEDULE 4 – ADVICE</b>		
<i>Assessment Manager</i>		
This approval has effect in accordance with the provisions of section 71 of the <i>Planning Act 2016</i> . [A copy of section 71 will be enclosed with the Decision Notice].		
<b>Currency Period</b> - Pursuant to section 85 of the <i>Planning Act 2016</i> the approval will lapse if the first change of the use under the approval does not start within the 'currency period' – being six (6) years starting the day the approval takes effect.		
The applicant may make representations (change representations) about a matter in this development application within the applicant's appeal period under the process established in chapter 3, part 5, subdivision 1 of the <i>Planning Act 2016</i> .		
The <i>Planning Act 2016</i> provides for a person to make a change to this development application outside the applicant's appeal period, following the process outlined in chapter 3, part 5, subdivision 2 of the Act.		
Separate development approval is required for any building work and plumbing / drainage work necessitated by the conditions contained in this approval.		
Dust pollution arising from the construction and maintenance of the works required by this approval are the applicant's responsibility. The applicant must comply with any lawful instruction from Council's Manager of Operations if in his opinion a dust nuisance exists.		
The rights of applicants to appeal to a tribunal or the Planning and Environment Court against decisions about a development application are set out in chapter 6, part 1 of the <i>Planning Act 2016</i> . For particular applications, there may also be a right to make an application for a declaration by a tribunal (see chapter 6, part 2 of the <i>Planning Act 2016</i> ).		
Landowners are responsible for the construction and maintenance of any vehicular access for the property, from the road carriageway to property boundary in accordance with Council's standards.		
This development approval is for the proposed dwelling house only. Any additional structures proposed may require their own planning approval and will be assessed on its own merits.		
As the site is listed on the Environmental Land Register, the applicant should contact the relevant State Department prior to the commencement of use to determine if a compliance permit is required.		
All works shall be carried out in accordance with the <i>Workplace, Health and Safety Act (as amended)</i> and the <i>workplace Health and Safety Regulation (as amended)</i> .		



All Operational Work is to comply with relevant codes for design and construction.
Construction hours are 6:30 am to 6:30 pm Monday to Saturday, with no work to be undertaken on Sundays or public holidays. Noise levels from construction work shall at all times comply with the requirements of the <i>Environmental Protection Act 1994</i> .
All building work is to comply with the provisions contained in the <i>Building Act; the Building Regulation, the Building Code of Australia, the Queensland Development Code and relevant Australian Standards</i> .
Biosecurity Queensland should be notified on 13 25 23 of proposed development(s) occurring in the Fire Ant Restricted Area before earthworks commence. It should be noted that works involving movements of soil associated with earthworks may be subject to movement controls and failure to obtain necessary approvals from Biosecurity Queensland is an offence.
It is a legal obligation to report any sighting or suspicion of fire ants within 24 hours to Biosecurity Queensland on 13 25 23.
The Fire Ant Restricted Area as well as general information can be viewed on the DAF website <a href="http://www.daf.qld.gov.au/fireants">www.daf.qld.gov.au/fireants</a> ".
<u>Carried</u>
<i>Vote - Unanimous</i>

<b>Subject:</b>	<b>Development Application No 19875 - Development Application for a Development Permit for Operational Work for an Advertising Device (Billboard)</b>
<b>File No:</b>	<b>DA19875</b>
<b>Action Officer:</b>	<b>PO-MS</b>
<b>Assessment No:</b>	<b>00851-00000-000</b>

## 1.0 APPLICATION SUMMARY

### Subject Land

Location	1501 Brisbane Valley Highway, Fernvale
Real Property Description	Lot 2 RP28846
Area	1,057 square metres
Current land use	Office
Easements and Encumbrances	Nil

### Somerset Region Planning Scheme Version Three

Zone	Centre
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### Shaping SEQ: SEQ Regional Plan 2017

Land Use Category	Urban Footprint
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### Application

Proposed development	Advertising Device (Billboard)
Level of Assessment	Code assessable
Applicant/s	Robron (Qld) Pty Ltd T/A Approved Real Estate (Qld)
Applicants contact details	Robyn Tucker

Landowner/s	PO Box 143
Date application received	FERNVALE QLD 4306
Date properly made	ST Super (Qld) Pty Ltd
	27 October 2020
	29 October 2020

**Referral Agencies**

Third Party Advice sought from Queensland Department of Transport and Main Roads

**RECOMMENDED DECISION**

Approve the Development Application No 19875 subject to the requirements and conditions contained in the Schedules and Attachments.

**2.0 PROPOSAL**

The applicant is proposing to erect an advertising device, being a Billboard sign, on the subject property.

The billboard design is of a 'V' shape, consisting of two display sides fronting onto the Brisbane Valley Highway. The billboard is sited centrally along the property's front boundary and will be wholly contained within the subject site. Each display face is to be approximately 1.8 metres high by 2.4 metres wide, with a total display area of roughly 4.3 square metres per face, consisting of two display plates per side (with a small void space of 15 centimetres between the two plates). The Applicant has provided a proof design from the sign-writer demonstrating how each side of the billboard will look as per Attachment 1.

The sign structure will measure 2.6 metres wide and 3.7 metres from ground to apex per side. The applicant has provided structural design plans, including a site plan as per Attachment 2.

The display signs will be constructed of metal sheeting, digitally printed and UV protected, and will be non-illuminated.

**3.0 SITE DETAILS AND SURROUNDING LAND USES**

The subject site is an irregular shaped lot identified as being in the Centre zone, with frontage onto the Brisbane Valley Highway and is situated in the centre of Fernvale. The site contains an office building utilised for a real-estate office.

Adjacent lots either side of the subject property are similarly in the Centre zone. The rear of the property adjoins a lot identified for Community Facilities which contains the Fernvale Futures building and Brisbane Valley Rail Trail.

The property is affected by the High Impact Activities Management Area and Infrastructure overlays. These overlays are not applicable for the proposed advertising device.

**4.0 STATE ASSESSMENT****STATE LEGISLATION**

This application is made under the provisions of the *Planning Act 2016*. As such it is subject to the requirements of the Act, other relevant Acts, the *Planning Regulation 2017*, the State Planning Policy, and the South-East Queensland Regional Plan.

#### 4.1. STATE PLANNING POLICY

Since the Somerset Region Planning Scheme came into effect, the State Planning Policy (SPP) 2017 has been updated. With respect to the proposed development, the following State interest has been identified under Part E of the SPP for State transport infrastructure:

##### State transport infrastructure:

- (7) The safety and efficiency of existing and future state transport infrastructure, corridors, and networks is not adversely affected by development.

The billboard is proposed on a site adjacent to the State-controlled road network, and in proximity to two intersections. While there were no referral requirements identified for the proposed development under the *Planning Regulation 2017*, the application was referred to the Queensland Department of Transport and Main Roads for third party advice with respect to impacts on the State-controlled road environment and requirements of the *Transport Infrastructure Act 1994*.

In response to Council's request for advice, the department provided the following:

*"The department has assessed the proposed development and offers the following advice with respect to the application:*

- *TMR has no objection to the proposed signage for the following reasons:*
  - *The sign is wholly located within private property, in a low speed road environment.*
  - *There is no electronic displays on the sign."*

Other than the above State interest, no further outstanding State interests have been identified that have not already been integrated into the Somerset Region Planning Scheme, with respect to the proposed development.

#### 4.2. PLANNING REGULATION 2017 AND VEGETATION MANAGEMENT ACT 1999

As per the State Government's Development Assessment Mapping System, the subject premises does not contain State-regulated vegetation or koala habitat requiring further referral or assessment.

#### 4.3 ENVIRONMENTAL PROTECTION ACT 1994

The site is not listed on the Contaminated Land Register or the Environmental Management Register.

### 5.0 COUNCIL ASSESSMENT

#### LOCAL GOVERNMENT LEGISLATION

An assessment against the relevant parts of the Planning Scheme is set out below.

#### 5.1 STRATEGIC FRAMEWORK

An assessment against the Strategic Framework was not required as the proposed development is not an impact assessable development.

#### 5.2 CODE ASSESSMENT

The Somerset Region Planning Scheme identifies assessment benchmarks which development is to be assessed against, with proposed solutions measured against the performance outcome proposed by the Code. An assessment against the relevant parts of the

Planning Scheme is set out below. In instances where alternative solutions are provided in lieu of the acceptable outcomes they are discussed below.

Applicable Code	Compliance with Overall Outcomes	Performance Outcomes
Advertising devices code	Yes	Alternative Solutions provided for PO4, PO5
Applicable Overlay Code	Compliance with Overall Outcomes	Performance Outcomes
-	-	-

Where the proposal does not achieve the required acceptable outcome, an assessment of the proposed alternative solution against the performance outcome criteria is presented in the following tables.

### Advertising devices code

Performance outcomes	Acceptable outcomes
<b>For assessable development</b>	
<b>Road safety</b>	
<p><b>PO4</b>  <i>Billboards</i> do not impact on <i>road safety</i> or efficiency or cause a traffic hazard. The positioning of <i>billboards</i> does not obscure other signs.</p> <p>Editor's Note - For Billboards and/or advertising devices on a State-controlled road, contact the Department of Transport and Main Roads for further information about obtaining a 'Road Corridor Permit' under the <i>Transport Infrastructure Act 1994</i>.</p>	<p><b>AO4.1</b>  The <i>billboard</i> is not located within 100 metres of a traffic intersection.</p> <p><b>AO4.3</b>  The <i>billboard</i> is not positioned in a location that obscures a traffic sign or street sign.</p>
<b>Performance outcome assessment</b>	
<p><i>Proposal</i>  The billboard will be located within 100 metres of two traffic intersections. The development application was referred to the Queensland Department of Transport and Main Roads for third party advice with respect to road safety and impacts on the traffic environment of the State-controlled road.</p> <p><i>Planning comments</i>  The application was referred to the Department of Transport and Main Roads (DTMR) for third party advice with respect to road safety and impacts on the road environment. DTMR provided advice that the department had no requirements for the proposed sign. Given the advice from DTMR, the proposal is considered to be in compliance with PO4.</p> <p>DTMR's advice will be attached to the Decision Notice.</p>	
<b>Form and positioning</b>	
<p><b>PO5</b>  <i>Billboards</i> are designed and constructed to avoid clutter. <i>Billboards</i> are compatible with the streetscape character and do not adversely impact on the visual and scenic</p>	<p><b>AO5.1</b>  The <i>billboard</i> face has the following maximum dimensions:</p> <p>(a) the area does not exceed 8 square</p>

amenity values of the locality.	metres.
<b>Performance outcome assessment</b>	
<i>Proposal</i>	
<p>The billboard is constructed in a 'V' shape format, consisting of two display faces. Each display face has an area of approximately 4.3 square metres (not counting void space). Total display area is approximately 8.6 square metres.</p>	
<i>Planning comments</i>	
<p>With respect to the performance outcome PO5, the corresponding acceptable outcomes have all been achieved, with the exception of AO5.1, being the area of the billboard face.</p> <p>The proposed billboard consists of two faces, each 4.3 square metres with a total display area of 8.6 square metres. The issue of non-compliance with the acceptable outcome then is for a 0.60 square metre increase in overall display area, or 0.30 square metres per display side.</p> <p>In general, the display area for each face of the sign can be considered to be reasonable in size, with only a small increase beyond the acceptable outcome. The subject site is free of clutter, with the proposed sign being the first sign on the property, and the sign is for a single business operating on the premises. The proposed sign is not considered to adversely impact on visual and scenic amenity values of the locality.</p> <p>It is considered the proposed advertising device achieves the intent of the assessment benchmark.</p>	

## 6.0 OTHER PLANNING CONSIDERATIONS

### Trunk Infrastructure and Services

The following items of trunk infrastructure and services applicable to the proposed development are individually addressed below.

#### 6.1 Water Supply and Sewerage

The subject premises is within a locality serviced by reticulated water and sewerage networks. The existing shop on site has been connected to these networks.

#### 6.2 Stormwater/Drainage

The proposed development is not considered to have any adverse impacts upon stormwater and drainage.

#### 6.3 Transport Network

The proposed development is not considered to unreasonably burden upon local transport networks.

#### 6.4 Environment

The proposed development will not result in environmental degradation.

#### 6.5 Heritage

The site neither adjoins nor contains a heritage feature listed in either the State Queensland Heritage Register or Council's Local Heritage Register.

## 7.0 PUBLIC CONSULTATION

The application is categorised as code assessable and therefore no public notification was

required in accordance with requirements of the *Planning Act 2016*.

## 8.0 STATE AGENCY REFERRALS

There were no applicable referral agencies for this application, in accordance with the requirements of the *Planning Regulation 2017*.

### Third Party Advice

Third party advice was sought from the Department of Transport and Main Roads (DTMR) regarding the proposed billboard due to the property fronting a State-controlled road, and for advice with respect to impacts on the State-controlled road environment and requirements of the *Transport Infrastructure Act 1994*.

Subsequently, the department provided the following advice:

*“The department has assessed the proposed development and offers the following advice with respect to the application:*

- *TMR has no objection to the proposed signage for the following reasons:*
  - *The sign is wholly located within private property, in a low speed road environment.*
  - *There is no electronic displays on the sign.”*

The response from DTMR will be attached to the Decision Notice for advice only.

## 9.0 CONCLUSION

The proposed development is for Operational works consisting of a small billboard on premises within Fernvale identified as being in the Centre zone. The proposed development complies with the acceptable outcomes of the relevant assessment benchmarks or provided alternative solutions for the performance outcomes. The proposed development will be conditioned to be carried out generally in accordance with the development conditions attached to the Decision Notice.

## 10.0 ATTACHMENTS

1. Design proof for proposed sign, Real Estate Box Frame with posts, Surreal Signs, Dated 23 September 2020, Council’s Reference DA19875 – Attachment 1
2. Structural Design for Billboard, King Architectural Engineering, Job No. 21-3427, Drawn by PZ, Dated 9 February 2021, Issue A, Pages 01 – 03, Council’s reference DA19875 – Attachment 2
3. Advice about an Advertising Device Application, Queensland Government Department of Transport and Main Roads, Reference No. TMR20-031449, Dated 17 November 2020.

## RECOMMENDED DECISION

1. THAT Council approve the Development Application No 19875 for a Development Permit for Operational Work for an Advertising Device (Billboard) on land described as Lot 2 on RP28846 and situated at 1501 Brisbane Valley Highway, Fernvale, subject to the requirements and conditions contained in the Schedules and Attachments.
2. THAT Council’s report for this application be published to the website as Council’s Statement of Reasons in accordance with s63(5) of the *Planning Act 2016*.

<b>SCHEDULE 1 – GENERAL CONDITIONS</b>		
<i>Assessment Manager</i>		
<b>No</b>	<b>Condition</b>	<b>Timing</b>
1.1	Carry out the development generally in accordance with the material contained in the development application, supporting documentation and the plan(s) listed below, except where amended by these conditions of approval. Design proof for proposed sign, Real Estate Box Frame with posts, Surreal Signs, Dated 23 September 2020, Council's Reference DA19875 – Attachment 1. Structural Design for Billboard, King Architectural Engineering, Job No. 21-3427, Drawn by PZ, Dated 9 February 2021, Issue A, Pages 01 – 03, Council's reference DA19875 – Attachment 2.	At all times.
1.2	Comply with the relevant provisions of the Somerset Region Planning Scheme, Planning Scheme Policies and Local Laws.	At all times.
1.3	A legible copy of this development approval package is to be available on the premises.	At all times during the construction phase.
1.4	Pay to Council any outstanding rates or charges or expenses that are a charge over the subject land levied by Council; and/or levied but not fully paid over the subject land.	Before the change happens.
1.5	The approved Advertising Device is to be constructed in accordance with RPEQ certified structural engineering plans.	At all times.
1.6	Obtain a road corridor permit from the Department of Transport and Main Roads for the duration of the construction works if machinery will be required to be located within the road corridor.	Prior to commencement of construction of the signage.
1.7	The advertising devices must be maintained in good condition.	At all times.
1.8	Any illuminated advertising devices must not cause a nuisance to adjoining properties or distraction to passing motorists. Accordingly, they must be designed and operated in accordance with <i>AS4282 Control of the Obtrusive Effects of Outdoor Lighting</i> .	At all times.
1.9	Signage is not to involve any flashing lights and is not to be capable of revolving.	Before the change happens.
<b>SCHEDULE 2 – ENGINEERING</b>		
<i>Assessment Manager</i>		
<b>No</b>	<b>Condition</b>	<b>Timing</b>
	<b>Public Utilities/Infrastructure</b>	
2.1	Bear the cost of any alterations necessary to public utilities	At all times.

	resulting from compliance with the conditions of this approval.	
2.2	Bear the costs of works carried out to Council and utility services infrastructure and assets, including any alterations and repairs resulting from compliance with these conditions whether carried out by Council, or otherwise.	At all times.
2.3	Repair any damage to Council infrastructure that occurs during any works carried out in association with the approved development.	At all times.
<b>SCHEDULE 3 – ENVIRONMENTAL</b>		
Assessment Manager		
<b>No</b>	<b>Condition</b>	<b>Timing</b>
3.1	All solid, semi-solid and liquid waste generated from the construction and occupation of this approved development must be collected and disposed of by Council's contractor or other Council approved waste collector unless otherwise approved by Council.	At all times.
3.2	All construction / demolition or other waste is to be removed from the site and deposited at an approved waste disposal facility in a manner acceptable to Somerset Regional Council unless otherwise authorised by Council.	During construction phase.
3.3	The holder of this development approval must not: <ul style="list-style-type: none"> <li>▪ Burn or bury waste generated in association with this development approval at or on the development site; nor</li> <li>▪ Allow waste generated in association with this development approval to burn or be burnt or buried at or on the development site; nor</li> <li>▪ Stockpile any waste on the development site.</li> </ul>	At all times.
3.4	The holder of this development approval must not: <ul style="list-style-type: none"> <li>▪ Release stormwater runoff into a roadside gutter / swale, stormwater drain or water that results in a build-up of sand, silt or mud in the gutter, drain or water; or</li> <li>▪ Deposit sand, silt or mud in a roadside gutter, stormwater drain or water; or in a place where it could reasonably be expected to move or be washed into a roadside gutter/swale, stormwater drain or water and result in a build-up of sand, silt or mud in the gutter, drain or water.</li> </ul>	During construction phase.
<b>SCHEDULE 4 – ADVICE</b>		
Assessment Manager		
This approval has effect in accordance with the provisions of section 71 of the <i>Planning Act 2016</i> , and development may commence in accordance with section 72.		



Currency Period - Pursuant to section 85 of the *Planning Act 2016* the approval will lapse if the first change of the use under the approval does not start within the 'currency period' – being two (2) years starting the day the approval takes effect.

The applicant may make representations (change representations) about a matter in this development application within the applicant's appeal period under the process established in chapter 3, part 5, subdivision 1 of the *Planning Act 2016*.

The *Planning Act 2016* provides for a person to make a change to this development application outside the applicant's appeal period, following the process outlined in chapter 3, part 5, subdivision 2 of the Act.

Separate development approval is required for any building work and plumbing/drainage work necessitated by the conditions contained in this approval.

Dust pollution arising from the construction and maintenance of the works required by this approval are the applicant's responsibility. The applicant must comply with any lawful instruction from Council's Operations department if in Council's opinion a dust nuisance exists.

The rights of applicants to appeal to a tribunal or the Planning and Environment Court against decisions about a development application are set out in chapter 6, part 1 of the *Planning Act 2016*. For particular applications, there may also be a right to make an application for a declaration by a tribunal (see chapter 6, part 2 of the *Planning Act 2016*).

Landowners are responsible for the construction and maintenance of any vehicular access for the property, from the road carriageway to property boundary in accordance with Council's standards.

This development approval is for the proposed development only. Any additional structures proposed may require their own planning approval and will be assessed on its own merits.

**Attachments for the Decision Notice include:**

1. Design proof for proposed sign, Real Estate Box Frame with posts, Surreal Signs, Dated 23 September 2020, Council's Reference DA19875 – Attachment 1
2. Structural Design for Billboard, King Architectural Engineering, Job No. 21-3427, Drawn by PZ, Dated 9 February 2021, Issue A, Pages 01 – 03, Council's reference DA19875 – Attachment 2
3. Advice about an Advertising Device Application, Queensland Government Department of Transport and Main Roads, Reference No. TMR20-031449, Dated 17 November 2020.

**Resolution**

Moved – Cr Choat

Seconded – Cr Brieschke

1. THAT Council approve the Development Application No 19875 for a Development Permit for Operational Work for an Advertising Device (Billboard) on land described as Lot 2 on RP28846 and situated at 1501 Brisbane Valley Highway, Fernvale, subject to the requirements and conditions contained in the Schedules and Attachments.
2. THAT Council's report for this application be published to the website as Council's Statement of Reasons in accordance with s63(5) of the *Planning Act 2016*.

<b>SCHEDULE 1 – GENERAL CONDITIONS</b>		
<i>Assessment Manager</i>		
<b>No</b>	<b>Condition</b>	<b>Timing</b>
1.1	Carry out the development generally in accordance with the material contained in the development application, supporting documentation and the plan(s) listed below, except where amended by these conditions of approval.	At all times.
	Design proof for proposed sign, Real Estate Box Frame with posts, Surreal Signs, Dated 23 September 2020, Council's Reference DA19875 – Attachment 1	
	Structural Design for Billboard, King Architectural Engineering, Job No. 21-3427, Drawn by PZ, Dated 9 February 2021, Issue A, Pages 01 – 03, Council's reference DA19875 – Attachment 2	
1.2	Comply with the relevant provisions of the Somerset Region Planning Scheme, Planning Scheme Policies and Local Laws.	At all times.
1.3	A legible copy of this development approval package is to be available on the premises.	At all times during the construction phase.
1.4	Pay to Council any outstanding rates or charges or expenses that are a charge over the subject land levied by Council; and/or levied but not fully paid over the subject land.	Before the change happens.
1.5	The approved Advertising Device is to be constructed in accordance with RPEQ certified structural engineering plans.	At all times.
1.6	Obtain a road corridor permit from the Department of Transport and Main Roads for the duration of the construction works if machinery will be required to be located within the road corridor.	Prior to commencement of construction of the signage.
1.7	The advertising devices must be maintained in good condition.	At all times.
1.8	Any illuminated advertising devices must not cause a nuisance to adjoining properties or distraction to passing motorists. Accordingly, they must be designed and operated in accordance with <i>AS4282 Control of the Obtrusive Effects of Outdoor Lighting</i> .	At all times.
1.9	Signage is not to involve any flashing lights and is not to be capable of revolving.	Before the change happens.
<b>SCHEDULE 2 – ENGINEERING</b>		
<i>Assessment Manager</i>		
<b>No</b>	<b>Condition</b>	<b>Timing</b>
	<b>Public Utilities/Infrastructure</b>	
2.1	Bear the cost of any alterations necessary to public utilities resulting from compliance with the conditions of this approval.	At all times.
2.2	Bear the costs of works carried out to Council and utility services infrastructure and assets, including any alterations and repairs	At all times.

	resulting from compliance with these conditions whether carried out by Council, or otherwise.	
2.3	Repair any damage to Council infrastructure that occurs during any works carried out in association with the approved development.	At all times.
<b>SCHEDULE 3 – ENVIRONMENTAL</b>		
<i>Assessment Manager</i>		
<b>No</b>	<b>Condition</b>	<b>Timing</b>
3.1	All solid, semi-solid and liquid waste generated from the construction and occupation of this approved development must be collected and disposed of by Council's contractor or other Council approved waste collector unless otherwise approved by Council.	At all times.
3.2	All construction / demolition or other waste is to be removed from the site and deposited at an approved waste disposal facility in a manner acceptable to Somerset Regional Council unless otherwise authorised by Council.	During construction phase.
3.3	The holder of this development approval must not: <ul style="list-style-type: none"> <li>▪ Burn or bury waste generated in association with this development approval at or on the development site; nor</li> <li>▪ Allow waste generated in association with this development approval to burn or be burnt or buried at or on the development site; nor</li> <li>▪ Stockpile any waste on the development site.</li> </ul>	At all times.
3.4	The holder of this development approval must not: <ul style="list-style-type: none"> <li>▪ Release stormwater runoff into a roadside gutter / swale, stormwater drain or water that results in a build-up of sand, silt or mud in the gutter, drain or water; or</li> <li>▪ Deposit sand, silt or mud in a roadside gutter, stormwater drain or water; or in a place where it could reasonably be expected to move or be washed into a roadside gutter/swale, stormwater drain or water and result in a build-up of sand, silt or mud in the gutter, drain or water.</li> </ul>	During construction phase.
<b>SCHEDULE 4 – ADVICE</b>		
<i>Assessment Manager</i>		
This approval has effect in accordance with the provisions of section 71 of the <i>Planning Act 2016</i> , and development may commence in accordance with section 72.		
Currency Period - Pursuant to section 85 of the <i>Planning Act 2016</i> the approval will lapse if the first change of the use under the approval does not start within the 'currency period' – being two (2) years starting the day the approval takes effect.		
The applicant may make representations (change representations) about a matter in this development application within the applicant's appeal period under the process established in chapter 3, part 5, subdivision 1 of the <i>Planning Act 2016</i> .		

The *Planning Act 2016* provides for a person to make a change to this development application outside the applicant's appeal period, following the process outlined in chapter 3, part 5, subdivision 2 of the Act.

Separate development approval is required for any building work and plumbing/drainage work necessitated by the conditions contained in this approval.

Dust pollution arising from the construction and maintenance of the works required by this approval are the applicant's responsibility. The applicant must comply with any lawful instruction from Council's Operations department if in Council's opinion a dust nuisance exists.

The rights of applicants to appeal to a tribunal or the Planning and Environment Court against decisions about a development application are set out in chapter 6, part 1 of the *Planning Act 2016*. For particular applications, there may also be a right to make an application for a declaration by a tribunal (see chapter 6, part 2 of the *Planning Act 2016*).

Landowners are responsible for the construction and maintenance of any vehicular access for the property, from the road carriageway to property boundary in accordance with Council's standards.

This development approval is for the proposed development only. Any additional structures proposed may require their own planning approval and will be assessed on its own merits."

Carried

Vote - Unanimous

<b>Subject:</b>	<b>Review of Removal Dwelling Amenity and Aesthetics Impacts and Asbestos Removal</b>
<b>File Ref:</b>	<b>Governance - Reporting - Officer Reports</b>
<b>Action Officer:</b>	<b>SBC</b>

### Background/Summary

Council's policy on removal dwelling procedures has been developed over the years by the building surveyors. Historically, this policy included the provision for determining the amount of performance bond in respect of a removal dwelling, depending on the amount of work required to bring the home to a suitable standard.

On 8 May 2019, Council agreed that 'all removal house applications lodged from 1 July 2019 will no longer require performance bonds; and that a future report be presented to consider a new policy position when it comes to siting of older houses in newer estates'.

Schedule 9, Division 2, Table 1 of the *Planning Regulation 2017* gives local governments the power to declare particular class 1 and 10 buildings and structures involving possible amenity and aesthetic impacts. Council can make this declaration by resolution or in its planning scheme.

In making a resolution pursuant to Schedule 9, Division 2, Table 1 of the *Planning Regulation 2017*, Council must have regard to 'whether the building or structure will impact on the amenity or aesthetics of the locality, including, for example, whether the building or structure complies

with a matter stated in a local instrument that regulates impacts on amenity or aesthetics’.

Council’s current procedures, as outlined in attached Information Sheet, requires that Council’s building section perform a pre-inspection of all proposed removal dwellings to and within the Somerset Region, at the current location; and that removal dwellings are generally not permitted in the newer estates or other residential areas where there is perceived to be a conflict relating to the standard and character of housing already established in the locality.

In conjunction with the procedure for proposed removal dwellings, Council has also had a historic policy in respect to asbestos, requiring all ‘fibro’ materials to be removed from the dwelling prior to re-establishment in the Somerset Region. This has generally been imposed through suitable conditions. To renew Council’s policy and further prevent the potential risk of ‘fibro’ materials, which may contain asbestos, from being transported to and within the Somerset Region, it is proposed that an asbestos clearance certificate be provided for all proposed removal dwellings to and within the Somerset Region, prior to the issuing of a building approval and re-establishment in the Somerset Region.

#### Attachments

Attachment 1 – Current Information Sheet ‘Removal Dwellings – Relocation into or within the Region’.

Attachment 2 – Draft Information Sheet ‘Removal Dwellings – Relocation into or within the Region’.

#### Recommendation

THAT pursuant to Schedule 9, Division 2, Table 1 of the *Planning Regulation 2017*, Council declare particular Class 1 and 10 buildings and structures involving possible amenity and aesthetic impacts within the Somerset Region; and continue its current procedure, as presented on the Attachment – Information Sheet ‘Removal Dwellings – Relocation into or within the Region’; and additionally, that the Information Sheet be revised to stipulate that an asbestos clearance certificate be provided for all proposed removal dwellings to and within the Somerset Region, prior to the issuing of a building approval and re-establishment within the Somerset Region.

#### Resolution

Moved – Cr Isidro

Seconded – Cr Gaedtke

“THAT pursuant to Schedule 9, Division 2, Table 1 of the *Planning Regulation 2017*, Council declare particular Class 1 and 10 buildings and structures involving possible amenity and aesthetic impacts within the Somerset Region; and continue its current procedure, as presented on the Attachment – Information Sheet ‘Removal Dwellings – Relocation into or within the Region’; and additionally, that the Information Sheet be revised to stipulate that an asbestos clearance certificate be provided for all proposed removal dwellings to and within the Somerset Region, prior to the issuing of a building approval and re-establishment within the Somerset Region.”

Carried

Vote - Unanimous

<b>Subject:</b>	<b>Planning and Building Services Monthly Report – February 2021</b>
<b>File Ref:</b>	<b>Governance - Reporting - Officer Reports</b>
<b>Action Officer:</b>	<b>DPAD, ESM, SP, SBC, NRMO</b>

## Report

A summary of the Department's activities during the month of February 2021 is provided for Council's information.

### Planning Development Applications

A total of eighteen (18) development applications were received in February 2021.

Assessment Type	January 2020	February 2020	January 2021	February 2021
Building Works assessable against the Planning Scheme	11	6	5	7
Material Change of Use	1	5	3	7
Reconfiguring a Lot	1	1	3	2
Operational Works	-	2	1	2
Combined Applications	-	-	1	-
<b>Total</b>	<b>13</b>	<b>14</b>	<b>13</b>	<b>18</b>

The list of applications received is provided in Appendix 1.

A total of thirteen (13) development applications were decided in February 2021.

Approved/Refused	January 2020	February 2020	January 2021	February 2021
Refused - Council	-	-	-	-
Approved - Council	1	6	2	3
Approved - Delegated Authority	8	16	9	10
<b>Total</b>	<b>9</b>	<b>22</b>	<b>11</b>	<b>13</b>

The list of applications decided is provided in Appendix 1A.

### Planning and Environment Court Appeals

#### ***Roubaix Properties Pty Ltd v Somerset Regional Council and Anor Planning and Environment Court No. 2327 of 2019***

The Appeal is against Council's decision to refuse the development application. The trial was undertaken from 8 June to 12 June 2020. The final judgement was received on 17 July 2020 which dismissed the appeal against Council's decision. On 8 March 2021, the Court ordered the application for leave to appeal the Court's decision filed 31 August 2020 be dismissed.



#### ***Edith Pastoral Company Pty Ltd -V- Somerset Regional Council Planning and Environment Court No 2773 of 2019***

The Appeal is against Council's decision to refuse the development application and has been the subject to preliminary proceedings and expert reviews to-date. The Appeal was heard before the Court for 3 weeks between 8 February 2021 and ending on 26 February 2021. It is anticipated the Court decision will be delivered in the coming weeks.

### Building Development Approvals

A total of one hundred and twenty-four (124) building approvals were issued in the region for February 2021.

#### Assessment Type: Building Works

Status	January 2020	February 2020	January 2021	February 2021
Accepted	45	26	88	130
Approved - Council	7	17	5	17
Approved - Private Certifier	28	22	92	107

The list of applications approved is provided in Appendix 2.

#### Building Compliance Matters

The following are non-compliant building activities in this period:



##### February 2021:

Unapproved building works at Sandy Creek, Moore, Mount Tarampa, Prenzlau, Fernvale, Somerset Dam, Royston, Wivenhoe Pocket, Lowood, Borallon and Kilcoy.

Unlawful use of buildings at Mount Tarampa, Minden, Kilcoy and Lowood.  
Site matters at Toogoolawah.

### Plumbing Compliance Permits and Inspections

A total of sixteen (16) plumbing and drainage approvals were issued in the region for February 2021.

#### Assessment Type: Plumbing Approval

Status	January 2020	January 2021	February 2020	February 2021
Approved	16	17	10	16
Info Request	3	13	2	12
<b>Total</b>	<b>19</b>	<b>30</b>	<b>12</b>	<b>28</b>

The list of applications approved is provided in Appendix 3.

The number of home sewerage treatment plants on Council's register is 2040 of which 34, or 1.67%, are currently overdue for servicing. Letters have been sent to the owners of these systems to ensure compliance.



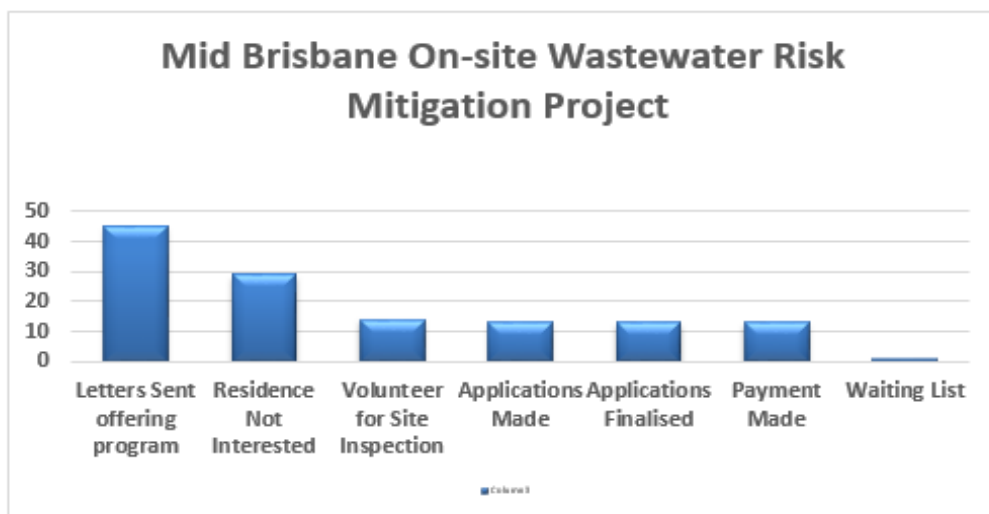
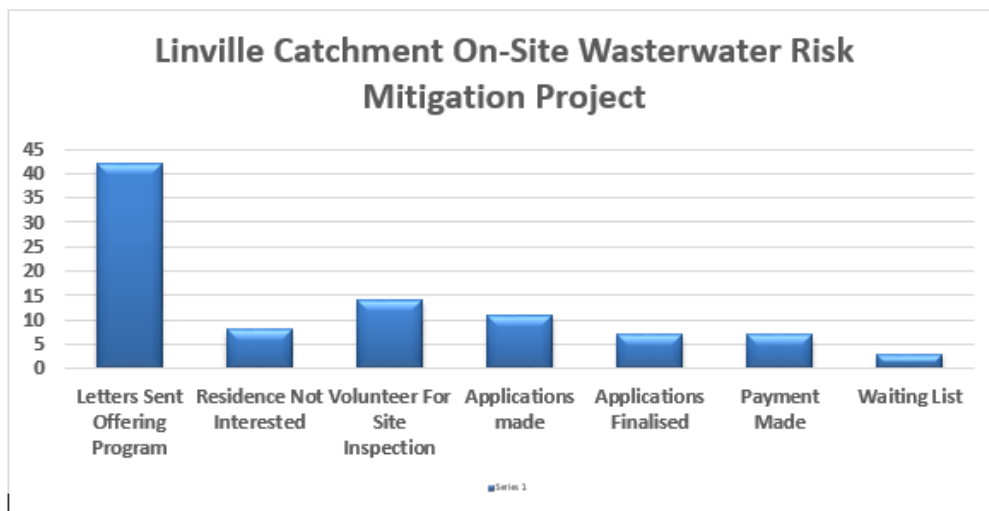
#### Mid-Brisbane River and Linville Risk Mitigation Program

Council Plumbing Inspectors and NRM officer are currently in the process of managing a subsidy program aimed at improving water quality in the mid Brisbane River catchment and

Linville township catchment.

The subsidy of up to \$17,000 per household is being offered for the upgrade of septic systems on properties identified as high risk to water quality. The subsidy is funded by Seqwater.

Please see table's below for current figures of Mid Brisbane and Linville Programs:



**Environmental Health Services**

**Toolbox overview**

The below figures reflect the customer sessions on Somerset Regional Council’s content on Toolbox for the months of January 2021 and February 2021.

**Visitors to Council content**

	January 2021	February 2021
Users	391	282
Sessions	489	344
Pageviews	904	823
Pages/Session	1.84	2.39



Avg. Session Duration	2m29s	2m52s
Downloads	206	152

**Most popular content**

Top content pages	Unique Pageviews	
	January 2021	February 2021
Cats and dogs	276	203
Other animals	90	29
Noise Pollution	88	51
Birds and poultry	34	-
Food	18	29
Document library	-	21

**Food Safety Training**



Council subscribes to the *I'm ALERT* food safety training package which offers food businesses, community groups, schools and the general public access to free online interactive food safety training. Just go to [www.somerset.imalert.com.au](http://www.somerset.imalert.com.au)

A total of 6 users completed the training during the month of February.

**Swimming Pool Water Quality Monitoring**

Swimming pool water samples were collected this month at the Toogoolawah, Kilcoy and Lowood pools. All samples collected complied with the *Queensland Health Water Quality Guidelines for Public Aquatic Facilities, 2019*.



**School Based Immunisation Clinics**



Council delivers a school based vaccination program at the Lowood and Toogoolawah High Schools for Year 7 and Year 10 students under a service provider agreement with the State Government. Planning is underway for the three rounds of clinics to be delivered in 2021, with the first round of clinics scheduled for 18 March.

**Mosquito Monitoring**

Queensland Health has advised that the 2021 mosquito surveillance program to be run in conjunction with Queensland Health in various towns and villages in the region from February to April 2021.



Mosquito trapping (using the Ovitrap method) has so far been conducted in the towns and villages of Lowood, Minden, Fernvale, Esk, Toogoolawah, Linville and Moore. Mosquito eggs collected will be sent to Queensland Forensic and Scientific Services for analysis.

The main aim of the annual surveillance program is to establish the level of confidence in:

- the assumption that mosquitoes *Aedes aegypti* or *Aedes albopictus* are not present in the Somerset Region, and
- the likelihood of early detection – to facilitate eradication.

In addition to the Queensland Dengue Management Plan 2015 – 2020; Queensland Health is currently working with local governments in SEQ to establish an emergency response framework that will be triggered on confirmation of positive *Aedes aegypti* or *Aedes albopictus* identification in SEQ.

An overview of the section activities for the month is contained in Appendix 4.

## Pest Management

The following is a report on activities in the Pest Management sections for the months of January and February.

### Invasive Animal Control

The following is a summary of pest animal control activities for the months:

#### Wild dogs

1080 baits injected:



#### Dingo scalps presented:

	January 2021	February 2021
Kingaham	-	355
Toogoolawah	-	6
Dundas	-	39
Bryden	-	48
Vernor	-	25
Mt Hellen	-	8
Glen Esk	8	-
Willaura	8	-
<b>Total</b>	<b>16</b>	<b>481</b>

	January 2021	February 2021
Glen Esk	-	2
Buaraba	-	10
Jimna-Diaper	-	3
Yabba	-	1
Mt Kilcoy	3	-
Esk	1	-
<b>Total</b>	<b>4</b>	<b>16</b>

#### Feral pigs:

1080 baits injected:



	January 2021	February 2021
<b>Total</b>	<b>-</b>	<b>-</b>

#### Feral pig scalps presented:

	January 2021	February 2021
Yabba Station	-	79
Diaper	-	22
Buaraba	23	123
Mt Kilcoy	17	-
<b>Total</b>	<b>40</b>	<b>224</b>

**Rabbits:**

- Officers have been working with landholders to control rabbit infestations in the following areas:
  - Hazeldean, Lower Cressbrook, Lowood, Kilcoy showgrounds.
- Officers are continuing to work closely with Seqwater in controlling rabbits around Somerset and Wivenhoe Dams.
- Officers are carrying out a survey of all private properties that were surveyed by the Darling Downs Moreton Rabbit Board as part of their plan to combat rabbits breeding North of their area with the view to provide support in the way of control measure funded by the Communities Combating Pest and Weed Impact During Drought Project.

**Fox:**

- Pest Management Officers are continuing to monitor den sites that have been found and fumigated. 2 dens were located on the Gatton Esk Road and found to be active, both have been fumigated and back filled.

**Invasive Plant Control**

A summary of invasive plant and other vegetation treatment activities for the month is as follows:

**January 2021:**

- **Giant rats tail grass** – Fernvale, Wivenhoe Pocket, Biarra, Glamorganvale, Gregors Creek, Mt Kilcoy, Sandy Creek, Wivenhoe Pocket.
- **Annual Ragweed** – Toogoolawah, Gregors Creek, Dundas, Harlin, Kilcoy, Crossdale.
- **Lantana** – D’Aguilar Highway Kilcoy, Sandy Creek, Brisbane Valley Highway, Jimna, Esk Crows Nest Road, Esk.
- **Honey Locust** – Gregors Creek.
- **Prickly Pear** – Toogoolawah.
- **Groundsel** – Minden, Fernvale.
- **Parthenium** – Somerset Wivenhoe Road Dundas, and private properties at Dundas and Yednia under the Communities Combating Pest and Weed Impact During Drought Project.
- **Main Roads Element 5** – Brisbane Valley Highway, Kilcoy Murgon Road, D’Aguilar Highway East and West, Wivenhoe Somerset Road.
- **Council managed infrastructure** – Lowood-Fernvale Rail Trail, Lowood-Minden bikeway.
- **Herbicide applied** – 32,108L.
- **Lantana mechanical removal** – 329,000 m<sup>2</sup>/ 32.9Ha.
- **Lantana chemically treated** – 140,550m<sup>2</sup> / 14.055Ha.
- **Lantana Control** – Mechanical removal of lantana was conducted along the Esk Crows Nest Road, Mt Stanley Road, Wagner’s Lane, Nurinda Road.

**February 2021:**

- **Groundsel** – Colinton, Harlin.
- **Annual Ragweed** – Neurum, Colinton, Kangaroo Creek, Gregors Creek, Mt Glorious, Dundas, Bryden, Toogoolawah, Mt Beppo, Eskdale, Linville, Moore, Coominya, Fernvale, Mt Beppo.
- **Honey Locust**- Gregors Creek.

- **Mimosa Bush** – Glen Esk.
- **Leucaena**, Hazelden, Coal Creek.
- **Box thorn** – Wivenhoe Pocket.
- **Parthenium** – Woolmar.
- **Giant rats tail grass** – Glamorganvale, Neurum, Mt Kilcoy, Wivenhoe Pocket, Toogoolawah, Kilcoy, Coominya.
- **Lantana** –Wivenhoe Pocket, Linville, Hazelden, Coominya, Gregors Creek, Monsildale, Fernvale, Esk, Somerset, Harlin.
- **Main Roads Element 5** –Brisbane Valley Highway, Esk Kilcoy Road, D’Aguiar Highway West.
- **Council managed infrastructure** – All Council managed bridges.
- **Herbicide applied** – 27,555L.
- **Lantana mechanical removal** – 604,000m<sup>2</sup>/60.400Ha.
- **Lantana chemically treated** – 122,800m<sup>2</sup>/ 12.280Ha.
- **Lantana Control** – Mechanical removal of lantana was conducted along the Gatton Esk Road, Mt Stanley Road, Wivenhoe Pocket, Brisbane Valley Highway.

### Lantana Chemical Subsidy Program

Council is offering a 100% chemical subsidy for the control lantana throughout the Somerset Region to assist primary production and help stimulate the local economy. The subsidies, totalling \$210,000, is provided though the Australian Government’s *Communities Combating Pest and Weed Impacts During Drought Program*.

Council is delivering the program in partnership with Healthy Land and Water Ltd and to date more than 90 expressions of interest have been received and are being assessed; resulting in the approval of more than 60 property pest management plans.

Round one of the Lantana Chemical Subsidy Program closed in December 2020. However, Council will open a second round of the Lantana Chemical Subsidy Program in the coming weeks, subject to the remaining funding following the first round of claims.

### Compliance under the *Biosecurity Act 2014*:

	January 2021	February 2021
Information notices	3	1
Biosecurity Orders	1	-
Enter and Clear action	-	-

### Animal Management

An overview of the section activities for the month are contained in Appendix 4.

### Natural Resource Management

#### Land for Wildlife

- Council welcomed two new Land for Wildlife program participants in Stanley Pocket and Dundas.
- Council officer participation in Land for Wildlife Regional Steering Committee meeting 10 February 2020.
- Facilitation of a Land for Wildlife “Hollow Habitats” workshop for program participants in Esk, 20 February 2020.



### Somerset Flora and Fauna



- Ongoing work with Ecosure (Consultants) to develop a Matters of Local Environmental Significance (MLES) framework to inform future Planning Scheme amendment.
- Council has engaged Geckoes Wildlife to undertake a program of wildlife and ecosystem awareness workshops at all of the Somerset Region schools over the first half of 2021. The workshops highlight these issues through interaction with actual (rescued and rehabilitated) wildlife brought to the schools to engage with the students.

### Catchment Management

- Resilient Rivers Project Updates:
  - Ongoing maintenance of all existing plantings in the Black Snake Creek Project, and a further 2 properties (entailing \$270,000 Resilient Rivers Funding) currently under development at Glamorgan Vale.
- The Upper Brisbane and Stanley Catchment Action Plan was endorsed by the Resilient Rivers Taskforce in February 2021, with current planning now underway for on-ground projects that align to this guiding document.
- Stage 3 of the On-site Wastewater Mitigation Program is ongoing, with Council Plumbing officers engaging properties in Linville Township, and finalizing property engagement along the Mid Brisbane River. Council has recently signed off a continuation of this program (entailing \$600,000 funding through Seqwater) for further delivery in Linville, and other priority catchment locations in Fernvale and Glamorgan Vale over the course of the program.
- Ongoing officer advice and participation into the regulation of activities and access to the recreational reserves along the Mid Brisbane River Catchment.



### Offsets – Planting



- Delivery of Councils Capital Works Offsets:
  - Kilcoy –Yowie Park has now 90% complete after a successful community planting 17 February 2021.
  - Lowood – Planting of trees on this site has been completed and is being maintained by contractors until established. Minor replanting will be initiated in coming months to respond to some drought death and vandalism.
- An offset planting along Kilcoy creek (Seib Street) is currently under maintenance / establishment by a contractor.

### Collaborations

- Council has secured Queensland Recovery Authority funding (in respect of the 2019 Bushfires) of \$1.3 million to support a local program of “Green Army” style team deployment in the region. The 3 Team deployments will work across the Somerset region undertaking environmental restoration works, and supporting economic activity in the region.
- Continued consultation regarding the establishment of a collaborative Canoe trail across the Brisbane River Catchment.

**Attachments**

Appendix 1 - Development Applications received  
 Appendix 1A - Development Applications decided  
 Appendix 2 - Approved Building Developments February 2021  
 Appendix 3 - Plumbing and Drainage Approvals February 2021  
 Appendix 4 - Environmental Services

**Recommendation**

THAT the Department of Planning and Development Monthly Report for February 2021 be received and the contents noted.

**Resolution**

Moved – Cr Brieschke

Seconded – Cr Whalley

“THAT the Department of Planning and Development Monthly Report for February 2021 be received and the contents noted.”

Carried*Vote - Unanimous*

**Subject:** Business Continuity Plan Policy review  
**File Ref:** Financial management – internal audit  
**Action Officer:** DFIN

**Background/Summary**

Internal audit (Crowe) reported to the Audit Committee meeting on 10 March 2021 that two medium risk matters remain outstanding for the 2020/2021 year. It is recommended that the business continuity plan policy be amended to close these matters.

- IT systems and security – internal audit has recommended that Council develop policy and associated procedures for investigating cyber security events after they occur to ensure that they do not occur again. Queensland Audit Office representatives confirmed on 10 March 2021 that one Queensland local government was recently locked out of its own systems for two weeks following a ransomware attack.
- Business continuity – internal audit has recommended that Council identify business-critical vendors and manage the risk that these vendors might fail to supply Council.

**Attachments**

Extract from internal audit of business continuity report of December 2019  
 Current Business Continuity Plan Policy - 26 February 2020

**Recommendation**

THAT the Business Continuity Plan Policy be revised to the following



**Policy Subject/Title:** Business Continuity Plan Policy  
**Policy Number:** F/012

<b>Responsible Officer:</b>	Director Finance
<b>Related Policies / Procedures:</b>	Nil
<b>Authorised by:</b>	Somerset Regional Council
<b>Authorised on:</b>	26 February 2020 / [Doc ID of 1180309]
<b>Amendments:</b>	24 March 2021 [Doc ID ...]

## 1. OBJECTIVE

The Business Continuity Plan (BCP) Policy establishes Council's business continuity intent to ensure the effectiveness of Council's BCP when it is called into action.

## 2. BACKGROUND

Internal audit conducted a review of Council's business continuity planning in December 2019 and made various recommendations. This policy provides backing for Council's BCP approach.

In 2011, Somerset Regional Council's primary and secondary computer servers were threatened by flooding. Loss of the servers would have severely affected Council's ability to continue operating effectively. Council's Business Continuity Plan (BCP) outlines Council's approach to handling future events.

Council acknowledges a January 2020 example regarding reports of one of the world's largest web service suppliers and an alleged service outage which potentially affected agency responses to major bushfires in the Australian Capital Territory. It is considered likely that the relevant agencies, who would be well-resourced, might have had appropriate vendor service level agreements in place. This policy outlines Council's approach to hosting critical systems on site.

## 3. PURPOSE

Internal audit recommends the establishment of a Business Continuity Policy, which is aligned to the organisation's purpose to provide a framework, including a commitment to attend applicable requirements and continual improvement.

The Business Continuity Policy should be documented, be communicated within the organisation, be available to all interested parties, and be periodically reviewed, or when significant changes occur in the organisational context.

A lack of policy may not establish Council's business continuity intent and this may reduce the effectiveness of Council's response when it's called into action.

## 4. SCOPE

This policy applies to Somerset Regional Council.

## 5. POLICY

### Definitions

"Major cyber security event" means any cyber security event causing loss of data, corruption of data or loss of access to data or systems that is identified in writing by the Chief Executive Officer to have a serious effect on the short-term operations of Council. For example, an event that prevents the payment of suppliers or employees.

"Business-critical supply" means a critical supply identified in this policy where the loss of supply is likely to result in short-term adverse effects on community health and safety or loss of legal compliance for Council

- Council's Business Continuity Plan (BCP) and the reasons for having a BCP are supported and understood by Council
- Because of the nature of the potential threats, the BCP will not be released publicly (s10 of the Right to Information Act 2009)
- At least once per quarter and prior to the holding of quarterly Team Somerset Management Committee (TSMC) meetings, desk exercises will be designed and held to test and evaluate Council's business continuity plan. The outcomes of these desk exercises will be reported through the TSMC process.
- "Review of Business Continuity Planning" will appear as a standing agenda item for the Team Somerset Management Committee meetings to provide for input to the ongoing development of the BCP from management from across the organisation led by the ICT Coordinator. These meetings will be held at least once each quarter with a list of outcomes and responsibilities documented.
- Council confirms its preference for retaining its finance systems (including payroll and accounts payable) and electronic document management systems to remain on local servers that are controlled and owned by Council and on Council premises to manage risks associated with dependence on others for critical systems.
- BCP Training will be designed and prepared as a module to Council's Electronic Learning Management System (eLMS) to promote awareness and required to be undertaken at least annually for all staff with a corporate email address.
- Council identifies the most critical systems are those necessary for immediate public safety and for the payment of employees and suppliers.
- Within seven days of recovery from a major cyber security event, Council's Chief Executive Officer will receive a report from appropriate ICT experts as to the cause of the event and a plan for how the risk of future similar events can be better managed including lessons learned
- The following risk register is adopted for business-critical supplies:

<b>Supply</b>	<b>Criticality of loss of supply</b>	<b>Likelihood of loss of supply</b>	<b>Risk mitigation measures / options</b>
Garbage collection services	Significant	Low	Seek copy of the BCP of waste contractors Enforcement of contracts Maintain relationships with waste collection contractors who are not Council suppliers Open public waste facilities to residents at no cost while service is lost
Electricity	Significant	Low	Effective statutory guarantee of supply Install generators at key facilities and solar lighting in CBD areas Liaise with suppliers to facilitate restoration of supply
Water and sewerage services	Significant	Low	Effective statutory guarantee of supply Close public toilets and other facilities on loss of supply Liaise with suppliers to facilitate restoration of



			supply
Communications	Significant	Low	Effective statutory guarantee of basic supply Use alternate suppliers of mobile and other telecommunications Liaise with suppliers to facilitate restoration of supply
Systems that enable payment of suppliers and employees	Significant	Low	Seek copy of the BCP of software vendor Actions as outlined in BCP

## 6. DATE OF RESOLUTION

This policy was approved by the Chief Executive Office and adopted by the Somerset Regional Council at the Ordinary Meeting of 26 February 2020.

Signed: .....

Date: .....

### **Resolution**

Moved – Cr Wendt

Seconded – Cr Brieschke

“THAT the Business Continuity Plan Policy be revised to the following -



**Somerset**  
REGIONAL COUNCIL

**Policy Subject/Title:** Business Continuity Plan Policy  
**Policy Number:** F/012

**Responsible Officer:** Director Finance  
**Related Policies / Procedures:** Nil  
**Authorised by:** Somerset Regional Council  
**Authorised on:** 26 February 2020 / [Doc ID of 1180309]  
**Amendments:** 24 March 2021 [Doc ID ...]

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In 2011, Somerset Regional Council’s primary and secondary computer servers were threatened by flooding. Loss of the servers would have severely affected Council’s ability to continue operating effectively. Council’s Business Continuity Plan (BCP) outlines Council’s approach to handling future events.

Council acknowledges a January 2020 example regarding reports of one of the world’s largest web service suppliers and an alleged service outage which potentially affected agency

responses to major bushfires in the Australian Capital Territory. It is considered likely that the relevant agencies, who would be well-resourced, might have had appropriate vendor service level agreements in place. This policy outlines Council's approach to hosting critical systems on site.

### **3. PURPOSE**

Internal audit recommends the establishment of a Business Continuity Policy, which is aligned to the organisation's purpose to provide a framework, including a commitment to attend applicable requirements and continual improvement.

The Business Continuity Policy should be documented, be communicated within the organisation, be available to all interested parties, and be periodically reviewed, or when significant changes occur in the organisational context.

A lack of policy may not establish Council's business continuity intent and this may reduce the effectiveness of Council's response when it's called into action.

### **4. SCOPE**

This policy applies to Somerset Regional Council.

### **5. POLICY**

#### **Definitions**

"Major cyber security event" means any cyber security event causing loss of data, corruption of data or loss of access to data or systems that is identified in writing by the Chief Executive Officer to have a serious effect on the short-term operations of Council. For example, an event that prevents the payment of suppliers or employees.

"Business-critical supply" means a critical supply identified in this policy where the loss of supply is likely to result in short-term adverse effects on community health and safety or loss of legal compliance for Council

- Council's Business Continuity Plan (BCP) and the reasons for having a BCP are supported and understood by Council
- Because of the nature of the potential threats, the BCP will not be released publicly (s10 of the Right to Information Act 2009)
- At least once per quarter and prior to the holding of quarterly Team Somerset Management Committee (TSMC) meetings, desk exercises will be designed and held to test and evaluate Council's business continuity plan. The outcomes of these desk exercises will be reported through the TSMC process.
- "Review of Business Continuity Planning" will appear as a standing agenda item for the Team Somerset Management Committee meetings to provide for input to the ongoing development of the BCP from management from across the organisation led by the ICT Coordinator. These meetings will be held at least once each quarter with a list of outcomes and responsibilities documented.
- Council confirms its preference for retaining its finance systems (including payroll and accounts payable) and electronic document management systems to remain on local servers that are controlled and owned by Council and on Council premises to manage risks associated with dependence on others for critical systems.

- BCP Training will be designed and prepared as a module to Council's Electronic Learning Management System (eLMS) to promote awareness and required to be undertaken at least annually for all staff with a corporate email address.
- Council identifies the most critical systems are those necessary for immediate public safety and for the payment of employees and suppliers.
- Within seven days of recovery from a major cyber security event, Council's Chief Executive Officer will receive a report from appropriate ICT experts as to the cause of the event and a plan for how the risk of future similar events can be better managed including lessons learned
- The following risk register is adopted for business-critical supplies:

<b>Supply</b>	<b>Criticality of loss of supply</b>	<b>Likelihood of loss of supply</b>	<b>Risk mitigation measures / options</b>
Garbage collection services	Significant	Low	Seek copy of the BCP of waste contractors Enforcement of contracts Maintain relationships with waste collection contractors who are not Council suppliers Open public waste facilities to residents at no cost while service is lost
Electricity	Significant	Low	Effective statutory guarantee of supply Install generators at key facilities and solar lighting in CBD areas Liaise with suppliers to facilitate restoration of supply
Water and sewerage services	Significant	Low	Effective statutory guarantee of supply Close public toilets and other facilities on loss of supply Liaise with suppliers to facilitate restoration of supply
Communications	Significant	Low	Effective statutory guarantee of basic supply Use alternate suppliers of mobile and other telecommunications Liaise with suppliers to facilitate restoration of supply
Systems that enable payment of suppliers and employees	Significant	Low	Seek copy of the BCP of software vendor Actions as outlined in BCP

## 6. DATE OF RESOLUTION

This policy was approved by the Chief Executive Office and adopted by the Somerset Regional Council at the Ordinary Meeting of 26 February 2020.

Signed: ..... Date: ....."

Carried

Vote – Unanimous

<b>Subject:</b>	<b>Report of the Audit Committee meeting 10 March 2021</b>
<b>File Ref:</b>	<b>Audit committee</b>
<b>Action Officer:</b>	<b>DFIN</b>

### Background/Summary

Section 211 (4) of the Local Government Regulation 2012 requires a written report about the matters reviewed at an audit committee meeting and the committee's recommendations about the matters to be presented at the next meeting of Council.

### Attachments

Report of the Somerset Regional Council Audit Committee meeting of 10 March 2021

### Recommendation

THAT the report of the Somerset Regional Council Audit Committee meeting of 10 March 2021 be received and the contents noted.

#### Resolution

Moved – Cr Brieschke

Seconded – Cr Isidro

"THAT the report of the Somerset Regional Council Audit Committee meeting of 10 March 2021 be received and the contents noted."

*Vote - Unanimous*

*Carried*

<b>Subject:</b>	<b>Review of Audit Committee Policy</b>
<b>File Ref:</b>	<b>Audit Committee</b>
<b>Action Officer:</b>	<b>DFIN</b>

### Background/Summary

Council's audit committee met on 10 March 2021.

It is recommended that the Audit Committee Policy be amended to clarify two matters that arose at the meeting:

- Attendance by an audit committee member by audio/visual link. Section 254K of the Local Government Regulation 2012 provides that "a committee of a local government may allow a person to take part in a meeting of the committee by audio link or audio-visual link". The proposed change below would remove any doubt that remote attendance is permitted at audit committee meetings by members;
- Frequency of meetings. The Queensland Audit Office representative in attendance at the meeting of 10 March 2021 commented that holding two audit committee meetings per year as set down in the policy while meeting the legal requirements may not always allow for the audit committee to consider matters on a timely basis.

Audit committee meetings are attended by representatives of three accounting firms including partners of major firms PricewaterhouseCoopers and Crowe as well as the Queensland Audit Office. The recommendation below would link the number of audit committee meetings to the local government category assigned to Somerset Regional Council.

<b>Attachments</b>
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Audit Committee Policy  
Sections 211 and 254K of the Local Government Regulation 2012

<b>Recommendation</b>
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THAT the following text be added to the Audit Committee Policy after the word “framework”:

- *“Attendance at an Audit Committee meeting by audio link or audio visual link is permitted consistent with section 254K of the Local Government Regulation 2012 (or successor legislation)*
- *The Audit Committee shall meet two times per year while Somerset Regional Council is assessed for Queensland Local Government Remuneration Commission purposes as a category 2 local government and four times per year should Somerset Regional Council be assessed for Queensland Local Government Remuneration Commission purposes as a category 3 local government or larger”*

<b>Resolution</b>	Moved – Cr Whalley	Seconded – Cr Gaedtke
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“THAT the following text be added to the Audit Committee Policy after the word 'framework':

- *“Attendance at an Audit Committee meeting by audio link or audio-visual link is permitted consistent with section 254K of the Local Government Regulation 2012 (or successor legislation)*
- *The Audit Committee shall meet two times per year while Somerset Regional Council is assessed for Queensland Local Government Remuneration Commission purposes as a category 2 local government and four times per year should Somerset Regional Council be assessed for Queensland Local Government Remuneration Commission purposes as a category 3 local government or larger”.*

Carried

Vote - Unanimous

<b>Subject:</b>	<b>Resilience and Risk Reduction Funding</b>
<b>File Ref:</b>	<b>Natural Disaster Resilience Program - Queensland Resilience and Risk Reduction Fund</b>
<b>Action Officer:</b>	<b>DFIN</b>

<b>Background/Summary</b>
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Council has been invited to submit expressions of interest by 7 April 2021 under the Queensland Resilience and Risk Reduction Fund (QRRRF). This program is jointly funded by the Australian and Queensland Governments.

Council has previously been successful under this program with infrastructure projects (eg rehabilitation of Burtons Bridge on E Summervilles Road) and non-infrastructure projects (overland flow path mapping).

The following projects from Council's Battleplan 2021 are considered suitable for including as

expressions of interest under QRRRF:

<i>Infrastructure projects</i>	<i>Potential cost</i>	<i>Proposed funding sought</i>
Gregors Creek Road inter-highway connector – flood proofing 20 metre culvert Ch9200 to Ch9370 (raising concrete culvert by 1 metre). Gregors Creek Road carries 790 vehicles per day	\$308,674.65	50%
Gregors Creek Road inter-highway connector – strengthening culvert at Ch14500 to Ch14680 to reduce the risk of asset loss	\$109,428.91	50%
Murrumba Road – strengthening multi-cell culvert to reduce the risk of asset loss. Murrumba Road is the only road access for 16 residents according to 2016 ABS census data	\$172,238.24	50%

Gregors Creek Road - Ch9200 to Ch9370



Gregors Creek Road - Ch14500 to Ch14680



## Murrumba Road multi-cell culvert



The following non-infrastructure projects are recommended by Director Planning and Development and Design and Development Manager.

<i>Non-Infrastructure projects</i>	<i>Potential cost</i>	<i>Proposed funding sought</i>
Glamorgan Vale/ Black Snake Creek flood study to facilitate future development of Glamorgan Vale and consistent with recommendation 2.4 of the Queensland Floods Commission of Inquiry	\$40,000	50%
Obtaining floor height data for dwellings in flood hazard areas to assist property owners and facilitate future development	\$160,000	50%

### Attachments

Resilience and Risk Reduction Funding Guidelines 2020-21

### Recommendation

THAT the Chief Executive Officer be authorised to submit Resilience and Risk Reduction Funding expressions of interest and funding applications as appropriate including 50% co-contributions.

### Resolution

Moved – Cr Choat

Seconded – Cr Whalley

“THAT the Chief Executive Officer be authorised to submit Resilience and Risk Reduction Funding expressions of interest and funding applications as appropriate including 50% co-contributions.”

Carried

Vote - Unanimous

<b>Subject:</b>	<b>Self-insurance of buildings</b>
<b>File Ref:</b>	<b>Risk management</b>
<b>Action Officer:</b>	<b>DFIN</b>

### Background/Summary

Council has been moving towards self-insurance of its buildings for many years. This process has included increasing insurance excesses (now \$1 million per event), removing coverage for some assets (eg pools) and removing coverage for some events (eg flooding).

Council also holds insurance for vehicles and plant, public liability, professional indemnity, workers compensation and other matters.

Despite a rising insurance market, Council has been able to reduce its building insurance premiums from \$294,241 in FY2016 to \$265,836 in FY2020 to \$206,221 in FY2021 (all excluding GST).

The only reason Council's premiums fell over this time is because Council took on more uninsured risk.

Council's property insurer, LGM Assets has indicated that future insurance premium increases are likely (extracts from a report of 29 June 2020 attached):

- *"In the 2019/20 period, average increases on members' property protection programs were contained to 7%" and*
- *"...market conditions are expected to become even more challenging over the course of 2020 and into 2021."*
- *"Rate increases for property classes have averaged 23% to the end of Q1 2020"*

Council incurred an operating loss of \$1.3 million in FY2020.

Council is due to adopt its FY2022 budget on 9 June 2021.

Consistent with workshop discussions on 25 November 2020, it is recommended that Council adopt a full self-insurance model for buildings commencing July 2021.

Council holds loans to Urban Utilities of \$43.8 million. These assets approximated the net written down value of Council's buildings and other structures of \$46.1 million at 30 June 2020 and may represent an appropriate self-insurance cash reserve.

### Attachments

Extract from LGM Assets report of 29 June 2020

### Recommendation

THAT the Risk Management Policy be amended to include the following:

*"Effective 30 June 2021, Council will self-insure its buildings and other structures and not carry external insurance for these assets.*

*A quarantined self-insurance cash reserve of \$43.804 million will be created from retained earnings representing the current value of Council's credit facilities to Urban*



*Utilities to help manage associated risk. Council understands and accepts the risk of this self-insurance strategy which will be offset by the benefits of cumulative avoided insurance premiums and which is appropriate given Council's strong financial position."*

**Resolution**

Moved – Cr Whalley

Seconded – Cr Wendt

"THAT the Risk Management Policy be amended to include the following:

*'Effective 30 June 2021, Council will self-insure its buildings and other structures and not carry external insurance for these assets.*

*A quarantined self-insurance cash reserve of \$43.804 million will be created from retained earnings representing the current value of Council's credit facilities to Urban Utilities to help manage associated risk. Council understands and accepts the risk of this self-insurance strategy which will be offset by the benefits of cumulative avoided insurance premiums and which is appropriate given Council's strong financial position.' "*

Carried

Vote - Unanimous

<b>Subject:</b>	<b>Proposed water troughs - Esk Showgrounds cattle yards</b>
<b>File Ref:</b>	<b>Procurement policy</b>
<b>Action Officer:</b>	<b>DFIN</b>

**Declarable Interest - Cr Isidro**

The Chief Executive Officer stated that Cr Isidro had previously declared an interest in this matter at the Ordinary Council meeting of 9 December 2020, where it was resolved by Council that Cr Isidro would best perform her responsibility of serving the overall public interest of the whole of the Council area by participating in the discussion and voting on this matter.

**Background/Summary**

Council resolved on 9 December 2020 as follows in relation to Esk Showgrounds:

*"THAT Council proceed with the works required to install the troughs for water in the fat cattle yards and be carried out by Council, as recommended by the committee.*

*THAT Council investigate a means by which this item could be carried out on a budget neutral basis."*

Council officers have verbally confirmed with Mr Ben Drynan of the Esk Show Society on 15 March 2021, that Esk Show Society is not proposing to contribute funds towards this work.

There is no budget for this work for 2020/2021 and Council officers have not been able to identify a means by which this item could be carried out on a budget neutral basis during 2020/2021.

Council however received the following advice from the Department of State Development, Infrastructure, Local Government and Planning on 16 March 2021:

*“We expect the 21-24 SEQ Community Stimulus Package will be announced in the coming weeks. Program guidelines will be available upon announcement and we expect it will be based on the URCSP, so there will likely be an allocation and a competitive component. Based on rollout of the 21-24 W4Q, we expect Councils will have about four weeks to submit proposed projects for their allocations and applications for the competitive component.”*

Council could list the installation of the water troughs under the allocation component of this program and if approved and assuming similar guidelines to the 2020/2021 funding programs, the project could be fully funded provided it commenced after 1 July 2021.

Local Government Regulation 2012 (s225) states that a local government cannot enter into a contract exceeding \$15,000 unless the local government first invites written quotes from at least 3 persons who the local government considers can meet its requirements.

Contracting as recommended by the Esk Recreation Grounds Advisory Committee would mean that an insufficient number of quotes has been sought to comply with s225.

Esk Show Society obtained and put forward two proposals including quotation 01919 dated 9 November 2019 from Mr Graham Lewis.

These two proposals were presented to Council on 9 December 2020 and have both subsequently been revised (please refer attached).

The cheaper proposal (received from Graham Lewis) has been revised from \$25,850 up to \$32,312.50 (plus GST) on 7 February 2021.

Council has recently extended reticulated water to the fat cattle yards at Esk Showgrounds at a cost of \$5,170.

To progress this matter consistent with Council's resolution of 9 December 2020 and to remove legal doubt, Council may wish to use the provisions of section 235 of the Local Government Regulation 2012 to resolve as follows:

*“THAT following a recommendation from the Esk Recreation Grounds Advisory Committee and a Council resolution of 9 December 2020, Council enter into a medium-sized contractual arrangement with Graham Lewis consistent with quotation 01926 of 7 February 2021 because the specialised nature of the services that are sought that meet the committee's recommendations mean it would be impractical for Council to invite quotes and that the works proceed notwithstanding that there is no specific budget allocation.”*

#### **Attachments**

- Council decision of 9 December 2020
- Local Government Regulation 2012 – sections 225 and 235
- Quotation 001919 from Graham Lewis of 9 November 2019 (received on 17 November 2020)
- Quotation 001926 from Graham Lewis of 7 February 2021
- Quotations from W and K Eggleston Partnership of 6 December 2019 and 17 February 2021

#### **Recommendation**

THAT Council apply for funding for installing water troughs in the fat cattle yards of Esk

showgrounds under the flagged 21-24 SEQ Community Stimulus Package.

<b>Resolution</b>	Moved – Cr Choat	Seconded – Cr Whalley
	"THAT Council apply for funding for installing water troughs in the fat cattle yards of Esk showgrounds under the flagged 21-24 SEQ Community Stimulus Package."	
	<u>Carried</u>	
	Vote - Unanimous	

<b>Subject:</b>	<b>SEQ Community Stimulus Program - competitive component</b>
<b>File Ref:</b>	<b>Grants - programs - SEQ Community Stimulus Program SEQCSP</b>
<b>Action Officer:</b>	<b>DFIN</b>

### Background/Summary

Council received the following advice from the Department of State Development, Infrastructure, Local Government and Planning on 16 March 2021:

*"We expect the 21-24 SEQ Community Stimulus Package will be announced in the coming weeks. Program guidelines will be available upon announcement and we expect it will be based on the URCSP, so there will likely be an allocation and a competitive component. Based on rollout of the 21-24 W4Q, we expect Councils will have about four weeks to submit proposed projects for their allocations and applications for the competitive component."*

URCSP is Unite and Recover Community Stimulus Program. Council was successful under the competitive part of URCSP with major projects funded for Lowood Minden Road (\$3.4M) and the Brisbane Valley Rail Trail (\$2.1M) with construction to begin shortly.

Attention is drawn to the short timeframes expected with the new SEQCSP. Council's endorsement is sought for submitting the following projects under SEQCSP, noting that the two road projects below are already the subject of Federal funding submissions where outcomes are not expected to be announced for some months:

<i>Project</i>	<i>SEQCSP grant sought</i>	<i>Council contribution required</i>	<i>Total project cost</i>
Construct Esk-Crows Nest Strategic Regional Connector - Toowoomba boundary section	\$2,055,211	\$2,055,212	\$4,110,423
Lowood-Minden Road - Minden Village home safer and sooner project (Zabels Road North intersection upgrade)	\$687,950	\$687,950	\$1,375,900
Lowood Pool refurbishment including new splashpad in place of toddler pool	\$1,467,500	\$1,467,500	\$2,935,000

### Attachments

Nil

### Recommendation

THAT Council authorises the Chief Executive Officer to submit funding applications for Esk-

Crows Nest Strategic Regional Connector - Toowoomba boundary section, Lowood-Minden Road - Zabels Road North intersection upgrade and Lowood Pool refurbishment including new splashpad in place of toddler pool projects consistent with the 2021 Geneng Solutions design report and confirm a 50% cash commitment towards these projects from Council.

**Resolution** Moved – Cr Gaedtke Seconded – Cr Brieschke

“THAT Council authorises the Chief Executive Officer to submit funding applications for Esk-Crows Nest Strategic Regional Connector - Toowoomba boundary section, Lowood-Minden Road - Zabels Road North intersection upgrade and Lowood Pool refurbishment including new splashpad in place of toddler pool projects consistent with the 2021 Geneng Solutions design report and confirm a 50% cash commitment towards these projects from Council.”

Carried

*Vote - Unanimous*

<b>Subject:</b>	<b>Sale of L 4 RP42558 Glen Esk Road North</b>
<b>File Ref:</b>	<b>State Government Emergency Management Levy</b>
<b>Action Officer:</b>	<b>DFIN</b>

#### Background/Summary

A Council decision of 10 February 2021 is attached. The background to the agenda item correctly describes the property being sold as L 4 RP42558 however the resolution refers to L 4 RP42588.

#### Attachments

Council decision of 10 February 2021

#### Recommendation

THAT Council clarify that references to L 4 RP42588 in the Council decision of 10 February 2021 should be read as L 4 RP42558,

**Resolution** Moved – Cr Wendt Seconded – Cr Isidro

“THAT Council clarify that references to L 4 RP42588 in the Council decision of 10 February 2021 should be read as L 4 RP42558,”

Carried

*Vote - Unanimous*

<b>Subject:</b>	<b>RADF Budget Consideration</b>
<b>File Ref:</b>	<b>Recreational and cultural services - programs - RADF</b>
<b>Action Officer:</b>	<b>DCORP</b>

#### Background/Summary

The Regional Arts Development Fund (RADF) supports local government and community partnerships as articulated in the Arts and Cultural Investment Framework.

RADF promotes the role and value of arts, culture and heritage as key drivers of diverse and inclusive communities and strong regions and is a flexible fund that supports local councils to invest in arts and cultural priorities as determined by local communities across Queensland.

The RADF has been a key driver of arts programming in the Somerset region used by both council to implement council initiated projects such as free theatre shows, regional photography workshops, writing groups, arts and business skill development workshops and arts community consultations as well as a successful community grants program.

The RADF grants program has gained momentum throughout the Somerset region over recent years and is now accessed by a diverse range of applicants. Until this year the RADF Budget was generally in surplus. For this RADF year (1 October to 30 September) of 2020 -2021 will have seen the allocation of majority funds (\$37,000) almost exhausted before June 30. The Committee will have \$2,369 of the total funds remaining for potential distribution at the May and August meetings. The committee would normally consider funding rounds three and four at these meetings. The shortage of funds in 2020/21 is due in part to:

- Approved projects paused in 2019-20 carried over to 2020-21 (x2 applications),
- 66% increase in grants from applicants who had previously not accessed RADF funding before,
- Projects stimulated by COVID 19 Arts Qld funding (x2 applications)

An average of \$11,603 per round has been allocated over the past six funding rounds as demonstrated in the table below. This includes the 2019 -2020 calendar year and 2020 – 2021 to date.

<b>Funding Round</b>	<b>Amount</b>
November 2019	\$ 12 829
February 2020	\$7 000
May 2020	\$12 770
August 2020	\$20 696
November 2020	\$11 277
February 2021	\$5 116

Council is now eligible to apply for third tier funding (populations from 25,001 – 50,000) the maximum Arts Queensland amount of \$40 000 will be requested with council to match the funding amount with \$40,000 giving the RADF 2021 – 2022 program a potential total Budget of \$80,000.

It is proposed that in order to keep the momentum of council's RADF program ongoing and to best facilitate further grant applications in 2021 that \$20,000 be allocated to the two remaining RADF funding rounds. This would require a \$10,000 Budget allocation in the 2020/21 Budget.

#### **Attachments**

Nil

#### **Recommendation**

THAT Council increase the 2020/21 RADF Budget by \$10,000 with funds to be allocated as part of a future budget review.

#### **Resolution**

Moved – Cr Isidro

Seconded – Cr Whalley

“THAT Council increase the 2020/21 RADF Budget by \$10,000 with

funds to be allocated as part of a future budget review."

Carried

Vote - Unanimous

**Subject:** Corporate and Community Services Monthly Report - February 2021  
**File Ref:** Officer report  
**Action Officer:** DCORP

**Background/Summary**










In delivering on Council’s Operational Plan and commitment to excellent customer service, the Corporate and Community Services Department offer the following information as a report of activities undertaken during the month of February 2021.

**Records**

**Documentation – At a Glance**

<b>Inward/Actioned Documents</b> - 3069	<b>Outward Correspondence</b> - 2098
<b>Customer Service Requests</b> - 458	<b>Councillor Requests</b> - Five (5)
<b>Decision Notices/Workshop Outcomes</b> - Decision Notices - Fifty-Six (56) Workshop Actions - Thirty-Two (32)	<b>Tender/Quotation</b> - Tenders - Zero (0) Numbered Quotations - One (1)

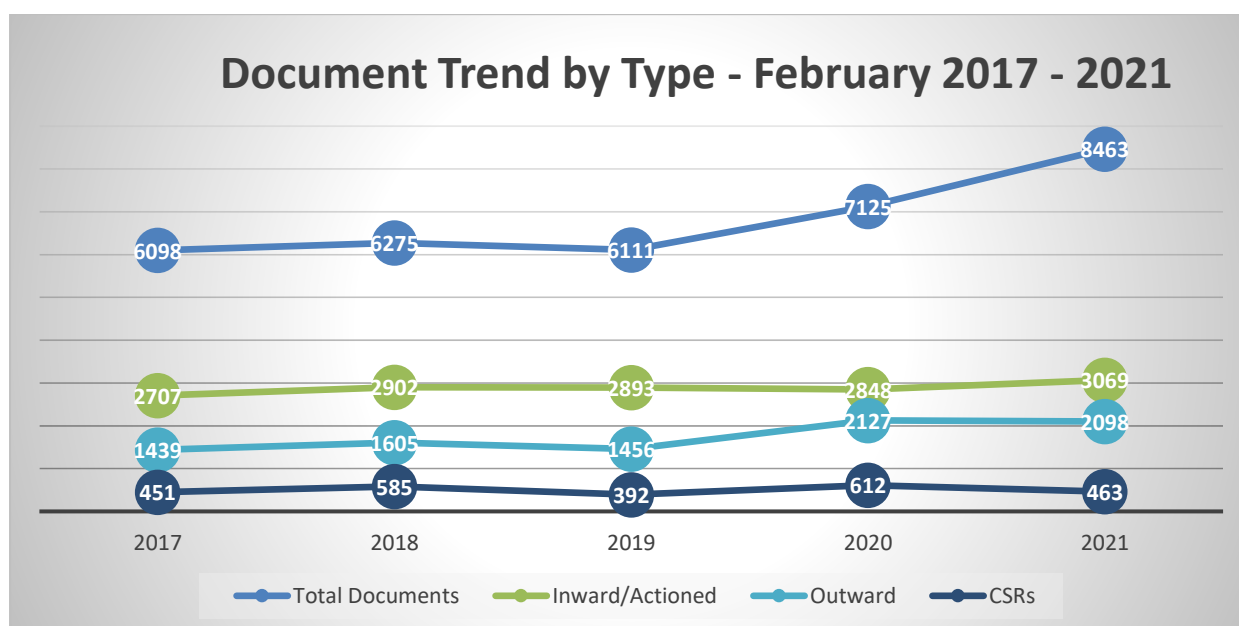
Total Documents Registered for the month of February 2021 – 8463  
 Comparison Figures – Registered Documentation – February 2020 - 7128

 Emails In - 2883 Emails Out - 1742	 Requests - 463	 Letters In - 657 Letters Out - 239
 Media - 34	 Photos - 419	 Invoices - 850
 Internal - 494	 Reports - 49	 Receipts - 182

Statistics continue to reflect a rise in documents processed by the team compared to this time

in previous years. High numbers of property searches, development applications and requests may account for some of the increased number of documents being processed, however, it is undeniable that as Council continues to grow these statistics will reflect that also. Increased understanding of recordkeeping requirements and compliance may also be a contributing factor.

The team focused on preparing for a disposal in the coming months to help free up space in Council's archive facilities, as well as reduce inactive records in council's information management system. Right to Information requests continue to be received and take up significant resources.



### Information and Communication Technology (ICT)

The physical work for the organisational wide building alarm consolidation project is nearly complete with only a few remaining issues, and the system wide user audit is nearing completion.

Work continues implementing audit recommendations in line with target dates.

Software and infrastructure upgrades continue to be carried out in line with budgetary considerations and operational requirements.

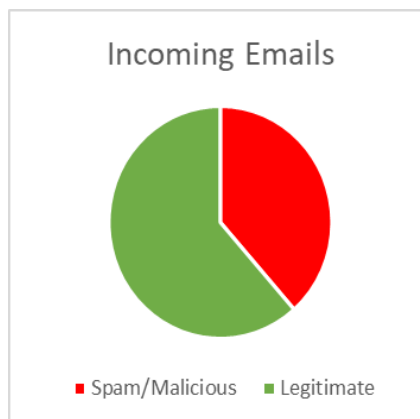
NBN rollout across multiple sites is almost complete, and networking infrastructure continues to be reviewed to identify improvement opportunities and potential cost savings through the more recent availability of enterprise NBN.

Close analysis of operational expenditure continues, with significant ongoing savings realised in various areas due partly to changes to COVID requirements and risk stance. Some planned changes also offer improvements in features and efficiency.

Adoption of the GDA2020 spatial datum also nears completion, with most internal spatial data reprojected successfully and the review of data processes and outputs continuing. A replacement internal and public mapping solution is currently under development.

### Cyber Security

The percentage of incoming emails identified as malicious was up slightly at 38.5% for the month, with nearly 10,000 emails detected as spam or malicious. Phishing emails continue to target Office365 and videoconferencing utilities, with several incoming malicious emails received from compromised email accounts at other government entities including Councils.



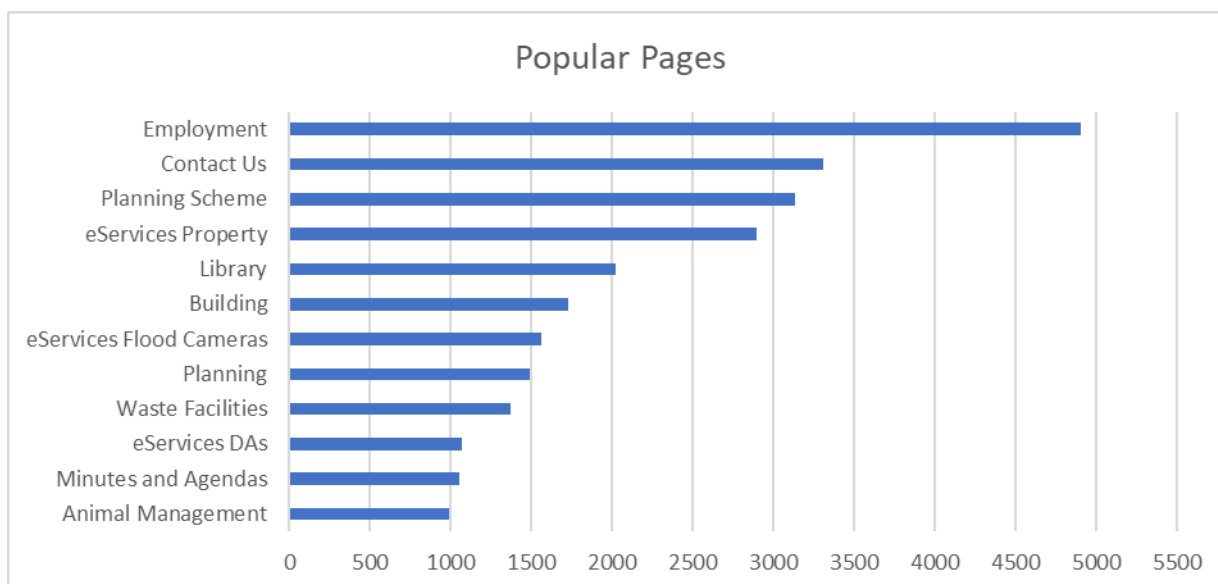
Phishing testing of all corporate email users continues in line with audit requirements, with caught users unfortunately increasing from 1% to 4% in the most recent quarterly test. Phishing testing involves sending benign copies of malicious emails to staff and Councillors to increase their awareness and test their response to a potential risk.

Attacks continue against internet facing resources, with the Australian Cyber Security Centre (ACSC) and Queensland Government Chief Information Officer (QGCI) continuing to warn of ongoing campaigns by foreign nations targeting Australian government and business networks. Updated attack indicators have been provided to assist in identification and mitigation, and patching installation cycles have been reduced. Thousands of direct compromise attempts continue to be detected on the primary Council firewall and council websites, mostly comprising automated script attacks and targeting known vulnerabilities or weak passwords.

### Websites

The primary corporate website (somerset.qld.gov.au) received 60,689 page views for the month, while eServices (eservices.somerset.qld.gov.au) received 17,454 page views. The employment page received nearly 5,000 page views.

The “Have Your Say” section of the website has received thousands of visits to date and it is recommended that this facility continue to be internally promoted to increase awareness and usage.





<b>Corporate and Community</b>
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<b>TASKS</b>	
<b>Enquiries</b>	
Property matters	<ul style="list-style-type: none"> <li>- grazing tender enquiries x3</li> <li>- correspondence to VMS</li> <li>- email sent to Kilcoy Motorcycle Club Inc re: event calendar</li> <li>- email sent re: property sale Braemore</li> <li>- email sent to DNRME</li> <li>- Covenant review x3</li> <li>- Permit to occupy enquiry</li> </ul>
Governance	(incl. local laws, legislation, systems and processes, delegations, policies, RTI, internal review) <ul style="list-style-type: none"> <li>- responded to internal enquiry re: delegations and SPER</li> </ul>
<b>Governance Matters</b>	
Authorised Persons documentation	1x authorised persons card (new staff member)
Agreements	(incl. MOUs, Terms of Reference) 4 x grazing agreements inc email correspondence internally for weed control.
Policies / procedures	
Delegations	- Delegation register changes
Annual Report	
SPER	
Quarterly Advisory Agendas / Reports / related enquiries	4x quarterly agendas/minutes and reports prepared
<b>Property Matters</b>	
Tenders	
Acquisition and Disposal	<ul style="list-style-type: none"> <li>- GST Margin scheme</li> <li>- Property sales enquiries x2</li> </ul>
Leases / Licences	Kilcoy Wellness Centre
Easements	- Standard easement documentation provision x2
Road matters (including realignments, acquisitions, openings/closures)	<ul style="list-style-type: none"> <li>- Esk Forest Road progressing</li> <li>- Form 2 sent to Department of Environment and Sciences re: Council's decision - road closure application</li> </ul>
Strategic property investigations	Coordinate site meeting x1
<b>Reports Prepared</b>	- Delegations

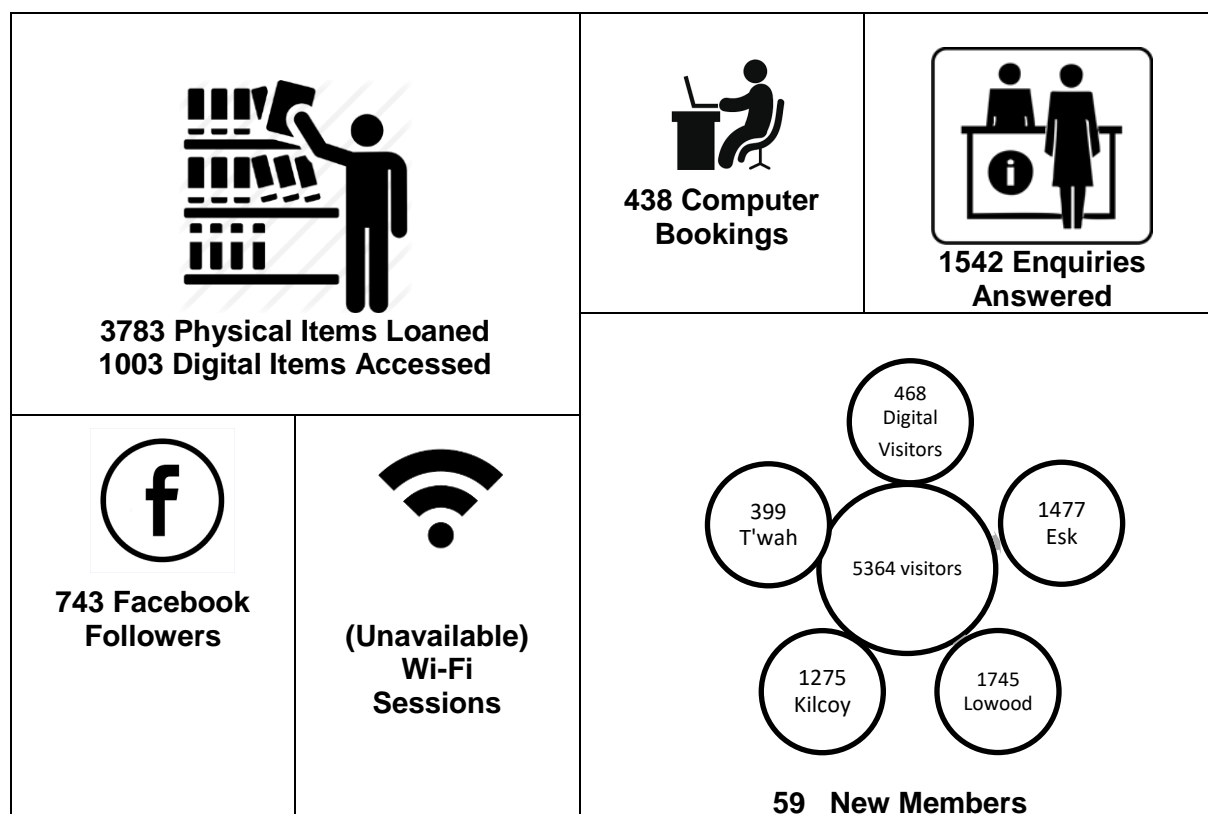
	- Terms of reference
<b>Other Projects / Tasks</b>	- Terms of reference x2 - Show cause notice review - Provision of advice for CAG's - Title Searches x6 - JP x4 - CCS Department meeting minutes


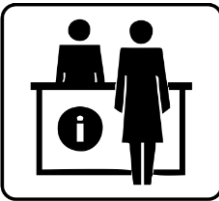

### Facilities Maintenance

- Esk TAB – Quotes being sourced for mini orb to be installed on roof;
- Esk s/ground – water leak by track has been stopped- further works required after race to remove damaged leaking galvanized pipework under track. Completed;
- Esk Civic Centre – backup generator sourced and installed – Completed;
- Esk Civic Centre – fridge in kitchen – not working holes in pipe work compressor beyond repair – replacement sought - job complete;
- Kilcoy show ground – issues with the macerator pumps and the water floats – Completed;
- Kilcoy Pool – two concrete water covers on the concourse require replacement – lid steel has deteriorated and lid has cracked – replacement of concrete one is very expensive have sourced alt aluminum checker plate covers be manufactured, this will be easier to remove in future and also will stay flat and not create a trip hazard. Completed;
- Kilcoy Pool – Male toilets/showers doors have become warped and water logged, doors are hard to close – investigations have revealed complete refurbishment- hinges keep falling off, additionally wall tiles have come off the shower wall and the repairer has advised that the wall in the showers have not been water sealed, this will need to be addressed as further tiles will fall off the wall in time to come;
- Kilcoy Admin/ Library – air conditioner –fault await warranty work by Mitsubishi completed;
- Kilcoy Community building – (old doctor's surgery on hospital grounds). Keys for site collected registered and placed in key cupboard Esk one key is at Kilcoy for contractors to access site – contractors engaged to -
  - Remove hospital curtain rails in rooms – paint the walls, remove signage from doors, general maintenance prior to occupancy.
  - Pest inspections have been arraigned and placed on Councils existing maintenance register.
  - Fire extinguishers and fire hose reel inspections have been arraigned and placed on the existing maintenance register.
  - Cleaner engaged to steam clean carpets and final clean on completion of internal work.
  - Connect water and power to site – done
  - Plumber will be engaged to check existing tapware and amenities before occupancy
  - Source additional 10 keys
  - Paint entire internal rooms and doors – completed
  - Pest inspection – completed
- Kilcoy s/ground – amenities up grade – progressing;

- Kilcoy admin/library external stairs and access - progressing;
- Lowood Lions club – termites have been reported and treated in the building –initial damage rectified however more has been found – termite treatment carried out 17 March 2021;
- Lowood Pool – vandalism fence cut – and bent to provide access – repair job has been raised;
- Lowood Pool – solar pump has now developed a leak – completed;
- Lowood Clock Park – vandalism bubble in park – was pushed over and almost out – replacement complete;
- Fernvale PCYC – replacement of solar panels after hail storm – job completed;
- RPZ and back flow prevention devices – currently being inspected – Regional - Repairs now being carried out as many failures ongoing;
- Fernvale camp ground – sourced quotations for supply and installation of 6 double sided power outlets and 6 – 4 tap water outlets – job awarded and completed inside a week – completed;
- Fernvale amenities up grade – Completed;
- Termite treatments – Conducted at various sites across the region.

**Libraries**





 <p><b>74 children aged 0-5 years reached during outreach events / activities</b></p>	 <p><b>42 hours training delivered</b></p>	 <p><b>505 New Items Catalogued</b></p>
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<p><b>Greening Lowood Library</b>  <input type="checkbox"/> Proposal <input checked="" type="checkbox"/> In Progress <input type="checkbox"/> Completed</p> <p>Somerset Libraries has submitted a grant application to install portable garden beds and living walls to green up the 'outdoor' area at Lowood Library. If successful, the gardens will help facilitate storytime sessions and be used to engage guest speakers on gardening and healthy eating.</p>	<p><b>Check in Queensland App</b>  <input type="checkbox"/> Proposal <input checked="" type="checkbox"/> In Progress <input type="checkbox"/> Completed</p> <p>Public Libraries are trialling the new, free Queensland Government check-in app designed to make it easier for businesses and customers to stay COVID safe. It is not mandatory to use the Check In Qld app, however, all public libraries must continue to collect and store contact details.</p>
<p><b>Queensland Literary Awards</b>  <input type="checkbox"/> Proposal <input checked="" type="checkbox"/> In Progress <input type="checkbox"/> Completed</p> <p>Queensland Literary Awards are now open. Open only to Qld writers they give Australian publishers and writers the chance to win cash prizes, publication opportunities and career support. Nominations for all award categories close Friday 30 April.</p>	<p><b>Librarians Guide to Homelessness</b>  <input type="checkbox"/> Proposal <input checked="" type="checkbox"/> In Progress <input type="checkbox"/> Completed</p> <p>Somerset Library staff have recently embarked in the online training guide - Librarians Guide to Homelessness. Topics include how to deal with problem behaviours related to COVID-19 and dealing with dementia.</p>

**Sports and Recreation**

**1. Indoor sport, gymnasium and aquatic facility operations**

<i>Facility</i>	<i>Commentary / Highlights</i>	<i>Attendance for the Month</i>	<i>Comparative to Month Historical Average</i>	<i>Membership Change (comparative to previous month) - Total</i>
Fernvale Indoor Sports Centre	<ul style="list-style-type: none"> <li>PCYC Fernvale became a registered Sporting School provider and now offers in school and in venue gymnastics programs to schools. PCYC have commenced providing an in school program at the Esk State School.</li> </ul>	2,227	 (1,999)	 -8 (612)

	<ul style="list-style-type: none"> <li>• PCYC Fernvale offered a free 28 day kickstart challenge to all its gym members.</li> <li>• No reportable incidents.</li> </ul>			
Kilcoy Indoor Sports Centre	<ul style="list-style-type: none"> <li>• Promoting start of netball, indoor cricket, army cadets, visiting allied health, new dietician, gymnastic.</li> <li>• No reportable incidents.</li> </ul>	2,342	↑ (1,512)	↑ 15 (185)
Toogoolawah Community Gym	<ul style="list-style-type: none"> <li>• Promoting the return of movement to music classes in Toogoolawah.</li> <li>• No reportable incidents.</li> </ul>	310	↑ (265)	↓ -2 (52)
Esk Swimming Pool	<ul style="list-style-type: none"> <li>• No reportable incidents.</li> </ul>	94	↓ (920)	N/A
Kilcoy Aquatic Centre	<ul style="list-style-type: none"> <li>• Kilcoy SHS recommenced usage.</li> <li>• No reportable incidents.</li> </ul>	2,416	↓ (2,826)	N/A
Lowood Swimming Pool	<ul style="list-style-type: none"> <li>• School programs returned to the site.</li> <li>• No reportable incidents.</li> </ul>	2,444	↓ (2,939)	N/A
Toogoolawah Swimming Pool	<ul style="list-style-type: none"> <li>• Learn to swim program is now being offered three days a week.</li> <li>• No reportable incidents.</li> </ul>	1,042	↓ (1,223)	N/A

## 2. Events and Initiatives

- Memorandum of Understanding for Toogoolawah Golf Club to host the 2021 Queensland Athletics State Cross Country Championships finalised and signed by all parties.
- The SRO attended the Toogoolawah State High School Careers Expo on Thursday 18 February and assisted Council Human Resources with the Council information stall.
- Planning activities are well underway for the 18<sup>th</sup> annual Somerset Rail Trail Fun Run or Ride to be held Sunday 11 July 2021. The event will again commence at Clock Park, Lowood and conclude at the Fernvale Sports Park with the inclusion of a community festival. Promotional activities will commence in March 2021, with the reduced entry price Flash Sale to commence at the end of April.

## 3. Club Contact

- SRO met with or corresponded with club representatives throughout the region regarding Council projects, strategic planning and grant funding opportunities.

## 4. Sport and Recreation Projects

- Construction of the cricket nets at the Fernvale Sports Park were completed with the installation of gates on the nets.
- The building contract for the Fernvale Sports Park Amenities Building Extension was finalised on 11 February 2021. Conditional Building Approval for the works was received on 18 February 2021. Building works will commence on site from March 2021.
- Works to upgrade the LED Lighting Infrastructure at the Lowood Recreation Complex

commenced Monday 8 February 2021. The works are currently scheduled for completion by 23 April 2021. The SRO remains in communication with the Lowood Recreation Complex Inc. and clubs based at the site regarding ongoing works.

- The building contract for the construction of the new Toogoolawah Community Gym was finalised on 11 February 2021. Building approval is currently under review.
- The inaugural meeting of the Mount Glen Rock Steering Committee was held on 2 February 2021. The SRO has disseminated a consultant brief to provide an analysis of the economic potential, constraints and opportunities of the site, with the successful consultant to be determined in March 2021. The SRO has also liaised with various stakeholders regarding the project, including the Brisbane Off Road Riders Alliance, local landowners and Australian Climbing Association – Queensland Branch.

## Youth Engagement

<b>YEO – project and activity overview and YES alignment</b>				
<b>Project/activity</b>	<b>YES alignment*</b>	<b>Updates/notes</b>	<b>Status</b>	<b>Key date/s</b>
Internal documents – Working With Children	YES	Training module	Updates required	ASAP
School Support Meetings – Term 3	SDR - 2, 3, 5, 6, 7	KSHS - now joined with the Kilcoy Interagency LSHS TSHS	Completed  In progress In progress	NA  TBC 1 April 25 March
Somerset Youth Leadership Camp 2021	SDR - 8	Report	In progress	ASAP
Youth Week 2021	3, 4	Event brief Event promotion	Completed In progress	1-17 April 2021
School Holiday Program	3, 4	Event promotion	In progress	1-18 April 2021
* Youth Engagement Strategy (YES) alignment: Strategic Direction and Recommendations (SDR) from the YES				

### YEO – February projects and activities

Brief overview of relevant projects and activities

*Note that as of 15 February the YEO role incorporates 15 hours per week and is based at the Fernvale Futures Complex.*

#### *School Holiday Program*

The Somerset Autumn School Holiday Program is now in development. Various officers are working to develop activities and promotional material. Activities will be uploaded to the online calendar available at [www.somerset.qld.gov.au/school-holiday-program](http://www.somerset.qld.gov.au/school-holiday-program) as they become available. The generic School Holiday Program banner is currently being used on the website; an autumn banner is in development.

<i>Youth Week 2021</i>		
<p>The YEO has started preparations for Youth Week 2021 and the Event Brief has been approved. Promotional material is being developed and the following events have been confirmed with suppliers:</p> <p>Thursday, 1 April – Noosa Film Academy (student films) and Feature Film screenings at Toogoolawah Pictures (buses scheduled from Southern and Northern ends of the region)            Friday, 9 April – Rock Climbing Championship at Fernvale            Saturday, 10 April – Rock Climbing Championship at Kilcoy            Monday, 12 April – Scooter workshops at Kilcoy and Toogoolawah Skate Parks            Tuesday, 13 April – Scooter workshops at Esk and Lowood Skate Parks            Saturday, 17 April – Scooter workshop at Fernvale Skate Park</p>		
<i>School Support Meetings Term 1, 2020</i>		
<i>Kilcoy SHS</i>	<i>Lowood SHS</i>	<i>Toogoolawah SHS</i>
<ul style="list-style-type: none"> <li>Discussions regarding the format for the Kilcoy SHS Support Meetings have resulted in these discussions now taking a formal place on the agenda of the Kilcoy Interagency Meetings hosted by the CDC.</li> <li>The YEO will attend these meetings and continue to offer Kilcoy SHS the same level of support with services.</li> </ul>	<ul style="list-style-type: none"> <li>LSHS SSM for Term 1, 2021 - 1 April TBC.</li> <li>LSHS list of needed donations is ongoing. YEO has details. To date, support for the breakfast club, hamper, education, fruit and lifestyle donations have been received; as has a new freezer.</li> </ul>	<ul style="list-style-type: none"> <li>TSHS SSM for Term 1, 2021 – to take place on 25 March 2021.</li> </ul>
<i>Somerset Youth Leadership Camp 2021</i>		
<p>The YEO is finalising the post-camp report and recommendations. The YEO will continue to work with and support the student leaders, through school engagements, throughout the school year.</p>		
<p><b>Networks and Committees Attended: 1</b>            Youth Mental Health and Wellbeing Project – partner meeting</p>		
<p><b>Grant Applications</b>            Celebrating Multicultural Queensland program – due Monday, 15 March 2021</p>		

### Community Development Coordinator (CDC)

<b>Network and Other Meetings</b>
<ul style="list-style-type: none"> <li>Attended Ipswich Financial Literacy Action Group virtual meeting</li> <li>Attended Moreton Bay Elder Abuse Prevention Network virtual meeting</li> <li>Attended Ipswich/West Moreton Local Level Alliance virtual meeting</li> <li>Attended LGAQ Domestic and Family Violence virtual meeting</li> <li>Attended Ipswich Suicide Prevention Network virtual meeting</li> <li>Coordinated Brisbane Valley Interagency virtual meeting</li> <li>Coordinated Kilcoy Interagency virtual meeting</li> <li>Attended Older Person's Health Collaborative face to face meeting</li> <li>Attended West Moreton Mental Health Collaborative face to face meeting</li> <li>Met with West Moreton Health officer and Council's Youth Engagement officer regarding ongoing Lowood Youth Wellbeing Project</li> <li>Met with a worker from Healthwise about developing a model of allied health outreach</li> </ul>

to Esk and beyond

- Met with four Toogoolawah residents about reinstating a craft group in that town
- Attended opening of Kindred Spirits in Fernvale

#### Requests for Information and Referral (CDC)

<i>Request Type</i>	<i>Number</i>	<i>Area(s)</i>
Aged care or other support for seniors	4	Esk, Kilcoy, Lowood
Farmer seeking financial assistance	1	Lowood
Accommodation/ homelessness	2	Lowood, Esk
Emergency Relief	3	Esk, Clarendon, Lowood
Contact information or other assistance	2	Esk
<b>TOTAL</b>	12	

#### Community Wellness Hubs

Work has proceeded on the development of the Community Wellness Hub in Kilcoy, with all aspects of maintenance and painted completed. The expanded Licence to Occupy was recently provided by Metro North Health. This licence will cover occupancy until the number of service users has been developed to a number to justify the preparation of a peppercorn lease agreement. This agreement will then be presented by Metro North Health to the Queensland Minister for Health and the Treasurer for approval.

Council also regained control of the Stepping Stones Building in Esk to create a second Community Wellness Hub. The building was previously managed by Brisbane Valley Care and Concern Meals on Wheels Inc, which will disband on 1 April 2021. Existing users have been invited to sign a new agreement with Council. Discussions have been held with an audiologist and allied health company about future outreach. Two disability employment services and Healthy Lifestyles Australia, which offer dietetics and exercise physiology have accepted the offer.

### CDO – Bushfire Recovery and Resilience

#### Meetings and Community Engagement

- Kilcoy Landcare
- Lowood Lions Club – Successful grant application through Bendigo Bank \$28k
- Council meeting regarding Flexible funding grant – application for 2 x Evacuation trailers
- West Moreton Health
- Red Cross
- Residents from Esk Hampton rebuilding home after 2019 bushfires
- QLD Department of Communities
- National Bushfire Recovery Agency and QRIDA
- Queensland Reconstruction Authority
- Discussion with farmers regarding mental health initiatives
- Locating suitable properties for Farmer field days – Esk, Toogoolawah and Glenfern (Natural Sequence Farming)
- Area Fire Management Group meeting





### Issues and Concerns

- A personal and one-on-one approach was required to assist property owners to apply for numerous, small funding opportunities totaling \$10k as a result of not being eligible for primary \$75k producer grants.
- This money was well received by primary producers however it has obviously fallen short of the PPG and restricted their ability to recover from the impact of bushfire.
- A meeting was organised with NBRA and QRIDA to gain an understanding why Farmers that are registered as primary producers for taxation purposes are not seen as primary producers for bushfire funding from Federal and State governments. Also, to highlight the negative impact that the application process had on the people applying such as reliving the stories and quantify losses which brought up a lot of emotional trauma 12 months on from the bushfires. Furthermore, to have been told that they are not seen as primary producers cause a lot of distress, frustration and anger for these applicants.

### Attachments

Nil

### Recommendation

THAT the report of the Corporate and Community Services Department for February 2021 be received and the contents noted.

### Resolution

Moved – Cr Brieschke

Seconded – Cr Isidro

“THAT the report of the Corporate and Community Services Department for February 2021 be received and the contents noted.”

Carried

Vote - Unanimous

<b>Subject:</b>	<b>Lowood Kindergarten Fete 2021 - Use of Clock Park and Temporary Closure of Carpark for Annual Fete - 7 August 2021</b>
<b>File Ref:</b>	<b>Roads - road closures - partial (1266568)</b>
<b>Action Officer:</b>	<b>CSSA</b>

### Background/Summary

The Lowood District Community Kindergarten has made application to Council to hold their annual fete on Saturday, 7 August 2021 between 8 am and 2 pm in Lowood Clock Park.

The annual Lowood Kindergarten Fete will have live entertainment, market stalls, children's rides, animal farm and food outlets. The Lowood District Community Kindergarten have held this fete in Lowood Clock Park for several years without any complaints.

The organisers would like to close a section of the carpark from adjacent to the railway station back towards Main Street, Lowood as shown on the attached plan. This section will contain approximately 20 carparks. The closed section of the carpark would be utilised to set up food stalls, children's activities and to allow pedestrian movement in that area without restriction.

This section of the carpark has been closed on other occasions for events with no complaints being received from the public.

### Attachments

Layout plan.

### Recommendation

1. THAT Council grant approval under Council's Local Law No. 1 (Administration) 2011 and Subordinate Local Law No. 1.14 (Undertaking Regulated Activities on Local Government Controlled Areas and Roads 2011 to the Lowood District Community Kindergarten to hold their annual fete in Lowood Clock Park on Saturday, 7 August 2021 subject to the following conditions:

- The fete is to be held between the hours of 8 am and 2 pm only.
- The area is to be kept in a clean and tidy state and you are required to adequately provide for the collection and disposal of waste generated by the event.
- It is noted that toilet facilities are available. These public toilets are serviced by Council Monday to Friday of each week. Therefore, should these facilities require cleaning or stocking up of supplies during or after your event, you will be required to ensure that these facilities are kept clean and supplied with the necessary stock.
- Should a temporary shade structure be required, only a standalone marquee (no tent pegs or spikes) is permitted to be used.
- Noise is to be kept to a minimum and as such not to cause a nuisance for neighbouring properties.
- All temporary signage for your event must be displayed on private property only and are only to be displayed 14 days prior to the event and all signage must be removed from display one day after the event.

- The approval holder must ensure that through traffic is not impeded due to this event.
- There is to be no vehicular access into the park.
- The approval holder must provide all necessary equipment and take all practical measures to ensure the safety of the people attending the activity.
- The approval holder must ensure that the design and construction of all structures that form part of the activity are safe and appropriate to the nature of the activity proposed and the number of people expected to attend.
- The activity must not detrimentally affect the amenity of the area.
- The approval holder must have public liability insurance in an amount not less than \$20,000,000 to hold this event and it must state that Somerset Regional Council is an interested party. A copy of the public liability certificate of currency must be provided to Council before the commencement of the event.
- The approval holder is responsible to ensure all operators of activities taking part in this event have current public liability insurance in an amount of not less than \$20,000,000.
- The approval holder must have an approved COVID plan and a copy must be provided to Council before the commencement of the event.
- If food is to be sold at the event for profit, a food business licence must be obtained from Council from all stallholders. Some exemptions do apply for non-profit organisations, please contact Council's Environmental Health Section for further information.
- In the event of prevailing wet weather, a joint inspection of the ground conditions is to be conducted with the organiser and Council's Parks and Garden Co-ordinator. Should the ground be deemed unsuitable for the purpose of the event and no other arrangements can be made, the event will be cancelled.

#### *Special Condition*

- Animal nursery – the approval holder is responsible to ensure that the park is cleaned of any waste and/or other material at the time of the removal of the animal nursery from the site and the park is returned to its original condition.
2. THAT Council approve the partial closure of the carpark area as shown on the attached plan between the hours of 6 am and 3 pm on Saturday, 7 August 2021.
  3. THAT Council will assist the Lowood District Community Kindergarten by providing access to power supply, three community bins for waste disposal and two road closed signs on stands.

#### **Resolution**

Moved – Cr Gaedtke

Seconded – Cr Isidro

"1. THAT Council grant approval under Council's Local Law No 1

(Administration) 2011 and Subordinate Local Law No 1.14 (Undertaking Regulated Activities on Local Government Controlled Areas and Roads 2011 to the Lowood District Community Kindergarten to hold their annual fete in Lowood Clock Park on Saturday, 7 August 2021 subject to the following conditions:

- The fete is to be held between the hours of 8 am and 2 pm only.
- The area is to be kept in a clean and tidy state and you are required to adequately provide for the collection and disposal of waste generated by the event.
- It is noted that toilet facilities are available. These public toilets are serviced by Council Monday to Friday of each week. Therefore, should these facilities require cleaning or stocking up of supplies during or after your event, you will be required to ensure that these facilities are kept clean and supplied with the necessary stock.
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- The approval holder must ensure that through traffic is not impeded due to this event.
- There is to be no vehicular access into the park.
- The approval holder must provide all necessary equipment and take all practical measures to ensure the safety of the people attending the activity.
- The approval holder must ensure that the design and construction of all structures that form part of the activity are safe and appropriate to the nature of the activity proposed and the number of people expected to attend.
- The activity must not detrimentally affect the amenity of the area.
- The approval holder must have public liability insurance in an amount not less than \$20,000,000 to hold this event and it must state that Somerset Regional Council is an interested party. A copy of the public liability

certificate of currency must be provided to Council before the commencement of the event.

- The approval holder is responsible to ensure all operators of activities taking part in this event have current public liability insurance in an amount of not less than \$20,000,000.
- The approval holder must have an approved COVID plan and a copy must be provided to Council before the commencement of the event.
- If food is to be sold at the event for profit, a food business licence must be obtained from Council from all stallholders. Some exemptions do apply for non-profit organisations, please contact Council's Environmental Health Section for further information.
- In the event of prevailing wet weather, a joint inspection of the ground conditions is to be conducted with the organiser and Council's Parks and Garden Co-ordinator. Should the ground be deemed unsuitable for the purpose of the event and no other arrangements can be made, the event will be cancelled.

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2. THAT Council approve the partial closure of the carpark area as shown on the attached plan between the hours of 6 am and 3 pm on Saturday, 7 August 2021.
  3. THAT Council will assist the Lowood District Community Kindergarten by providing access to power supply, three community bins for waste disposal and two road closed signs on stands."

Carried

*Vote - Unanimous*

<b>Subject:</b>	<b>Temporary Closure of Carpark for Mad Hatter's Tea Party</b>
<b>File Ref:</b>	<b>Roads - road closures - partial</b>
<b>Action Officer:</b>	<b>CSSA</b>

#### **Background/Summary**

The Mad Hatter's Tea Party, a community event aimed at families with young children, is being held in Clock Park, Lowood on Thursday 15 April 2021 from 9 am – 12 pm, with set up commencing at 6.30 am and pack down completed by 1.30 pm on that day. There are around twenty service provider stalls providing information and activities, in addition to entertainment,

namely a children's disco, jumping castle and petting zoo. A free community barbecue is also being provided, utilising Council's Somerset Community Outreach trailer.

In order to provide adequate and suitable space for all activities, part of the carpark adjacent to the park, between the former railway building and the public conveniences, needs to be utilised.

This section of the carpark has been closed on previous occasions and no complaints have been received.

#### Attachments

Proposed layout for Mad Hatter's Tea Party Community Event.

#### Recommendation

THAT Council approve the temporary partial closure of the carpark adjacent to the railway station beside Clock Park, Lowood on Thursday 15 April 2021, from 6.30 am – 1.30 pm to facilitate the holding of the Mad Hatter's Tea Party, community event.

#### Resolution

Moved – Cr Brieschke

Seconded – Cr Wendt

"THAT Council approve the temporary partial closure of the carpark adjacent to the railway station beside Clock Park, Lowood on Thursday 15 April 2021, from 6.30 am – 1.30 pm to facilitate the holding of the Mad Hatter's Tea Party, community event."

Carried

*Vote - Unanimous*

<b>Subject:</b>	<b>Request to Place Knitted Jumpers on Selected Trees in Esk</b>
<b>File Ref:</b>	<b>Customer service - public reaction - 2020-2021 - request for service (1269599)</b>
<b>Action Officer:</b>	<b>CSSA</b>

#### Background/Summary

A letter has been received from the Esk Country Women's Association (Esk CWA) requesting permission to place knitted jumpers on various trees in Ipswich Street – Esk, Esk Memorial Park and Pipeliner Park. In previous years, the Esk CWA dressed the trees in conjunction with the Garden and Lifestyle Expo and have had an excellent response.

Council has not received any complaints.

It is proposed that the knitted jumpers would be placed on various trees from 1 May 2021 until 31 July 2021.

#### Attachments

NIL

#### Recommendation

THAT Council offers no objection to the placement of knitted jumpers on various trees in Ipswich Street – Esk, Esk Memorial Park and Pipeliner Park from 1 May 2021 until 31 July 2021.

<b>Resolution</b>	Moved – Cr Isidro	Seconded – Cr Gaedtke
	<p>“THAT Council offers no objection to the placement of knitted jumpers on various trees in Ipswich Street – Esk, Esk Memorial Park and Pipeliner Park from 1 May 2021 until 31 July 2021.”</p>	
		<u>Carried</u>
	<i>Vote - Unanimous</i>	

<b>Subject:</b>	<b>Minutes of Traffic and Safety Advisory Committee (TSAC) Meeting held 17 February 2021</b>
<b>File Ref:</b>	<b>Community services - service provision - Transport Safety Advisory Committee</b>
<b>Action Officer:</b>	<b>CSSA</b>

#### Background/Summary

A meeting of the Traffic and Safety Advisory Committee (TSAC) took place at Esk on Wednesday 17 February 2021.

#### Attachments

Minutes of the TSAC, 17 February 2021  
 RACQ Top 30 List of Unworthy Roads Survey  
 Correspondence with the Department of Transport and Main Roads

#### Recommendation

THAT the Minutes of the Traffic and Safety Advisory Committee meeting held 17 February 2021 be received and the contents noted.

<b>Resolution</b>	Moved – Cr Wendt	Seconded – Cr Isidro
	<p>“THAT the Minutes of the Traffic and Safety Advisory Committee meeting held 17 February 2021 be received and the contents noted.”</p>	
		<u>Carried</u>
	<i>Vote - Unanimous</i>	

<b>Subject:</b>	<b>Local Disaster Management Group Meeting Minutes (17 February 2021)</b>
<b>File Ref:</b>	<b>Community services – service provision – Transport Safety Advisory Committee</b>
<b>Action Officer:</b>	<b>DMO</b>

#### Background/Summary

The Somerset Local Disaster Management Group (LDMG) meets regularly to develop strategies to respond to disasters should they occur and to mitigate the effects of disasters on the community wherever possible. The LDMG consists of the following agencies:

- CS Energy
- Department of Communities
- Education Queensland

- Energex
- Queensland Health (Esk and Kilcoy Hospitals)
- Queensland Ambulance Service
- Queensland Fire and Emergency Services
- Queensland Police
- SEQwater
- Somerset Regional Council
- Telstra
- Urban Utilities

Meetings are held quarterly, generally held on the third Wednesday of February, May, August and November each year.

Minutes from the February 2021 meeting are attached.

#### Attachments

Minutes – Local Disaster Management Group (17 February 2021)

#### Recommendation

THAT the report and Minutes of the Local Disaster Management Group Meeting Minutes held 17 February 2021 be received and its contents noted.

#### Resolution

Moved – Cr Isidro

Seconded – Cr Wendt

“THAT the report and Minutes of the Local Disaster Management Group Meeting Minutes held 17 February 2021 be received and its contents noted.”

Carried

*Vote - Unanimous*

**Subject:** Extension of kerbside waste collection contracts - AG0667 (Ipswich Waste) and Contract Number 850 (Cleanaway)  
**File Ref:** AG0667, AG0801  
**Action Officer:** DOPER

#### Background/Summary

Council currently has two waste kerbside collection contracts: one with Cleanaway for general waste and recycling collection in Kilcoy township and the other with Ipswich Waste Services for general waste collection in the remaining townships. These contracts are due to expire on 28 April and 28 March 2021 respectively.

Following the peak of the pandemic in 2020, it was discovered several critical supply chains have been impacted, including the supply of trucks and materials that would be used to build new waste trucks. Upon discovering this Council has been negotiating to extend the current contracts to allow adequate lead time for the establishing new contracts and building of new trucks.

Both contractors have committed to extending the current contracts to 30 June 2022, with minimal alterations to original tendered conditions or rates, and subsequent annual rise and fall variances.



**Attachments**

CONFIDENTIAL Attachment 1 – Letter of Offer Cleanaway  
 CONFIDENTIAL Attachment 2 – Letter of Offer Ipswich Waste Services  
 CONFIDENTIAL Attachment 3 – Analysis of extension of contracts

**Recommendation**

1. THAT Council approve the negotiated extension of contract AG0667 with Ipswich Waste Services until 30 June 2022.
2. THAT Council approve the negotiated extension of contract number 850 with Cleanaway Pty Ltd until 30 June 2022, pursuant to s234 of the Local Government Regulation 2012.

**Resolution**

Moved – Cr Whalley

Seconded – Cr Gaedtke

- “1. THAT Council approve the negotiated extension of contract AG0667 with Ipswich Waste Services until 30 June 2022.
2. THAT Council approve the negotiated extension of contract number 850 with Cleanaway Pty Ltd until 30 June 2022, pursuant to s234 of the Local Government Regulation 2012.”

Carried*Vote - Unanimous*

<b>Subject:</b>	<b>Regional Road and Transport Group Status Report February 2021</b>
<b>File Ref:</b>	<b>Community services - service provision - regional roads and transport group committee</b>
<b>Action Officer:</b>	<b>DDM</b>

**Background/Summary**

The Northern South East Queensland Regional Roads and Transport Group (NSEQ RRTG) Executive meeting was held at Noosa / on-line on Wednesday 18 February 2021. Copies of the minutes are attached for Councillor's information.

Council's attention is drawn to the following points:

1. Program changes to the local government program was approved and submitted to the Department of Transport and Main Roads.
2. Warren Paulger – Technical Coordinator announced that he would be retiring by late February 2022. The Technical Committee will discuss future needs at a subsequent meeting for advice / recommendation to Executive.
3. Minutes of the Technical Meeting 3 December 2020 and 6 August 2020 were accepted.

**Attachments**

RRTG Executive Committee Minutes 18 February 2021  
 RRTG Technical Committee Minutes 3 December 2020  
 RRTG Technical Committee Minutes 6 August 2020

**Recommendation**

THAT Council receive the Report titled “Regional Roads and Transport Group Status Report

February 2021 and that the contents be noted.

<b>Resolution</b>	Moved – Cr Choat	Seconded – Cr Whalley
	“THAT Council receive the Report titled “Regional Roads and Transport Group Status Report February 2021 and that the contents be noted.”	
	<i>Vote - Unanimous</i>	<u>Carried</u>

<b>Subject:</b>	<b>Quotation 1219 - Widening of Esk Crows Nest Road - CH3.985 to 4.704</b>
<b>File Ref:</b>	<b>Corporate management - tendering - quotations - 2020-2021 - tenders - tender 1219 - Widening of Esk Crows Nest Road</b>
<b>Action Officer:</b>	<b>DDM (Michael Kinion)</b>

#### **Declarable Interest - Cr Wendt**

The Chief Executive Officer stated that Cr Wendt had previously declared an interest in a similar matter at the Ordinary Council meeting of 9 December 2020, where it was resolved by Council that Cr Wendt would best perform his responsibility of serving the overall public interest of the whole of the Council area by participating in the discussion and voting on this matter. As the topic was of a similar nature and the declarable conflict of interest related to the same related party, Council was satisfied that the resolution from 9 December 2020 remained appropriate.

#### **Background/Summary**

Quotations have been called under the Local Buy panel of providers arrangements for Widening of Esk Crows Nest Road from chainage 3.985 to 4.704. Quotations closed on Monday 8 March 2021 with three submissions received, ranging in value from \$690,000 to \$1,300,000. All figures within this report are exclusive of GST. Five additional suppliers declined to quote.

Quotations were called from suppliers who have previously undertaken works in Somerset Region and/or have the proven expertise to complete these works to a high standard.

These works are funded under the Queensland State Government Regional Roads and Transport Group (RRTG) and Somerset Regional Council.

All quotations received all exceed the available 2020/21 budget, however, the project continues onto next year's RRTG program allowing the works to be carried over both next financial years.

#### **Quotation Conformance**

All Quotations were considered conforming.

#### **Quotation Evaluation**

Evaluation of quotes was completed using the criteria of price, track record and experience, project delivery methodology, safety and quality, and contribution to local economy.

#### **Quotation Discussion**

The three highest ranked conforming suppliers, A&M Civil Contracting Pty Ltd (A&M), Brown Contractors Pty Ltd (BC), Ark Construction Group (ARK), were further considered to establish

the suitability of their offers.

*A&M Civil Contracting Pty Ltd (A&M)*

The submission from A&M addressed all the evaluation criteria adequately and they demonstrated a good understanding of the project by way of their methodology. A&M has previously completed a different section of widening of Esk Crows Nest Road. The project was successfully completed on time and budget.

*Ark Construction Group (ARK)*

The submission from ARK addressed all the evaluation criteria adequately and they demonstrated a good understanding of the project by way of their methodology. ARK also provided examples of many recent similar projects, including road projects delivered for both local and state government authorities. ARK provided examples of projects with high levels of complexities which demonstrated their capabilities to deliver technically complex projects.

*Brown Contractors Pty Ltd (BRO)*

The submission from BRO addressed all the evaluation criteria adequately and they demonstrated a good understanding of the project by way of their methodology. BRO has recently completed a different section of widening of Esk Crows Nest Road. The project was successfully completed on time and budget. BRO also provided examples of many recent similar projects, including road projects delivered for both local and state government authorities.

**Summary**

Based on the quotation assessment, the quotation submitted by A&M Civil Contracting is the highest ranked supplier and is considered to offer Council the best value for money.

**Attachments**

Confidential - Quote Evaluation Summary Report

**Recommendation**

THAT the Quotation for Widening of Esk Crows Nest Road be awarded to A&M Civil Contracting Pty Ltd for the cost of \$693,165.74 exclusive of GST, pursuant to s234 of the Local Government Regulation 2012.

**Resolution**

Moved – Cr Isidro

Seconded – Cr Brieschke

“THAT the Quotation for Widening of Esk Crows Nest Road be awarded to A&M Civil Contracting Pty Ltd for the cost of \$693,165.74 exclusive of GST, pursuant to s234 of the Local Government Regulation 2012.”

Carried

*Vote - Unanimous*

<b>Subject:</b>	<b>HR Policies - HR004 - Provision of PPE Clothing and Footwear Policy</b>
<b>File Ref:</b>	<b>HR004 Provision of PPE Clothing and Footwear Policy</b>
<b>Action Officer:</b>	<b>DHRCS</b>

**Background/Summary**

The Provision of Personal Protective Equipment (PPE) Clothing and Footwear Policy (HR004)

has been reviewed with a new policy now presented to Council for consideration.

The review resulted in clarification of policy provisions around guidelines, purchase and replacement of personal protective equipment.

The reviewed policy has also been approved Workplace Health and Safety Committee for consultation with relevant work groups.

#### Attachments

Former Somerset Regional Council Provision of PPE Clothing and Footwear Policy – HR/004

#### Recommendation

THAT the Somerset Regional Council Provision of PPE Clothing and Footwear Policy – HR/004 set out below be adopted by Somerset Regional Council and the former policy be rescinded and replaced with the reviewed policy.



**Somerset**  
REGIONAL COUNCIL

<b>Policy Subject/Title:</b>	<b>PROVISION OF PERSONAL PROTECTIVE EQUIPMENT, CLOTHING AND FOOTWEAR</b>
<b>Policy Number:</b>	<b>HR/004</b>
<b>Responsible Officer:</b>	Chief Executive Officer
<b>Legislative or Regulatory Reference:</b>	<i>Workplace Health and Safety Act 2011</i> Workplace Health and Safety Regulation 2011 Code of Practice – Managing Risks of Plant in the Workplace 2013 Code of Practice – How to Manage Work Health and Safety Risks 2011 Manual of Uniform Traffic Control Devices Part 3 Works on Roads 2013 (Appendix C)
<b>Related Policies / Procedures:</b>	Code of Conduct HR/001 Workplace Health and Safety Policy HR/002 Uniform and Dress Standards Policy HR/004
<b>Application:</b>	The policy is applicable but not limited to all workers who require personal protective equipment (PPE)
<b>Authorised by:</b>	Somerset Regional Council
<b>Authorised on:</b>	9 April 2008
<b>Review / Amendment dates:</b>	27 October 2010 11 July 2013

14 May 2014 [Doc Id 755321]  
24 June 2020 [Doc Id 1206989]  
24 March 2021 [Doc Id ..... ]

## 1. Purpose

Somerset Regional Council recognises the importance of the provision of personal protective equipment to ensure the safety of workers.

Where it has been identified by a Council risk assessment, a statutory requirement or a manufacturer's requirement that personal protective equipment is required as a control measure to manage risk, Council will allocate to workers the approved personal protective equipment that meets the relevant standard.

## 2. Objective

The objective of this document is to establish guidelines for the allocation and issue of personal protective equipment (PPE), clothing and footwear for Somerset Regional Council workers.

Personal protective equipment (PPE) shall be required to be worn in the manner specified by the manufacturer so as to minimise the risk of injury to the employee.

## 3. Scope

The policy is applicable but not limited to all workers who require personal protective equipment (PPE). The policy addresses standard issue items utilised as PPE.

## 4. Supplier

Various.

## 5. Guidelines

### *Allocation of PPE Clothing*

PPE clothing will be allocated to all permanent Council workers whose work role requires personal protective equipment on the following maximum basis: *(NB- Administration staff who require PPE clothing on an intermittent or casual nature i.e. not primary role are to refer to the Uniform and Dress Standard Policy for allocation guidelines, as they may be allocated less than the following limits):*

- 5.1 Five (5) long-sleeve high viz shirts of an approved type with a minimum UPF50+ rating shall be issued on an annual basis. If shirts become damaged or faded due to normal wear and tear they may be replaced upon the instruction of the relevant Supervisor / Foreman. Workers have a responsibility to request replacement of damaged or faded shirts.

High viz shirts are required to be worn as external clothing except when an approved winter jacket is being worn. Shirts are to be worn with the sleeves covering the full length of worker's arms.

- 5.2 Five (5) workwear long pants of an approved type with a minimum UPF50+ rating shall be issued on an annual basis.

- The wearing of long pants for all outdoor work tasks will be mandatory.
  - If workwear long pants become damaged or faded due to normal wear and tear they must be replaced upon the instruction of the relevant Supervisor. Workers have a responsibility to request replacement of damaged or faded items.
- 5.3 Where the nature of a worker's duty dictates the wearing of specific clothing or personal protective equipment as a requirement of the position or to perform specific tasks:
- (a) Council shall allocate the specific clothing or personal protective equipment of an approved type.
  - (b) A worker must use the equipment when deemed required at all times.
  - (c) The amount of specific clothing issued annually may be mutually agreed between the worker and the relevant Manager/Director.
- 5.4 One (1) approved broad brimmed sun hat may be issued on commencement of employment and replacement hats generally will be issued on a fair wear and tear basis. This hat shall be worn at all times while working outdoors<sup>1</sup> except in circumstances where a different broad brimmed hat (supplied personally by the employee) is worn or other approved head gear.
- (a) One (1) hat may be issued to all workers required to spend time in outdoor environments e.g. Workshop employees, design staff, engineers, inspectors and store personnel etc.
  - (b) Should workers wish to provide their own hats, the hats shall give equal or better protection than the issued.
  - (c) Whether the hats are supplied by workers or issued they are to be worn at all times when working outdoors except when:
    - (i) wearing a hat would create secondary safety risks, and
    - (ii) a hard hat should be worn. When working in outdoor environments a sun safe brim must be affixed to the hard hat, unless 5 (c)(i) applies.
  - (d) The type/style of hat supplied by Council will be approved by the Workplace Health and Safety Officer.
    - (i) Broadbrimmed hats must have a brim that is 7cm or greater.
    - (ii) Caps will not be permitted to be worn as a protection from working in the sun risks.
  - (e) Hats to be replaced are to be presented to the store for disposal where possible.
- 5.5 All workers whose duties require them to work outdoors shall generally be allocated with one suitable winter jacket each two (2) years that meets required standards. However, in the case of damage to the jacket as a result of work related fair wear and tear earlier replacement may be approved by the relevant Supervisor / Foremen via email.

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<sup>1</sup> Refer to P195 for scope of outdoor work definition. Outdoors may include work in vehicles/plant unless appropriate shade protection is assessed.

This jacket is to be worn as external clothing during periods of cold weather when on Council works.

Where an employee requests replacement of a jacket other than on the basis of work related fair wear and tear, the employee shall contribute to the replacement cost on the following scale 100% of cost within 6 months of original allocation, 75% of cost 6 –12 months, and 50% of costs 12 months up to 2 years.

Protective clothing shall be worn in the manner specified by the manufacturer so as to minimise the risk of injury to the employee.

**PLEASE NOTE:** For night work or low light situations the outer garment required must meet the relevant day/night visibility and reflectivity standards.

#### 5.6 *Allocation of Safety Footwear to “At Risk” Workers*

Where a worker is deemed to be “at risk” of foot injury by virtue of responsibilities, duties or occupation, Council will allocate and meet the cost of provision of approved safety footwear that meets the relevant Australian Standard.

Generally, such safety footwear shall be standard safety boots. Council stock and allocate a standard range of appropriate footwear. Elastic sided boots are not deemed appropriate footwear.

Replacement Council stock footwear shall be provided (on the same basis as described above) subject to fair wear and tear, and on return of the footwear to the store for disposal.

Where, in extenuating circumstances or in the case of genuine medical need, a worker considers there is a requirement for footwear of a different style other than the standard range supplied by Council, they must follow this process:

- Employee to complete a F514 Non-Standard Footwear Authorisation.
- Employee must provide details describing make, model, style, size and estimated cost intending to purchase with the completed and signed F514 to relevant Manager and Safety personnel.
- Once approved has been granted by a completed and signed F514, the employee or representative will discuss requirements with Stores who can then source items through approved suppliers where possible.

#### 5.7 *Sun Protection*

Suitable sunscreen and other applicable sun protection items may be issued to an employee whose duty requires them to work outdoors<sup>2</sup>. The employee should utilise these products in the manner specified by the manufacturer so as to minimise the risk of injury to the employee. These products will be supplied at no cost to the employee. Refer to P195.

#### 5.8 *Other Personal Protective Equipment*

Equipment not supplied by the Store will be purchased by the Supervisor for the task.

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<sup>2</sup> Refer to P195 for scope of outdoor work definition. Outdoors may include work in vehicles/plant unless appropriate shade protection is assessed.

This excludes shirts, pants or boots. Workers shall be required to wear and utilise this equipment as required by any reasonable instruction, applicable Council procedure and in the manner specified by the manufacturer of the equipment item so as to minimise the risk of injury.

#### 5.9 *Trainees, Volunteers, Casuals and Temporary Workers*

The provision of personal protective equipment, to trainees, volunteers, casuals and temporary workers will be issued as required / assessed on the responsibilities of the role and required tasks in accordance with agreed supply arrangements considering Workplace Health and Safety standards. Any issues over and above the agreed supply arrangements will be assessed by the Supervisor / Foreman in consultation with the Workplace Health and Safety Officer dependent upon the duration of employment and the duties the worker will be performing.

#### 5.10 *Staff Responsibilities*

- *Care and maintenance of uniform / PPE*

It is important that uniform/PPE items are clean, neatly pressed where necessary and maintained in good order so its effective life is maximised. The manufacturer's care and washing instructions should be followed. Store PPE, as per manufacturer's instructions, in clean and fully functioning condition when not in use.

- *Damaged / used Personal Protective Equipment*

Damaged / used items must be available to be handed in on replacement, or termination of employment, within a reasonable timeframe.

#### 5.11 *Alterations*

No alterations that diminish the purpose of any personal protective equipment are to be made. Any alteration that diminishes the purposes of the personal protective equipment will be seen as a breach of this policy and its conditions. Alterations must be made at the employees cost.

#### 5.12 *Appropriate Use*

Personal protective equipment provided by Somerset Regional Council shall be worn and / or utilised as specified by Council and manufacturer instruction. Abuse and/or misuse of personal protective equipment is not appropriate and may lead to disciplinary action.

#### 5.13 *Breaches*

A breach of this policy and its conditions will cause the offender to be subject to the normal disciplinary measures which apply under the *Local Government Act 2009*.

### **6. Purchase**

#### 6.1 Specialist personal protective equipment required to perform specific work tasks may not be provided from the store. This equipment is to be purchased by the Supervisor for the task.

Personal protective equipment items unable to be sourced through Stores purchased must comply with relevant Australian Standards.



6.2 Safe use information provided by the supplier on purchase of the personal protective equipment must be available to the user with the PPE item issue.

## 7. Replacement

7.1 PPE must be replaced when it no longer provides an adequate level of protection or is damaged.

7.2 Boots, shirts, pants and hats that are unused or in a clean brand-new condition are to be returned to the store.

7.3 Inform your supervisor and arrange replacement if specialist protective equipment is damaged during works and needs replacement.

7.4 Discard damaged or out of date PPE into the general rubbish to ensure it is removed from the workplace.

## 8. Date of Resolution

This amended policy was approved by the Chief Executive Office and adopted by the Somerset Regional Council on 24 March 2021.

## 9. Review

This Policy is reviewed internally for applicability continuing effect and consistency with related documents and other legislative provisions when any of the following occurs:

- The related documents are amended
- The related documents are replaced by new documents

Any amendment made through this process is to be approved by the Chief Executive Officer.

Signed:

Date:

### **Resolution**

Moved – Cr Isidro

Seconded – Cr Wendt

“THAT the Somerset Regional Council Provision of PPE Clothing and Footwear Policy – HR/004 set out below be adopted by Somerset Regional Council and the former policy be rescinded and replaced with the reviewed policy.



**Somerset**  
REGIONAL COUNCIL

**Policy Subject/Title:** PROVISION OF PERSONAL PROTECTIVE EQUIPMENT, CLOTHING AND FOOTWEAR

**Policy Number:** HR/004

**Responsible Officer:** Chief Executive Officer

**Legislative or Regulatory**

**Reference:** *Workplace Health and Safety Act 2011*  
 Workplace Health and Safety Regulation 2011  
 Code of Practice – Managing Risks of Plant in the Workplace 2013  
 Code of Practice – How to Manage Work Health and Safety Risks 2011  
 Manual of Uniform Traffic Control Devices Part 3  
 Works on Roads 2013 (Appendix C)

**Related Policies / Procedures:**

Code of Conduct HR/001  
 Workplace Health and Safety Policy HR/002  
 Uniform and Dress Standards Policy HR/004

**Application:** The policy is applicable but not limited to all workers who require personal protective equipment (PPE)

**Authorised by:** Somerset Regional Council

**Authorised on:** 9 April 2008

**Review / Amendment dates:** 27 October 2010  
 11 July 2013  
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**3. Scope**

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#### 4. Supplier

Various.

#### 5. Guidelines

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- (a) One (1) hat may be issued to all workers required to spend time in outdoor environments e.g. Workshop employees, design staff, engineers, inspectors

<sup>3</sup> Refer to P195 for scope of outdoor work definition. Outdoors may include work in vehicles/plant unless appropriate shade protection is assessed.

- and store personnel etc.
- (c) Should workers wish to provide their own hats, the hats shall give equal or better protection than the issued.
  - (c) Whether the hats are supplied by workers or issued they are to be worn at all times when working outdoors except when:
    - (i) wearing a hat would create secondary safety risks, and
    - (iii) a hard hat should be worn. When working in outdoor environments a sun safe brim must be affixed to the hard hat, unless 5 (c)(i) applies.
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This jacket is to be worn as external clothing during periods of cold weather when on Council works.

Where an employee requests replacement of a jacket other than on the basis of work related fair wear and tear, the employee shall contribute to the replacement cost on the following scale 100% of cost within 6 months of original allocation, 75% of cost 6 –12 months, and 50% of costs 12 months up to 2 years.

Protective clothing shall be worn in the manner specified by the manufacturer so as to minimise the risk of injury to the employee.

**PLEASE NOTE:** For night work or low light situations the outer garment required must meet the relevant day/night visibility and reflectivity standards.

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Replacement Council stock footwear shall be provided (on the same basis as described above) subject to fair wear and tear, and on return of the footwear to the store for disposal.

Where, in extenuating circumstances or in the case of genuine medical need, a worker

considers there is a requirement for footwear of a different style other than the standard range supplied by Council, they must follow this process:

- Employee to complete a F514 Non-Standard Footwear Authorisation.
- Employee must provide details describing make, model, style, size and estimated cost intending to purchase with the completed and signed F514 to relevant Manager and Safety personnel.
- Once approved has been granted by a completed and signed F514, the employee or representative will discuss requirements with Stores who can then source items through approved suppliers where possible.

#### 5.7 *Sun Protection*

Suitable sunscreen and other applicable sun protection items may be issued to an employee whose duty requires them to work outdoors<sup>4</sup>. The employee should utilise these products in the manner specified by the manufacturer so as to minimise the risk of injury to the employee. These products will be supplied at no cost to the employee. Refer to P195.

#### 5.8 *Other Personal Protective Equipment*

Equipment not supplied by the Store will be purchased by the Supervisor for the task. This excludes shirts, pants or boots. Workers shall be required to wear and utilise this equipment as required by any reasonable instruction, applicable Council procedure and in the manner specified by the manufacturer of the equipment item so as to minimise the risk of injury.

#### 5.9 *Trainees, Volunteers, Casuals and Temporary Workers*

The provision of personal protective equipment, to trainees, volunteers, casuals and temporary workers will be issued as required / assessed on the responsibilities of the role and required tasks in accordance with agreed supply arrangements considering Workplace Health and Safety standards. Any issues over and above the agreed supply arrangements will be assessed by the Supervisor / Foreman in consultation with the Workplace Health and Safety Officer dependent upon the duration of employment and the duties the worker will be performing.

#### 5.10 *Staff Responsibilities*

- *Care and maintenance of uniform / PPE*  
It is important that uniform/PPE items are clean, neatly pressed where necessary and maintained in good order so its effective life is maximised. The manufacturer's care and washing instructions should be followed. Store PPE, as per manufacturer's instructions, in clean and fully functioning condition when not in use.
- *Damaged / used Personal Protective Equipment*  
Damaged / used items must be available to be handed in on replacement, or termination of employment, within a reasonable timeframe.

#### 5.11 *Alterations*

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<sup>4</sup> Refer to P195 for scope of outdoor work definition. Outdoors may include work in vehicles/plant unless appropriate shade protection is assessed.

No alterations that diminish the purpose of any personal protective equipment are to be made. Any alteration that diminishes the purposes of the personal protective equipment will be seen as a breach of this policy and its conditions. Alterations must be made at the employees cost.

#### 5.12 *Appropriate Use*

Personal protective equipment provided by Somerset Regional Council shall be worn and / or utilised as specified by Council and manufacturer instruction. Abuse and/or misuse of personal protective equipment is not appropriate and may lead to disciplinary action.

#### 5.13 *Breaches*

A breach of this policy and its conditions will cause the offender to be subject to the normal disciplinary measures which apply under the *Local Government Act 2009*.

### **6. Purchase**

6.1 Specialist personal protective equipment required to perform specific work tasks may not be provided from the store. This equipment is to be purchased by the Supervisor for the task.

Personal protective equipment items unable to be sourced through Stores purchased must comply with relevant Australian Standards.

6.2 Safe use information provided by the supplier on purchase of the personal protective equipment must be available to the user with the PPE item issue.

### **7. Replacement**

7.5 PPE must be replaced when it no longer provides an adequate level of protection or is damaged.

7.6 Boots, shirts, pants and hats that are unused or in a clean brand-new condition are to be returned to the store.

7.7 Inform your supervisor and arrange replacement if specialist protective equipment is damaged during works and needs replacement.

7.8 Discard damaged or out of date PPE into the general rubbish to ensure it is removed from the workplace.

### **8. Date of Resolution**

This amended policy was approved by the Chief Executive Office and adopted by the Somerset Regional Council on 24 March 2021.

### **9. Review**

This Policy is reviewed internally for applicability continuing effect and consistency with related documents and other legislative provisions when any of the following occurs:

- The related documents are amended

- The related documents are replaced by new documents

Any amendment made through this process is to be approved by the Chief Executive Officer.

Signed: ..... Date: ..... "

Carried

*Vote - Unanimous*

<b>Subject:</b>	<b>Community Assistance Grants – Somerset Excellence Bursary 2020 – 2021 – Jorja Pointon</b>
<b>File Ref:</b>	<b>Community Relations – Sponsorships – Somerset Excellence Bursaries – Doc Id 1274648</b>
<b>Action Officer:</b>	<b>DHRCS</b>

### Background/Summary

Council has received an application for financial assistance from Suzanne Pointon, on behalf of her daughter Jorja from Hazeldean. Jorja has been selected to attend the QCTA South East Zone State Trap Shot Championships being held at the Roma Gun Club from 1-3 May 2021 and will represent the Toogoolawah Clay Target Club at this event.

The application was received prior to the event date.

Jorja has been approved for one Regional Level bursary in previous years.

This application is considered as part of the Community Assistance Grant Policy which provides for a payment of \$300 for State Level representation.

### Attachments

Nil

### Recommendation

THAT Council approve the application as summarised in this report and grant a State Level Sporting Excellence grant of \$300 to Suzanne Pointon, on behalf of her daughter Jorja who has been selected to attend the QCTA South East Zone State Trap Shot Championships being held at the Roma Gun Club from 1-3 May 2021 and will represent the Toogoolawah Clay Target Club at this event.

### Resolution

Moved – Cr Gaedtke

Seconded – Cr Brieschke

“THAT Council approve the application as summarised in this report and grant a State Level Sporting Excellence grant of \$300 to Suzanne Pointon, on behalf of her daughter Jorja who has been selected to attend the QCTA South East Zone State Trap Shot Championships being held at the Roma Gun Club from 1-3 May 2021 and will represent the Toogoolawah Clay Target Club at this event.”

Carried

*Vote - Unanimous*

<b>Subject:</b>	<b>Community Assistance Grants 2020 - 2021 - Summary of Applications - Funding Round Two Closed 19 February 2021</b>
<b>File Ref:</b>	<b>Community Relations - Sponsorships - Donations</b>
<b>Action Officer:</b>	<b>DHRCS</b>

### Background/Summary

A total of eighteen (18) applications were received for community assistance grants for Round two (2) of 2020 - 2021 financial year.

The budget allocation for 2020 - 2021 financial year is \$159,120.

Available funds as of 15 March 2021 are approximately \$46,690.59. Given the total recommendations for funding from this round total \$29,333 plus in-kind support there would a remaining available balance of approximately \$17,357.59

The in-kind support for purchase of safety equipment (bollards, mesh, safety cones etc), will be deducted from the remaining funds once known. Hence the remaining available budget, should all recommendations be approved, will be about \$10,000.

Community assistance grants applications for round two (2) of 2020 - 2021 financial year are summarised below for information only. Separate decisions to be provided as per officer's reports.

Doc #	Applicant	Amount requested	Amount recommended for approval
1269517	Brisbane Valley Soccer Club Inc.	\$ 4,819.00	\$ 2,409.50
1269065	Esk Bowls Club Inc.	\$ 3,430.00	\$ 1,715.00
1269343	Esk Country Golf Club Inc.	\$ 2,000.00	\$ 1,257.50
1269200	Esk Jockey Club Inc.	\$ 4,200.00	\$ 2,600.00
1269503	Esk Pastoral, Agricultural and Industrial Association Inc.	\$ 5,760.00	\$ 530.00 plus in-kind support
1268991	Esk RSL Sub Branch Inc. <i>*subject to conditions outlined in attached officers report.</i>	\$ 3,200.00	\$ 3,200.00
1270675	Glamorgan Vale Community Hall Association Inc.	\$ 2,500.00	\$ 1,250.00
1261242	Kilcoy Art Society Inc.	\$ 793.00	\$ 793.00
1267299	Kilcoy District Tennis Association Inc.	\$ 2,000.00	\$ 2,000.00
1268599	Kilcoy Golf Club Inc.	\$15,000.00	\$ 2,600.00
1268993	Linville Progress Association Inc.	\$ 4,902.97	\$ 2,601.50
1268136	Lowood and District Community Kindergarten Inc.	\$ 5,532.00	\$ 1,683.00
1268813	Lowood and District Memorial Bowls Club Inc.	\$13,890.00	\$ 2,580.00



<b>1268933</b>	Lowood Show Society Inc.	\$ 1,500.00	\$ 1,500.00
<b>1268677</b>	QCWA Kilcoy	\$ 1,277.00	\$ 613.50
<b>1269191</b>	Toogoolawah C and K Kindergarten	\$ 6,500.00	\$ 1,000.00
<b>1267538</b>	Valley of the Lakes Garden Club Inc.	\$ 1,001.00	In-kind support
<b>1268525</b>	West Moreton Branch of the Australian Stock Horse Society	\$ 1,987.60	\$ 1,000.00
<b>Total</b>		<b>\$80,292.57</b>	<b>\$29,333.00</b>

### Attachments

Individual applications for funding through the Community Assistance Grant scheme are attached for information only.

### Recommendation

THAT community assistance grants applications for round two (2) of 2020 - 2021 financial year as summarised in this report and set out below be approved for funding and \$29,333 be granted through the Community Assistance Grants budget allocation.

<b>Doc #</b>	<b>Applicant</b>	<b>Amount requested</b>	<b>Amount recommended for approval</b>
<b>1269517</b>	Brisbane Valley Soccer Club Inc.	\$ 4,819.00	\$ 2,409.50
<b>1269065</b>	Esk Bowls Club Inc.	\$ 3,430.00	\$ 1,715.00
<b>1269343</b>	Esk Country Golf Club Inc.	\$ 2,000.00	\$ 1,257.50
<b>1269200</b>	Esk Jockey Club Inc.	\$ 4,200.00	\$ 2,600.00
<b>1269503</b>	Esk Pastoral, Agricultural and Industrial Association Inc.	\$ 5,760.00	\$ 530.00 plus in-kind support
<b>1268991</b>	Esk RSL Sub Branch Inc. <i>*subject to conditions outlined in attached officers report.</i>	\$ 3,200.00	\$ 3,200.00
<b>1270675</b>	Glamorgan Vale Community Hall Association Inc.	\$ 2,500.00	\$ 1,250.00
<b>1261242</b>	Kilcoy Art Society Inc.	\$ 793.00	\$ 793.00
<b>1267299</b>	Kilcoy District Tennis Association Inc.	\$ 2,000.00	\$ 2,000.00
<b>1268599</b>	Kilcoy Golf Club Inc.	\$15,000.00	\$ 2,600.00
<b>1268993</b>	Linville Progress Association Inc.	\$ 4,902.97	\$ 2,601.50
<b>1268136</b>	Lowood and District Community	\$ 5,532.00	\$ 1,683.00

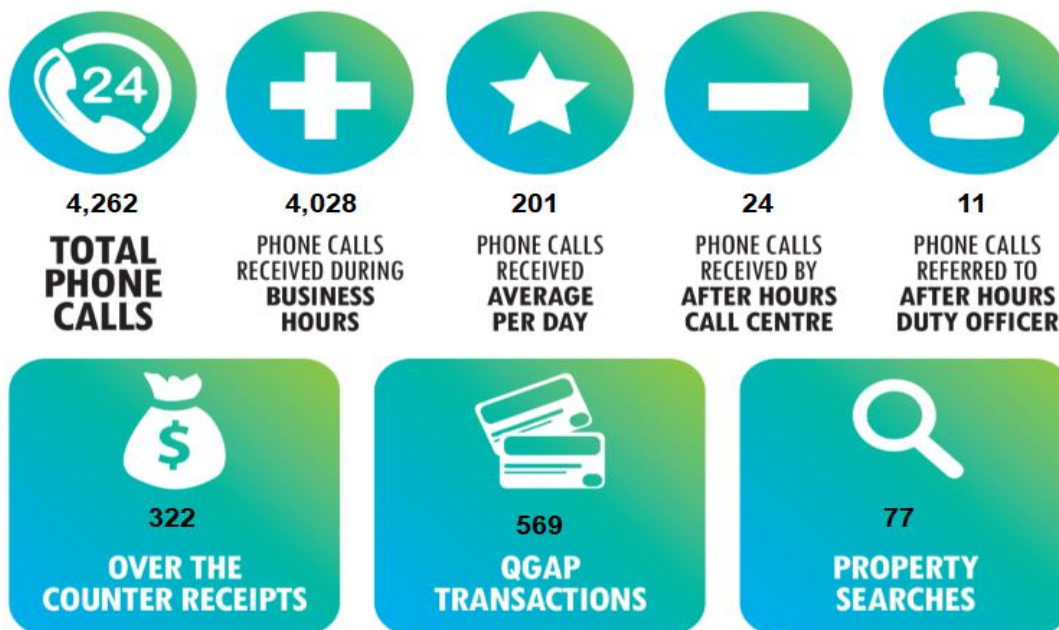
	Kindergarten Inc.		
<b>1268813</b>	Lowood and District Memorial Bowls Club Inc.	\$13,890.00	\$ 2,580.00
<b>1268933</b>	Lowood Show Society Inc.	\$ 1,500.00	\$ 1,500.00
<b>1268677</b>	QCWA Kilcoy	\$ 1,277.00	\$ 613.50
<b>1269191</b>	Toogoolawah C and K Kindergarten	\$ 6,500.00	\$ 1,000.00
<b>1267538</b>	Valley of the Lakes Garden Club Inc.	\$ 1,001.00	In-kind support
<b>1268525</b>	West Moreton Branch of the Australian Stock Horse Society	\$ 1,987.60	\$ 1,000.00
<b>Total</b>		<b>\$80,292.57</b>	<b>\$29,333.00</b>
<i>Vote - Unanimous</i>			<u>Carried</u>

**Subject:** Customer Service Report - February 2021  
**File Ref:** Officers Report  
**Action Officer:** (CSTL) Customer Service Team Leader

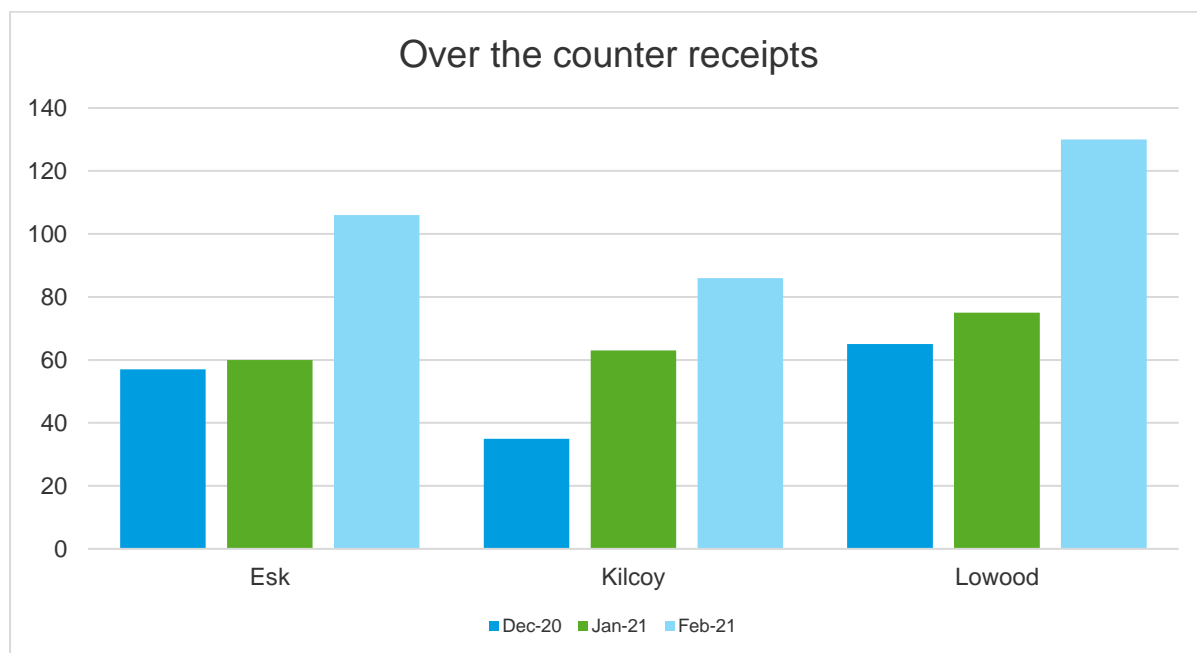
**Background/Summary**

In delivering on Council’s Operational Plan and commitment to excellent customer service, a summary of the customer service section activities for the month of February 2021 is provided for Council’s information.

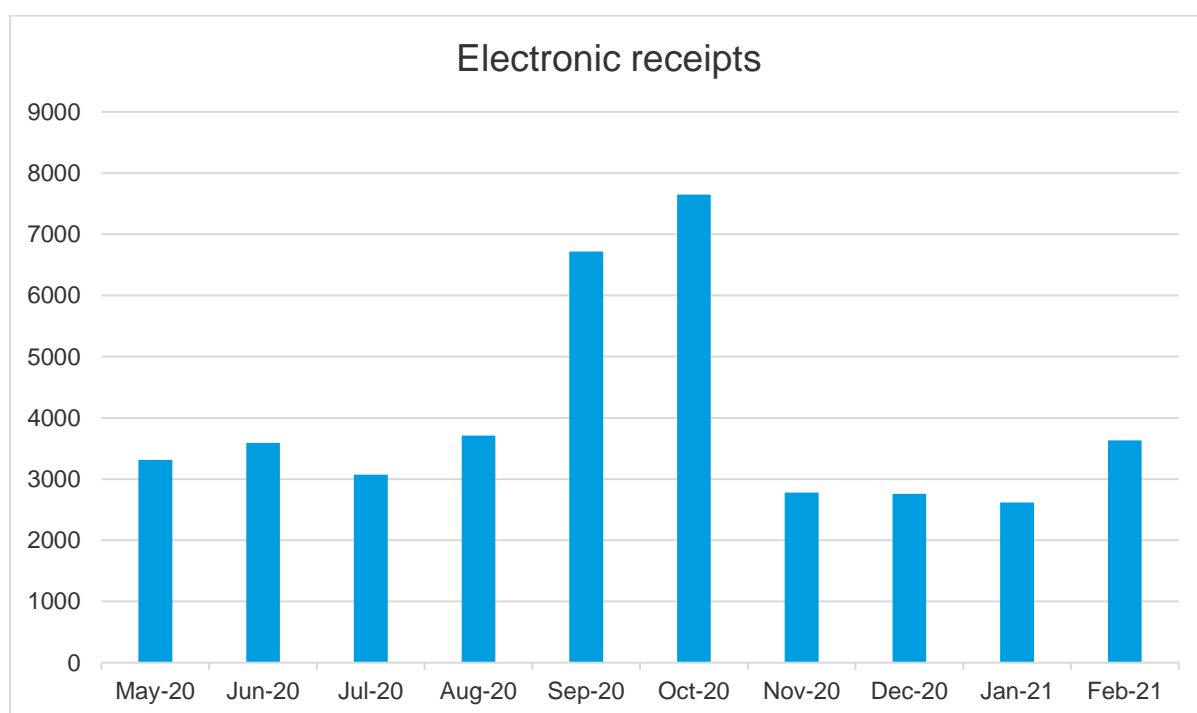
**Summary for February 2021**



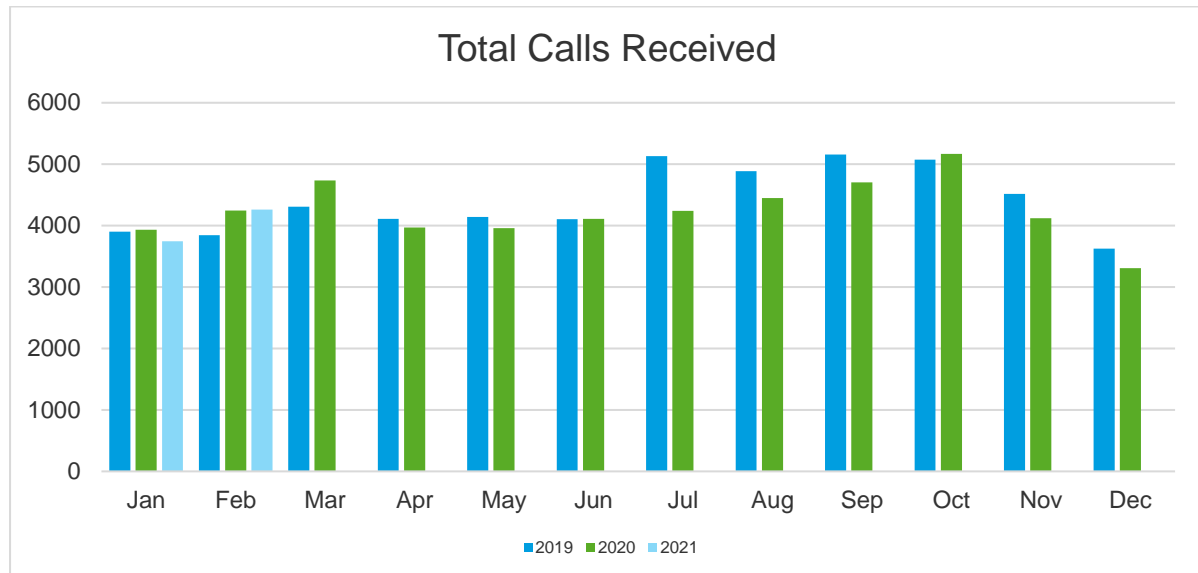
The below table shows the number of Council financial transactions that were taken over the counter at each of the customer service centres in the region for February 2021. These numbers include cheques that were posted into the Council. In total there was 322 financial transactions across the three customer service centres with 106 at Esk Administration Centre, 86 at Kilcoy Customer Service Centre and 130 at Lowood Customer Service Centre for February 2021. Rates notices for the current rating period were issued on 23 February 2021, which accounts in the increased receipts over the counter as well as electronic receipts.



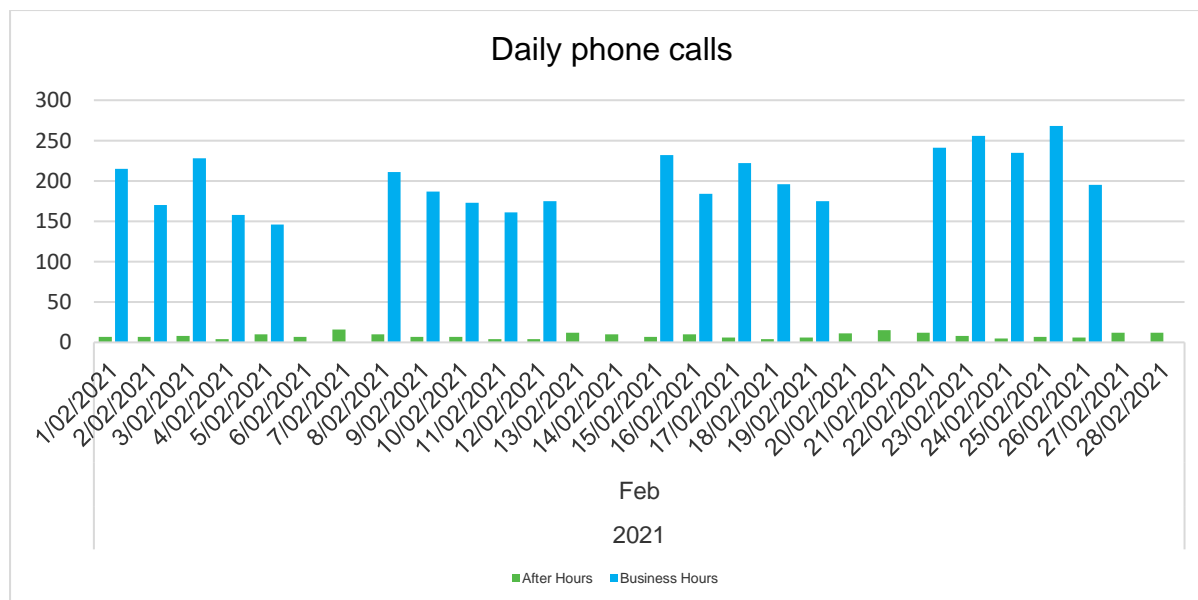
The below table illustrates all other financial transactions (excluding over the counter receipts) received at Council and processed by the finance department. These are BPay and EFT (electronic funds transfer) transactions for payments such as rates, animal registration etc.



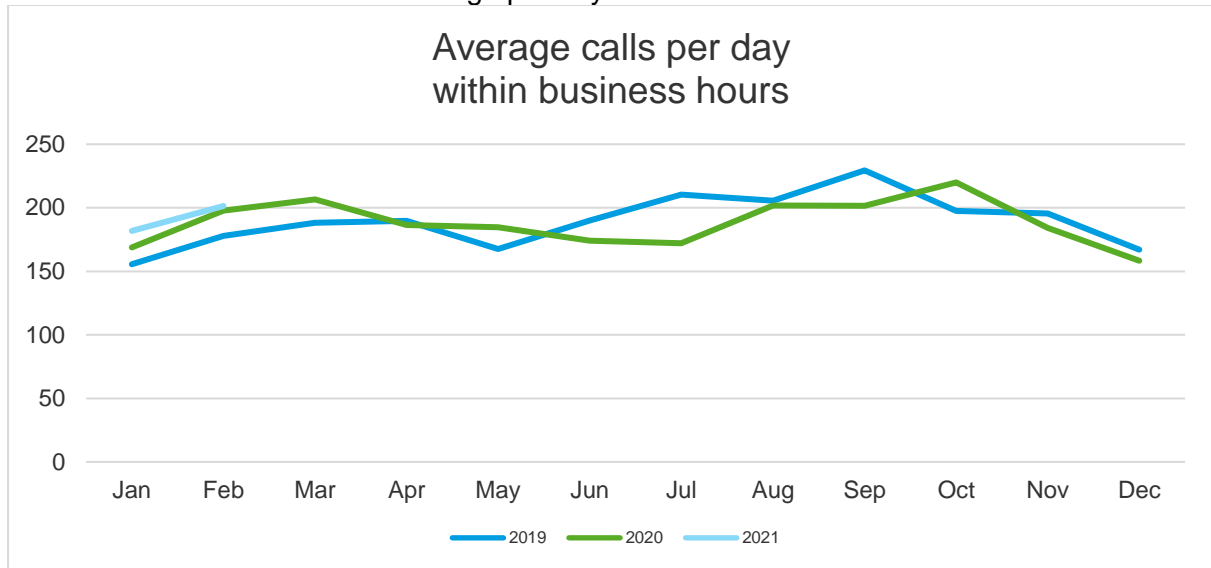
Below are the total number of calls received into the Council main phone line (07 5424 4000), including out of hours, compared to last calendar year. Calls received does not include internal calls made within Council, or outbound calls. There were 4,262 calls received for the month of February 2021. This is an increase of 517 calls compared to January 2021. Compared to February 2020 there was an of 17 calls for the month.



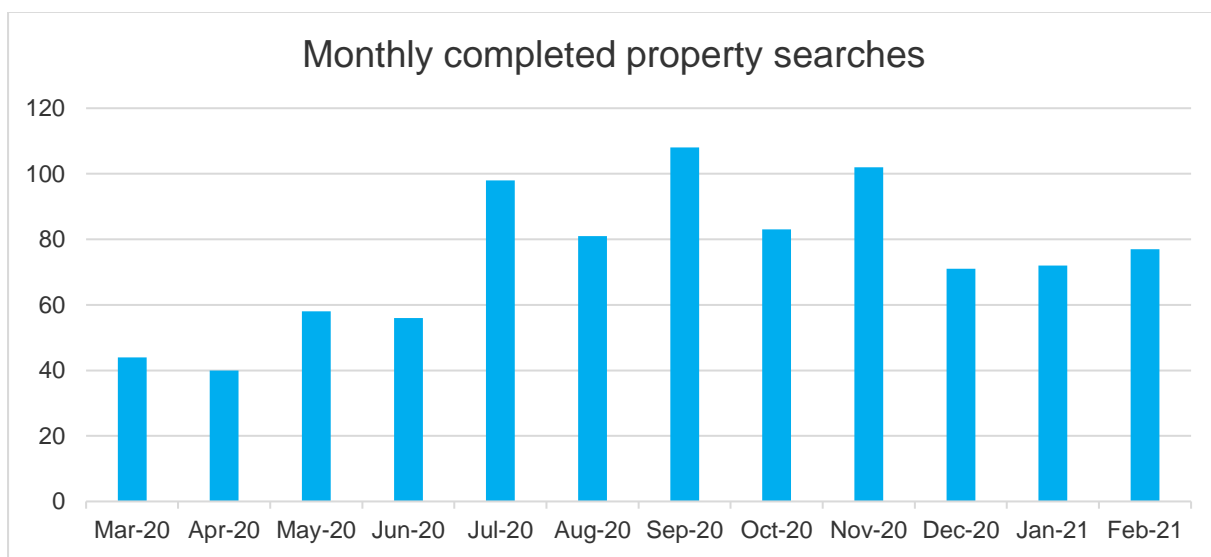
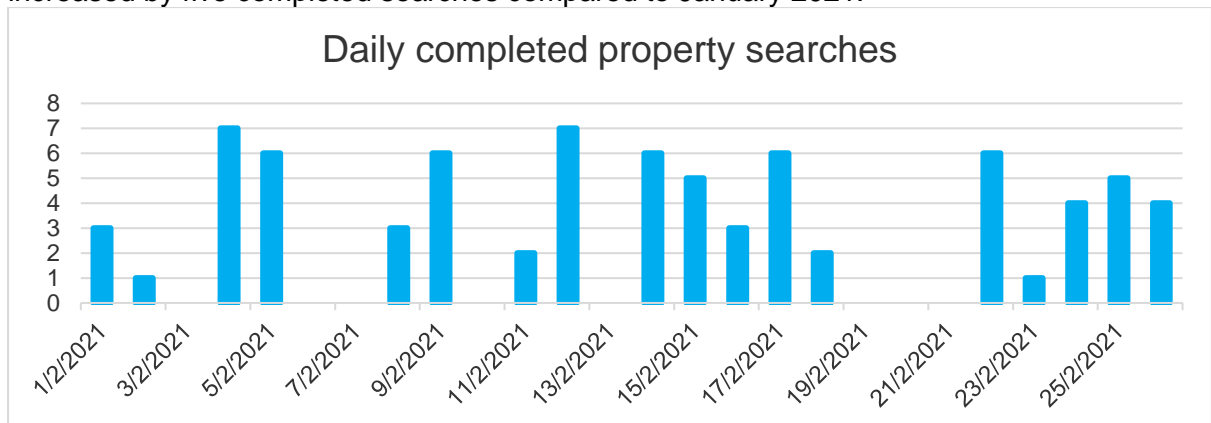
Listed below are the daily phone calls received for February 2021 to the main Council phone line. There were 4,028 calls received during business hours and 234 received after hours. Of the 234 calls received out of hours, 24 calls went to the afterhours call centre. There was a decrease of 25 calls to Council’s afterhours provider compared to January 2021.



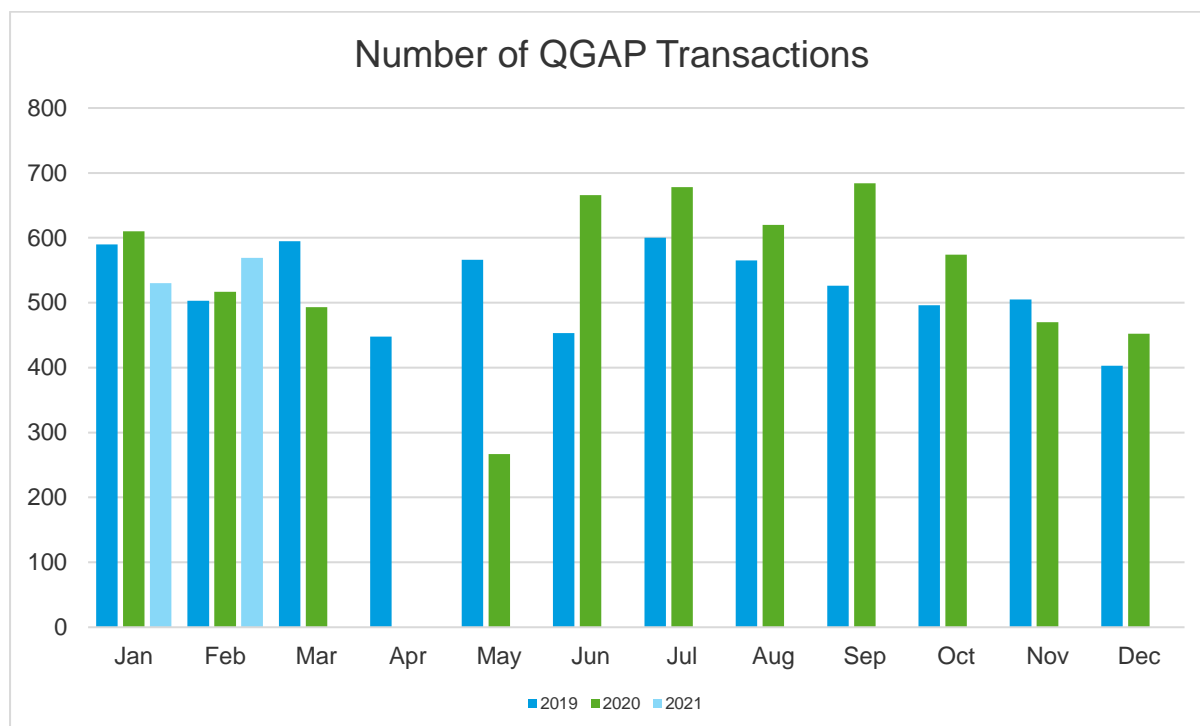
Listed below is a comparison of the average calls received per day within business hours. On average there were 201 calls received each business day for February 2021, which is an increase of 19 calls on average per day from January 2021. Compared to February 2020 there was an increase of 3 calls on average per day.



For the month of February 2021 there were 77 property searches completed for prospective purchasers. The graph below depicts the day property searches were completed. This increased by five completed searches compared to January 2021.



There was 530 Queensland Government Agent Program (QGAP) transactions for the Lowood QGAP agency in February 2021. On average there were 28 transactions per business day in February which is the same as January 2021. For the previous six months there has been an average increase of 8% QGAP transactions.



#### Attachments

Nil

#### Recommendation

THAT Council receive the *Customer Service Report for February 2021* and the contents be noted.

#### Resolution

Moved – Cr Choat

Seconded – Cr Wendt

“THAT Council receive the *Customer Service Report for February 2021* and the contents be noted.”

Carried

Vote - Unanimous

**Subject:** 2021 Battle Plan - Shovel Ready Projects  
**File Ref:** Officer report / Battle Plan  
**Action Officer:** CEO

#### Background/Summary

In May 2020, Council endorsed the 2020 Somerset Battle Plan outlining shovel-ready projects to enable Council to respond promptly to grant opportunities once they become available.

This strategy has been astoundingly successful, with many projects on the 2020 Battle Plan receiving funding. Earlier this month, Council saw two more projects (see table below) funded

under the Bushfire Local Economic Recovery (LER) Program that will directly inject another \$1,975,000 into the community with the roll-on benefit of these projects ongoing for years to come.

<i>Project Name</i>	<i>LER Program funding</i>	<i>Council Contribution</i>	<i>Total</i>
Local Business Recovery Officer	\$400,000	\$75,000	\$475,000
Volunteer Bushfire Resilience and Recovery Activities	\$1,300,000	\$200,000	\$1,500,000
		Grant Total	\$1,975,000

Based on success to date, and to ensure momentum is maintained and opportunities to tap into grant funding continues, Somerset Councillors and Management Team Council have updated and compiled a 2021 Battle Plan. The Battle Plan is based on projects that fit within Council Corporate and Operational Plan parameters with the deliverables matched to Council's capabilities. It represents a body of projects supported from conversations within the community via direct engagement and Council advisory committees.

The purpose of the 2021 Battleplan is to guide the organisation with a prioritised list of projects and empower Council Officers to undertake necessary planning, design etc, to ensure Council is indeed 'shovel ready' when a suitable funding source is presented.

As potential funding opportunities are presented, further reports will be submitted to Council for Councillors to fully consider the parameters and merits of a project, including any financial contribution before an application is formally made. To be clear, the endorsement of the 2021 Battle Plan is not approving a budget for any of the projects. Indeed, the 2021 Battle Plan is about positioning Council to potentially take advantage of grant funding should a suitable opportunity become available.

#### **Attachments**

Attachment A - Somerset Regional Council Battleplan 2021

#### **Recommendation**

THAT Council endorse the 2021 Somerset Battleplan (Attachment A) to position Council with a prioritised list of shovel ready projects should suitable funding opportunities become available.

#### **Resolution**

Moved – Cr Whalley

Seconded – Cr Wendt

"THAT Council endorse the 2021 Somerset Battleplan (Attachment A) to position Council with a prioritised list of shovel ready projects should suitable funding opportunities become available."

Carried

*Vote - Unanimous*

**Subject:** Business Networking Events  
**File Ref:** Tourism - Events  
**Action Officer:** EO (Jacqui O'Connor)

#### **Background/Summary**

Due to COVID19 and the associated struggles and impacts to small business and ongoing

COVID restrictions on event numbers and social distancing Council officers are recommending that the 2021 Mayoral Gala Charity Ball (usually set for September/October), be postponed and its continuation be reviewed again in January/February 2022.

It has also been suggested by officers that council could work towards hosting an annual Somerset business awards evening in lieu of the Mayoral Gala Charity Ball to engage the broader Somerset community more than a select few who attend the gala ball. There is currently \$34,830 sitting in the Mayoral Gala Charity Ball fund to support eligible groups within Somerset.

In lieu of the Mayoral Gala Charity Ball, officers have suggested hosting business networking events to engage with Somerset tourism and business operators. These networking events would aim to improve the relationship between Council and Somerset businesses within the region and support business operators to network and develop stronger working relationships and partnerships.

The tourism team suggest hosting these networking events at Somerset businesses about three times a year. This suggestion is based on research of other local governments and overall event success/levels of engagement.

It is suggested that most of these events be held at night to allow business owners to attend and avoid times during the day when they are working in their business. It is proposed that the first (launch) event be held as a sit-down breakfast at the Somerset Civic Centre on Wednesday, 5 May. This will need to be a ticketed event due to Covid restrictions.

For the other two afternoon/early evening business networking events, host business locations should be chosen for their accomplishment, adaptability and contribution to the Somerset economy along with their positive promotion of the Somerset region. Host business owners should be encouraged to provide a speech on their business and be willing to assist other business owners grow within the region.

Additional guest speakers would be invited to attend each event, including representatives from:

- Council
- Tourism and Events Queensland,
- Brisbane Economic Development Agency
- Australian Tourism Data Warehouse
- Queensland Government – Business Queensland

It is recommended that guest speakers be limited at each event to three due to attention spans and what council is trying to achieve with hosting these networking events. Each event should have one notable keynote speaker.

Proposed dates for 2021 (subject to availability of suitable speakers) :

- Wednesday, 5 May – Somerset Civic Centre Esk (doors open at 7 am for 7.30 am breakfast. Even concludes by 9 am)
- Week beginning, Monday, 6 September
- Week beginning, Monday, 8 November

#### Attachments

Nil



<b>Recommendation</b>
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1. THAT Council postpone the Somerset Mayoral Gala Charity Ball for 2021 due to COVID restrictions and impacts and review suitability for the event to be held in 2022 at the start of 2022.
2. THAT Council host a series of business networking events in 2021.

<b>Resolution</b>	Moved – Cr Gaedtke	Seconded – Cr Choat
	<p>“1. THAT Council postpone the Somerset Mayoral Gala Charity Ball for 2021 due to COVID restrictions and impacts and review suitability for the event to be held in 2022 at the start of 2022.</p> <p>2. THAT Council host a series of business networking events in 2021.”</p>	
	<u>Carried</u>	
	<i>Vote - Unanimous</i>	

<b>Subject:</b>	<b>Somerset Garden Competition 2021</b>
<b>File Ref:</b>	<b>Officer reports</b>
<b>Action Officer:</b>	<b>VISO (Brooke Hayes)</b>

<b>Background/Summary</b>
---------------------------

Council officers are preparing for the 2021 Somerset Garden Competition and have reviewed the 2020 event to form its recommendations for this year's event.

The fourth Somerset Garden Competition was held from July to October 2020 and encouraged Somerset garden enthusiasts to enter their gardens into an open garden display and associated competition. Council received 26 entries across three major categories. The event was sponsored by Searles Garden Products.

Feedback was received by entrants regarding the timing of the competition, with many suggesting that it occurred too late and that they would like a hard copy entry form, in addition to the option of entering online.

The following is proposed for the 2021 Somerset Garden Competition:

### **2021 Somerset Garden Competition Recommendations**

Entries Open: Saturday, 19 June 2021 (to coincide with the Esk Garden and Lifestyle Fair).

Entries Close: 12 pm, Sunday, 29 August 2021

Judging: Between: Wednesday, 1 September and Tuesday, 7 September 2021

Winners Announced: Thursday, 9 September 2021– an afternoon event at Esk  
Winners will be announced publicly following the event.

Open Gardens Trail: Saturday, 25 and Sunday, 26 September 2021 (9 am to 2 pm) One week only – advertised from 19 June.

- Bus Tours** Saturday, 25 and Sunday, 26 September 2021  
North, south and middle bus runs  
Note: this will occur if a sponsor can be secured
- Judges:** Two Councillors and one garden enthusiast or a specialist garden judge from outside of the Somerset region (if within budget allocation).
- Major Categories:** Best Rural Garden  
Best Urban Garden  
Best Business/Community Group Garden.
- Encouragement awards offered for each of the major categories.
- Other categories:** Water wise garden  
Native garden  
Edible garden  
Children's garden
- Sponsor:** One major sponsor  
Additional sponsors to be sought for the additional (other) categories and open garden bus tours.
- Winners Prizing:** Framed winners certificate and a \$500 cash prize for the overall winners of each of the major categories. Additional prizing will be dependent on sponsors.
- Design/Promotion:** Attend Esk Garden and Lifestyle Fair on Saturday, 19 June 2021 to promote the opening of registrations and open gardens and attend one Valley of the lakes garden club meetings.

<b>Attachments</b>
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Nil

<b>Recommendation</b>
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1. THAT the proposal for the 2021 Somerset Garden Competition, as outlined in the report, be supported.
2. THAT Councillor .... and Councillor ..... be part of the Somerset Garden Competition Judging Panel for 2021.

<b>Resolution</b>	Moved – Cr Brieschke	Seconded – Cr Gaedtke
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- |  |
|--|
| <ol style="list-style-type: none"> <li>“1. THAT the proposal for the 2021 Somerset Garden Competition, as outlined in the report, be supported.</li> <li>2. THAT Councillor Choat and Councillor Isidro be part of the Somerset Garden Competition Judging Panel for 2021.”</li> </ol> |
|--|

*Vote - Unanimous*

*Carried*

<b>Subject:</b>	<b>Naming of Festival associated with Brisbane Airshow</b>
<b>File Ref:</b>	<b>Officer reports</b>
<b>Action Officer:</b>	<b>CMM / Jacquie O'Connor</b>

### Background/Summary

Australian AirDisplays will present The Brisbane Airshow at Watts Bridge Memorial Airfield in Somerset on 3 and 4 July 2021.

On Wednesday, 12 February 2020, Council resolved the following:

<b>Resolution</b>	Moved – Cr Gaedtke	Seconded – Cr Choat
	“1. THAT Council accept the \$38,000 naming rights sponsorship package for The Brisbane Airshow as presented by Australian AirDisplays.	
	2. THAT Council officers work towards the development and delivery of the Somerset Festival of Planes, Trails and Automobiles (name to be confirmed).”	
	<i>Vote - Unanimous</i>	<u>Carried</u>

The event was postponed in 2020 due to COVID19, and rescheduled for Friday, 25 June to Sunday, 11 July 2021.

It has been identified that Ipswich City Council will run an (annual) event of a similar nature on Saturday, 1 May 2021 named Festival of *Planes, Trains and Autos*. This event has been running since 2016. Given the closeness of event style, name, date and proximity to Somerset, a list of alternative names has been collated to help differentiate the two events.

Alternative event names:

1. The Sky's Not the Limit - Experience Somerset
2. Somerset Air, Road and Rail Trail Festival
3. Festival of Transport and Trail

Council officers are currently preparing for the Brisbane Airshow and are seeking a name for the Festival to be held during the Airshow in the Somerset Region.

### Attachments

Nil

### Recommendation

THAT the Somerset festival be named *The Sky's Not the Limit - Experience Somerset*.

<b>Resolution</b>	Moved – Cr Choat	Seconded – Cr Wendt
	“THAT the Somerset festival be named <i>The Sky's Not the Limit - Experience Somerset</i> .”	
	<i>Vote - Unanimous</i>	<u>Carried</u>

## Meetings authorised by Council

### Small Business Friendly Councils Conference 2021

Mayor Lehmann and Andrew Johnson, Chief Executive Officer, sought authorisation to attend the *Small Business Friendly Councils Conference 2021* to be held at Royal On the Park, Brisbane on Friday 30 April 2021.

#### **Resolution**

Moved – Cr Isidro

Seconded – Cr Wendt

“THAT Mayor Lehmann and Andrew Johnson, Chief Executive Officer, be authorised to attend the *Small Business Friendly Councils Conference 2021* to be held at Royal On the Park, Brisbane on Friday 30 April 2021.

Carried

Vote - Unanimous

## Mayor and Councillor Reports

### Cr Brieschke - Councillor report

#### *February 2021*

- 26 Observer at Land Court with Mayor Lehmann
- 27 Dusk till Dawn Walk Event opening, Toogoolawah Showgrounds.

#### *March 2021*

- 3 Visit to Toogoolawah Kindergarten
- 5 Women in Local Government Webinar, Zoom.
- 8 The Condensery Art Gallery meet and greet with volunteers.
- 9 The Condensery Art Gallery meeting with Council Staff.
- 10 Council Meeting, Zoom.
- 13 Toogoolawah Campdraft.
- 16 Urban Utilities Regional Visit with the Board, tour of new treatment plant, Lowood and visit to Kilcoy Racecourse.  
Visit to Kilcoy Motocross venue
- 19 Esk RSL Subbranch Historical Museum opening  
Women in Local Government Live Panel Session, Zoom.
- 20 Unveiling of the container mural with West Moreton Landcare, Fernvale Artists, Peter Bevan and gardeners and Bendigo Bank representatives.  
Opening of Somerset Country Canvas and Cloth exhibition by artists Noela Lowien and Jodie Wade.
- 21 Esk Group Rural Fire Brigade inter brigade training day, Toogoolawah Showgrounds.
- 22 Women in Local Government Open Forum, Zoom.
- 23 DDMG Meeting, Esk Office

#### *Report*

It has been a busy month of outstanding community achievements whether it be resuming activities or presenting a completed project.

Congratulations to the Toogoolawah Show Society on their successful campdraft earlier this month, it felt like the whole of South East Queensland had converged on Toogoolawah

following a long absence of this popular sport.

The opening of the Esk RSL Historical Museum is a testimony of the members dedication to service and their association. In the face of the Covid-19 Pandemic and an aging membership, the association developed a strategy that will see success into the future and a welcome attraction to the local tourism market.

The presentation of the storage container mural by the Fernvale Artists, West Moreton Landcare, Peter Bevan and gardening crew, was a great demonstration of how community associations and Council can come together to achieve a common goal. I would like to acknowledge the support from Bendigo Bank and Council, including officer involvement for helping to bring this project to life.

The completion of the Rail Trail path and lighting by Council, combined with the gardening prowess of Peter Bevan and container Mural has truly made this an attractive area for the Lowood community.

### **Cr Gaedtke - Councillor report**

#### *March 2021*

- 10 Council Ordinary Meeting
- Council Workshop
- 10 Kilcoy State High School P&C Assn AGM
- 11 On-site meeting – private Kilcoy residence
- Meetings with two Kilcoy residents
- 16 Urban Utilities Regional Visit – Somerset
- 16 Kilcoy Motocross site visit
- 17 Meeting local paper
- 17 Brisbane Valley Kilcoy Landcare Group monthly meeting
- 18 Kilcoy Art Society Inc. monthly meeting
- 19 Live panel session – WLILGProgram
- 20 West Moreton Landcare Group Inc & Fernvale Art Society – Unveiling C17 train MURAL – BVRT Lowood
- 22 Open Forum Q and A session – WLILGProgram
- 22 Kilcoy State School P&C Assn AGM
- 23 Mount Glen Rock Steering Committee Meeting – Esk
- 23 Kilcoy State High School – Noosa Film Academy - “Kindness Umbrella” – RADF funded

### **Cr Isidro - Councillor report**

#### *March 2021*

- 11 Brisbane Valley Interagency Meeting, Fernvale
- 12 Meeting Esk Showgrounds
- 13 Toogoolawah Campdraft
- 15 Esk Tennis Club AGM
- 16 Urban Utilities Regional Visit
- 19 Esk RSL Sub-branch, Museum Opening
- 20 Brisbane Valley Landcare Shipping Container Opening Lowood
- 20 Condensery Gallery Opening
- 23 Mount Glen Rock Steering Committee

<b>Cr Wendt - Councillor report</b>
-------------------------------------

*March 2021*

- 10 Ordinary Council Meeting – Esk  
Workshop Meeting – Esk
- 15 Fernvale Community Association Meeting - Fernvale
- 16 Urban Utilities Visit to Lowood STP and Kilcoy Race Track  
Lunch at Kilcoy  
Kilcoy Motorcross Site Visit - Kilcoy
- 19 Opening RSL Museum - Esk
- 20 Unveiling of the Muriel on the Rail Trail at Lowood for  
The West Moreton Landcare Group – Lowood
- 21 Esk Fire Group Training Day – Toogoolawah
- 23 Lowood Recreation Grounds Meeting – Lowood

Cr Wendt noted that the Esk Fire Group Training Day was held last Sunday 21 March 2021. Cr Wendt informed the meeting that we have a fire group that meets in Esk and involves brigades from Fernvale to Moore, and we have a northern group which is in the Kilcoy area. Kilcoy has done a similar training day every year and Esk has not done it for years. It was an excellent collaborative effort and Kilcoy came and helped Esk which brought both groups together. Everyone had a really good time and will try and do this annually and combine more and more from the north and south of the region.

<b>Cr Choat - Councillor report</b>
-------------------------------------

*February 2021*

- 24 Council General Meeting and Workshop
- 27 Lowood Lions Youth of the Year Competition
- 27 Mass St Brendan's Lowood

*March 2021*

- 1 Brisbane Valley Neighbourhood Watch – Glamorgan Vale
- 6 Mass St Brendan's Lowood
- 7 Clean Up Australia Day - Mid Brisbane River
- 9 Kilcoy Shed Men Fellowship Meeting
- 9 Kilcoy Show Society Meeting
- 10 Council General Meeting and Workshop
- 11 Marburg Show Society Meeting
- 14 Mass St Brendan's Lowood
- 15 Urban Utilities Tour Lowood Treatment Plant and Kilcoy Showgrounds
- 15 Meeting Lowood State High to discuss opportunities for School-Commerce relationship
- 15 Fernvale Community Association General Meeting
- 16 Lowood Districts Residents Network Inc. General Meeting
- 18 Regional Development Australia Board Meeting – Lockyer Valley Council Chambers  
Gatton
- 19 Meeting Local Businesses Fernvale
- 20 Mass St Brendan's Lowood
- 21 Service Trinity Lutheran Lowood
- 21 Esk Community Choir Concert MC Toogoolawah

Cr Choat wished everyone a Happy Easter.

<b>Mayor Lehmann - Mayor's Report</b>
---------------------------------------

*February 2021*

- |    |                          |   |
|----|--------------------------|---|
| 25 | 11 am<br>1.30 pm<br>7 pm | Attended SEQCMA meeting by Zoom<br>Healthy Land and Water meeting by Zoom<br>Lowood Ambulance Committee meeting |
| 27 | 12.30 pm                 | Lions Youth of the Year at Lowood Showgrounds Dining Hall   |

*March 2021*

- |    |          |   |
|----|----------|---|
| 2  | 8 am     | West Moreton Health Covid update (Teams)  |
| 3  | 10 am    | Met with Alexander Winkler, CEO and Director Planning regarding a planning matter   |
| 7  | 8 am     | Attended Fernvale Futures to take part in Clean Up Australia Day activities - sign in booth with Julia Counce. It was good to see people from outside the region in the clean-up. |
| 8  | 1.30 pm  | Met with Liam Hauser from the Kilcoy Sentinel regarding revamp of newspaper.  |
|    | 2 pm     | Met with Graham French regarding dog issues, with CEO and Director Planning at Esk  |
|    | 7 pm     | Lowood Lions meeting  |
| 10 | 8 am     | Audit Committee meeting at Esk  |
|    | 9 am     | Ordinary Council meeting  |
| 11 | 10 am    | Brisbane Valley Interagency meeting at Fernvale Futures   |
| 12 | 6 pm     | Attended Camp and Jam event at the Esk Showgrounds  |
| 13 | 2 pm     | Attended Lions Youth of the Year Zone event at Booval   |
| 14 | 10.30 am | Attended Camp and Jam event at the Esk Showgrounds  |
| 15 | 9 am     | Telephone meeting with Duncan Brown and CEO   |
|    | 10 am    | In person meeting with Dan Owbridge (One Tree Canoe) and Garry Fitzgerald (Somerset Wivenhoe Fish stocking Association) at Esk regarding canoe trail opportunities.               |
|    | 11.30 am | Telephone monthly catch up with Andrew Langford, Department Agriculture and Fisheries with CEO  |
|    | 1 pm     | Teams meeting with Storm Richter re establishment of Emergency Services cadet program with Cr Wendt   |
| 16 | 8.45 am  | Urban Utilities Tour - met at Fernvale Futures, Lowood STP, Kilcoy Race Club  |
|    | 1.30 pm  | Site visit, Kilcoy Motor Cross track.   |
|    | 7.30 pm  | Somerset Wivenhoe Fish stocking Association meeting at Fernvale Futures   |
| 19 | 10 am    | Attended Esk RSL - opening of the historical museum   |
| 20 | 9.30 am  | Attended at Lowood Rail Trail for unveiling of mural by West Moreton Landcare and local artists   |
| 21 | 9 am     | Attended Esk Rural Fire Brigade training day at Toogoolawah Showgrounds<br>1.30 pm Attended Esk Community Choir opening concert at Alexandra Hall, Toogoolawah                    |
| 22 | 7 pm     | Attended Lowood Lions Meeting   |
| 23 | 9 am     | Mount Glen Rock Steering Committee Meeting at Esk   |
|    | 1 pm     | Zoom meeting - Ipswich DDMG meeting at Esk  |

**Resolution**

Moved – Cr Wendt

Seconded – Cr Isidro

“THAT verbal and written reports of Mayor Lehmann and Councillors Brieschke, Gaedtke, Isidro, Wendt and Choat be received and the contents noted.”

Carried*Vote - Unanimous***Receipt of Petition**

Nil

**Consideration of notified motions**

Nil

**Reception of notices of motion for next meeting**

Nil

**Items for reports for future meetings****Upgrade of Rosentreter's Crossing, Biarra Road and widening of Biarra Road from Golinskis Lane to Esk Crows Nest Road**

Cr Brieschke requested a report on the above, providing the following information in support of her request -

Rosentreter's Crossing is an old single lane concrete construction on Biarra Road that links directly to Esk Crows Nest Road. Biarra Road is an important connector road for agricultural business and residents living in that district, and traffic going to and from Toowoomba. Heavy vehicles have difficulty negotiating this crossing and more recently noted, caravans and RV's. Heavy vehicles also experience difficulty turning right onto Rosentreter's Crossing from Rosentreter's Lane.

The northern end approach is not ideal, especially when the grass is overgrown and signs on the crossing have been knocked down numerous times due to flooding. Large farm machinery and on occasion, caravans knock the signage. This section of the creek goes from a trickle to a torrent in rain events when the water comes down Cressbrook Creek and becomes impassable.

Cr Brieschke posed the question, does the volume and type of traffic on Biarra Road require a two-lane crossing for that district to improve flood immunity and safety. Can Council perform a traffic count to verify the need.

The single lane causeway just north of the Biarra and Esk Crows Nest Road intersection could also be included in this review.

Cr Brieschke also requested that an inspection of Biarra Road and Rosentreter's Crossing on the Infrastructure Tour.



<b>Resolution</b>	Moved - Cr Whalley	Seconded - Cr Isidro
	"1. THAT officers provide a report to Council regarding whether the volume and type of traffic on Biarra Road requires a two-lane crossing to that district to improve flood immunity and safety.	
	2. THAT the single lane causeway just north of the Biarra and Esk Crows Nest Road intersection also be included in the review.	
	3. THAT an inspection of Biarra Road and Rosentreter's Crossing be included on the Councillor infrastructure tour."	
	<i>Vote - Unanimous</i>	<u><i>Carried</i></u>

### Closure of Meeting

<b>Summary</b>	There being no further business, the Mayor, Cr Graeme Lehmann closed the meeting at 10.12 am.
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**ATTACHMENT A**  
**2021 SOMERSET BATTLE PLAN**

**SOMERSET BATTLE PLAN 2021**

2021 Somerset Battle Plan		Estimate Project \$			TOTAL Estimated Project Budget	Economic Impact	Other Comments
Project Name	Project Description	\$ Committed by Council	\$ Committed by Others	Program Funding \$ Required			
Lowood Minden Road safety and productivity link to SEQ Trade Enterprise Spine as per Building Better Regions Fund application BBRFIIV000220. This project has a 1.73 benefit cost ratio.	Lowood Minden Road safety and productivity link to SEQ Trade Enterprise Spine as per Building Better Regions Fund application BBRFIIV000220. This project has a 1.73 benefit cost ratio.	687,950		687,950	1,375,900	Present value of benefits at a 7% discount rate = \$2.4M	Lowood Minden Road is a local road of regional significance in the Somerset Local Government Area (LGA). It is a narrow, high traffic road running 10.93 km between the towns of Lowood (population 4,159) and Minden (population 1,204). Lowood Minden Road has had a poor crash history and traffic volumes are well beyond the road's original design capacity. The road needs upgrading to meet Austroads design standards for an undivided rural road carrying 2,183 to 3,819 vehicles per day. The project has a 1.73 benefit cost ratio because of its high expected safety and time savings benefits. This project will significantly widen the intersection of Lowood Minden Road, Zabels Road North and Oscar Road. A fatality crash and a separate hospitalisation crash have occurred in the project area in the past six years. The proposed intersection treatments will reduce both the crash risk and the severity of crashes that occur at the intersection while having a minor impact on Council's operating costs. This project has community support evidenced by large number of letters of support including residents, business, RACQ, police and QFES. The \$1.37M project is the last unfunded part of the \$10.2M series of upgrades planned by Council.
Esk-Crows Nest Road	Seal 7m from end of seal to Maria Creek Road ch 26.1 to Council Boundary ch 30.2 (4.1km).	2,055,212		2,055,212	4,110,423	Present value of benefits at a 7% discount rate = \$5.7M	Esk - Crows Nest Road is a major link and is an identified LRRS. This will seal 3.81km of Esk Crows Nest Road which will be the last remaining sealing project of this road in SRC. A \$4.6M project to seal the Maria Creek Road section of ECN Road was the subject of a successful funding application announced in September 2020. This project is supported by Toowoomba Regional Council. A letter from TRC identifies that there are significant potential productivity benefits from developing the Esk Crows Nest route in transporting produce from Toowoomba and Western Downs Regions to the Kilcoy Global Foods plant. The cost benefit analysis shows at least a 1.39 benefit cost ratio at 7% discount rate for the project including distance savings of 19km to 30 km each way from using an upgraded Esk Crows Nest route versus State Route 85 or the D'Aguiar Highway with a modest 5% diversion of heavy traffic from these routes. Significant community support has been shown for this project by local residents and business with repeat concerns about the safety of the existing surface. There has been a casualty crash on this section of ECN Road.
Solar panels - Esk SES, Esk Visitor Information Centre, Fernvale Community Hall, Kay Avery Place Kilcoy, Lowood Pool and Toogoolawah library	Install rooftop solar consistent with Peak Services design	50,000		50,000	100,000	\$150k savings assessed by Peak Services	Peak Services have assessed this project as having a 6 to 9 year payback period. Subsidy will halve the payback period/
Hills Reserve River Rehabilitation and Recreation Management Plan	Implementation of sustainable recreation and rehabilitation elements at Hills Crossing Reserve situated in the mid-Brisbane Catchment between Wivenhoe Dam and Mount Crosby Weir along the Brisbane River. The specific elements are guided by the collaborative investigation report commissioned by Somerset Regional Council in collaboration with Seqwater and Council of Mayors SEQ.	-	Other key Stakeholders - i.e. Seqwater	625,842	625,842	Increased recreational and tourism opportunities for the region. Assets protection for sustainable and enduring economic benefit.	Proposal based on Recreation Management Report by Water Technology (Somerset Regional Council in partnership with Seqwater and Council of Mayors SEQ) for Hills Crossing and Savages Crossing - Jan 2021.

SOMERSET BATTLE PLAN 2021

2021 Somerset Battle Plan		Estimate Project \$			TOTAL Estimated Project Budget	Economic Impact	Other Comments
Project Name	Project Description	\$ Committed by Council	\$ Committed by Others	Program Funding \$ Required			
Savages Crossing River Rehabilitation and Recreation management Plan	Implementation of sustainable recreation and rehabilitation elements at Savages Crossing Reserve situated in the mid-Brisbane Catchment between Wivenhoe Dam and Mount Crosby Weir along the Brisbane River. The specific elements are guided by the collaborative investigation report commissioned by Somerset Regional Council in collaboration with Seqwater and Council of Mayors SEQ.	-	Other key Stakeholders - i.e. Seqwater	322,697	322,697	Increased recreational and tourism opportunities for the region. Assets protection for sustainable and enduring economic benefit.	Proposal based on Recreation Management Report by Water Technology (Somerset Regional Council in partnership with Seqwater and Council of Mayors SEQ) for Hills Crossing and Savages Crossing - Jan 2021.
River Rehabilitation and recreation Management Plan - Shines Road, Lindamanns Road, Lowood Bend, Twin Bridges, Fielding Road, Burtons Bridge.	Preliminary investigation into the rehabilitation requirements, and sustainable recreation opportunities at key access points/reserves along the Mid Brisbane River catchment, to provide strategic designs to guide future collaborative investment. The security of this stretch of river is vital for the provision of drinking water to the greater Brisbane region, not withstanding the importance of this asset for local tourism and Somerset region identity.	65,000	TBA - Other key Stakeholders - i.e. Seqwater.	135,000	200,000	Increased recreational and tourism opportunities for the region. Assets protection for sustainable and enduring economic benefit.	Project would seek to engage suitably qualified consultant/s (in collaboration with other key stakeholders) to undertake the study and provide options and design reports that are sufficiently detailed to guide future collaborative implementation and investment. Project to include the potential for Canoe Trails and optimal access locations and infrastructure needs.
Lowood Pool	Lowood Pool Refurbishment	1,467,500		1,467,500	2,935,000	Extends the life of the pool to maximise existing value of the structural sound pool.	Council has resolved to refurbish existing Lowood Pool. Preliminary design for refurbishment is in progress and detailed plans, tender documents presently in progress. If a suitable funding grant became available this project could be expedited promptly.
Former landfill rehabilitation, Kilcoy.	Closure capping of former Kilcoy landfill to minimise environmental harm caused or likely to be caused by infiltration of water into the landfill unit and likelihood of any erosion occurring.	1,100,000		1,100,000	2,200,000		Project required to meet EPA licence requirements. Project is included in present Council budget and design finalised. Negotiations to be held with adjoining owners to minimise construction costs. If suitable funding became available, this project is shovel ready.
Greening Lowood recycled water pipeline project	Construct a pipeline from the new Lowood STP back to Lowood via Lowood Recreation Complex, golf course and Lowood BVRT botanic walk	700,000		700,000	1,400,000	Lowood Fernvale pipeline was assessed as having a 1.57 benefit cost ratio	Construct a pipeline from the new Lowood STP back to Lowood via Lowood Recreation Complex, golf course and Lowood BVRT botanic walk to ensure sustainable recreation in Lowood and attract tourists to botanic walk

SOMERSET BATTLE PLAN 2021

2021 Somerset Battle Plan		Estimate Project \$			TOTAL Estimated Project Budget	Economic Impact	Other Comments
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Lowood Town Centre Revitalisation Strategy	Leveraging off redundant infrastructure sites and underutilised Council land holdings and assets, the Lowood Revitalisation Strategy will provide a blueprint that establishes a bold vision and master plan with priorities for redevelopment, public realm enhancements and infrastructure upgrades to create a distinctive and attractive place, create jobs, strengthen the local economy and attract people to stop, interact and engage.	100,000		400,000	500,000	With an unemployment rate in Lowood of 12.8% (compared to Somerset Region wide unemployment of 8.1%), creating jobs and a regionally attractive destination is of paramount importance given its near proximity to the Warrego and Brisbane Valley Highways.  Source: 2016 Census ABS	Indicative budget includes delivery of immediate infrastructure, street scaping priorities and public realm enhancements.
Toogoolawah Community Hub	Library improvements and integration of community connection point in Toogoolawah	400,000		1,200,000	1,600,000		Construction of a standalone building catering for co-location of library and community connection point. Alternatively, potential to develop alternative existing buildings in Toogoolawah for purposes of library and opportunity for existing library to be repurposed into community connection point.
Planning for replacement of Lester Kropp Bridge, Neurum Road	Planning for the replacement of bridge on Local Road of Regional Significance (LRRS). Replacement of single width bridge with double lane bridge with structural and geometric deficiencies.	125,000		375,000	500,000		The Lester Kropp Bridge is a single lane 3 span bridge that crosses the Stanley River and provides vital links to the community beyond, especially in times of flooding. The bridge is nearing the end of its useful life and this project will fast track the design of the new structure so it will be shovel ready in the 21/22 financial year. It is anticipated that the new bridge will be a \$4M+ project delivering full time work for a year during its construction period for approximately 8 - 10 FTE.
Lowood Minden Road Tarampa township section (widening)	Widen and strengthen Lowood Minden Road through Tarampa township (AADT = 2,183)	1,300,000		1,300,000	2,600,000	Other widening projects on Lowood Minden Road were assessed as having a 1.73 benefit cost ratio	Concept plans with two options exist for this section. Other widening projects along Lowood Minden Road were assessed to have a 1.73 benefit cost ratio because of the high safety and productivity benefits of upgrading Council's busiest road.
Lowood Minden Road Lukritz Road to Lehmanns Road section (widening)	Design and construct widened and strengthened road to meet Austrroads standards	2,500,000		2,500,000	5,000,000	Other widening projects on Lowood Minden Road were assessed as having a 1.73 benefit cost ratio	Other widening projects along Lowood Minden Road were assessed to have a 1.73 benefit cost ratio because of the high safety and productivity benefits of upgrading Council's busiest road which carries up to 3,819 vehicles per day at its southern-most section. Council has secured funding under a competitive program for widening between Lukritz and Litzows Roads in FY2022 at a cost of \$5.1M. There were 2 fatalities and 8 hospitalisation injuries in 10 separate crashes on Lowood Minden Road between 2014 and 2019 including a 2019 fatality in this section.
Gregor Creek Road Safety Improvements	Gregors Creek Road inter-highway connector – flood proofing 20 metre culvert Ch9200 to Ch9370 (raising concrete culvert by 1 metre).	154,337		154,337	308,674		Gregor Creek Road is a major link, providing access to agricultural businesses and is an identified LRRS. This floodway is of low immunity compared to remainder of road and may cause closure in flood times. this project has been identified for submission under the Queensland Resilience and Risk Reduction Fund
Gregor Creek Road Safety Improvements	Gregors Creek Road inter-highway connector – strengthening culvert at Ch14500 to Ch14680 to reduce the risk of asset loss	54,715		54,715	109,430		Gregor Creek Road is a major link, providing access to agricultural businesses and is an identified LRRS. This floodway is of low immunity compared to remainder of road and susceptible to damage, causing road closure. this project has been identified for submission under the Queensland Resilience and Risk Reduction Fund
Gregor Creek Road Safety Improvements	Safety Improvements at various locations. Crests, curves, dips. Ch1.85-2.1, 9.0-9.5, 13.9-14.3, 14.8-15.0, 17.3-17.9	480,000		480,000	960,000		Gregor Creek Road is a major link, providing access to agricultural businesses and is an identified LRRS. There is a number of projects that will improve road safety and transport efficiency.

**SOMERSET BATTLE PLAN 2021**

2021 Somerset Battle Plan		Estimate Project \$			TOTAL Estimated Project Budget	Economic Impact	Other Comments
Project Name	Project Description	\$ Committed by Council	\$ Committed by Others	Program Funding \$ Required			
Muckerts Lane and McCulkins Lane, Fernvale (sealing)	Plan for sealing roads south of Fernvale to better connect new areas to the Brisbane Valley Highway and to promote development	2,500,000		2,500,000	5,000,000		Seal roads south of Fernvale to better connect new estates to the Brisbane Valley Highway and to promote development
Graham Road sealing	Seal road from Fairneyview Fernvale Road to Honeywood estate to promote development	150,000		150,000	300,000		
Waste transfer station upgrades at Coominya and Kilcoy	Waste and recovery community upgrade project	100,000		100,000	200,000		Existing transfer stations are aging and needing a refresh to maintain legislative requirements
Somerset Regional Art Gallery - The Condensery garden master planning	Artist in residence workshop space and interpretive and interactive sculptural gardens to promote and enhance outdoor activities, support the arts and connect to Brisbane Valley Rail Trail as another experience.	200,000		1,300,000	1,500,000	Increased visitation from travellers by creating a unique experience and longer stays to support economic activity in the region and rural townships. A value add opportunity in close proximity to the Rail Trail	The gardens include an artist in residence workshop space where the public can view artists in their element. An interpretive garden where visitors can meander through the vegetation and learn about different fauna and flora. Increased community engagement through the installation of art sculptures that highlight the history of the region. Identified in the Draft Somerset Regional Council Tourism Strategy 2021 as a project worthy of investment.
Kilcoy Visitor Information Centre Interpretive Centre and Theatre activation	Nature-based tourism - creating an environmental interpretive centre, capturing the uniqueness of Somerset Region and increasing tourism visitation to the region. Include upgrading of Theatre hardware to enable new release movies to be shown.	150,000		350,000	500,000	Case studies from recently developed interpretive centres (e.g. Sunshine Coast - Mary Carinscroft, Murweh Shire - Charleville Cosmos) have demonstrated that visitation rates have doubled as a result of the interpretive centre. The key to success is to ensure displays are designed to be changed every few months to encourage repeat visitation. In this way, group bookings and bus visitations remain consistent.	The Kilcoy display currently does not create an experience for visitors as it has standalone picture boards, videos and games with basic information supplied by others. The existing theatre is underutilised due to the fit out of hardware and unsuitability for new release movies. The touch screens have materials branded with Seqwater, Brisbane City Council and Healthy Waterways. None of the touch screens are suitable for children to use as they have been placed out of reach and are not all working. The bare white walls are underutilised and could be transformed to create a mural or 3D diorama to make the centre more inviting and interactive. The addition of tactile displays, allowing visitors to touch, smell and see would increase the visitor experience and allow more scope to change the displays regularly. Identified in the Draft Somerset Regional Council Tourism Strategy 2021 as a project worthy of investment.
Somerset Condensery - Ecological Restoration Plan.	Restoration project on the Somerset Council Condensery (Art Gallery) grounds. This project will include the removal of pest species along Cressbrook Creek and the associated gully through the site, and strategic revegetation as required. This work will also include the design and development of ecological interpretation and interaction opportunities in the restoration area, which will include associated infrastructure such as paths, signage, and seat/tables.	25,000		100,000	125,000	Increased recreational and tourism opportunities for the region. Assets protection for sustainable and enduring economic benefit.	Project delivery through either a term internal appointment or contractor engagement, comprising qualified ecological restoration practitioner/s (or equivalent) and associated competencies - i.e. chainsaw, ACDC.

**SOMERSET BATTLE PLAN 2021**

<b>2021 Somerset Battle Plan</b>		<b>Estimate Project \$</b>			<b>TOTAL Estimated Project Budget</b>	<b>Economic Impact</b>	<b>Other Comments</b>
<b>Project Name</b>	<b>Project Description</b>	<b>\$ Committed by Council</b>	<b>\$ Committed by Others</b>	<b>Program Funding \$ Required</b>			
Mt Glenrock - Ecological Restoration Plan.	Ecological restoration and sustainability works on "Mount Glenrock ", a 209Ha reserve in Esk, including a recent 127Ha Council acquisition. This reserve and recent acquisition forms the foundation for a suite of ecologically sensitive recreation opportunities Council is investigating for this site. This project will assess and implement necessary works to improve the ecological resilience of the site, and provide recommendations for long term management regimes, including bushfire management.	50,000		150,000	200,000	Increased recreational and tourism opportunities for the region. Assets protection for sustainable and enduring economic benefit.	Project delivery through either a term internal appointment or contractor engagement, comprising qualified ecological restoration practitioner/s (or equivalent) and associated competencies - i.e. chainsaw, ACDC. Position delivery will necessarily include a 4wd with herbicide distribution capability spray capability, and access to operational tools/equipment as required.
Lowood Botanical Gardens - Development Plan	Funding to support a tender appointment for a suitably qualified Landscape Architecture firm to undertake a stepped consultation, design and staged development plan for the development of a Regional Botanic Garden on the former Lowood tip site, and adjacent dedicated parkland being Lot58CC187, Lot900SP312456.	40,000		80,000	120,000	Increased recreational and tourism opportunities for the region. Development of a destination/node adjacent to the BVRT.	Initial project scope to include adjacent Parkland (Lot 900SP312456) dedicated as part of DA requirements, and included or excluded from detailed design work pending preliminary assessment,
Glamorgan Vale Road rehabilitation and slip prevention	Analyse and design treatments to ensure stability of Glamorgan Vale Road which carries up to 1,386 vehicles per day	100,000		100,000	200,000		Analyse and design treatments to ensure stability of Glamorgan Vale Road which carries up to 1,386 vehicles per day
BVRT surface upgrades (non-lease areas) in conjunction with DTMR at FairneyView, near Hallings Rd, Coominya and between Esk and Coal Creek	Design and cost project and put to DTMR to fund with potential top-up federal funding similar to Toogoolawah to Moore sections	100,000		4,000,000	4,100,000	Likely to guided by BVRT Steering committee. Projects similar to T2M & working with TMR	Acting on DOPER plan to gain funding from DTMR to upgrade BVRT surface in Somerset while not taking on additional lease commitments for maintenance
Shade for new trackside seating at Kilcoy racecourse	Install shade sails over new trackside seating at Kilcoy racetrack	40,000		40,000	80,000		Project designed at concept level by Graham Richardson. Aims to attract additional patronage and capitalise on televised race meetings from Kilcoy by adding to new facilities.
Increase of Bulls' Capacity (SHOVEL READY)	Construction of a storage facility at the Esk Recreation Grounds to meet the increased demands of the Brisbane Valley Bulls JRLFC			15,000	15,000		
Attracting a secondary private school to Somerset (READY)	Develop a master plan for the Fernvale Sports Park (including Council's recent purchase of an additional 14 hectares) including building designs for the purposes of attracting a private secondary education facility to the Somerset Region.	50,000		150,000	200,000		
Let There Be Heat - Esk	Construction of a new kiosk, disabled toilets and viewing area, as well as the installation of electric heat banks at the Esk Swimming Pool	125,000	225,000	150,000	500,000		

**SOMERSET BATTLE PLAN 2021**

2021 Somerset Battle Plan		Estimate Project \$			TOTAL Estimated Project Budget	Economic Impact	Other Comments
Project Name	Project Description	\$ Committed by Council	\$ Committed by Others	Program Funding \$ Required			
Identify, assess and replace corrugated metal culverts with known corrosion risk	Murrumba Road – strengthening multi-cell culvert to reduce the risk of asset loss. Murrumba Road is the only road access for 16 residents according to 2016 ABS census data	86,119		86,119	172,238	All bridge replacement projects have consistently shown positive benefit cost ratios because of the productivity gains from avoiding load limits and bridge closures	This project has been extracted as a higher priority due Murumba Road being the only access for 16 residents, hence, should failure occur, blocking access for these residents. As such this project has been identified for submission under the Queensland Resilience and Risk Reduction Fund
Identify, assess and replace corrugated metal culverts with known corrosion risk	Design and replace all remaining corrugated metal culverts	400,000		400,000	800,000	All bridge replacement projects have consistently shown positive benefit cost ratios because of the productivity gains from avoiding load limits and bridge closures	Council has previously replaced a large corrugated metal culvert on Pine Mountain Road under the Bridges renewal program. The culvert was found to be significantly corroded with one set of consulting engineers recommending immediate road closure. Others may be in similar condition
Construction of Lester Kropp Bridge, Neurum Road replacement	Replacement of a WW2 era concrete bridge in poor condition on a LRRS	3,500,000		3,500,000	7,000,000	All bridge replacement projects have consistently shown positive benefit cost ratios because of the productivity gains from avoiding load limits and bridge closures	Replacement of a WW2 era concrete bridge in poor condition on a LRRS. Neurum Road carries 679 vehicles per day including 13% heavy vehicles.
Powells Road Fernvale north-south connection bridge	Connect north and south Fernvale via a non-highway bridge for emergency management, safety (including school safety) and productivity	1,250,000		1,250,000	2,500,000	Important strategic link for the future of Fernvale	Connect north and south Fernvale via a non-highway bridge on Powells Road including lengthy approaches for emergency management, safety (including school safety), reduction in traffic congestion, promotion of growth and productivity. A new low-level crossing would have a higher level than the Brisbane Valley Highway and provide non-highway options for parents to deliver children to Fernvale State School and for other intra-Fernvale trips. Currently 2,208 vehicles per day use Banks Creek Road to access Brisbane Valley Highway and vice versa. A new low-level bridge on Powells Road may help to relieve the pressure on the Banks Creek Road/ BVH intersection and on other intersections.
Seal inaccessible gravel/formed roads at Lake Manchester - Waverley and Sheppards Roads - only accessible for maintenance via Brisbane	Seal isolated sections of SRC road that Council plant currently services by travelling through Ipswich and Brisbane City Council areas at high cost and low efficiency	700,000		700,000	1,400,000	Isolation not currently a factor considered in sealing methodology. Roads are only graded on complaint	Seal isolated sections of SRC road that Council plant currently services by travelling through Ipswich and Brisbane City Council areas at high cost and low efficiency. The project may promote development as there are a number of parcels in this near-Brisbane area that might be subdivided as they are divided by historic gazetted roads.
Upgrade school drop-off zones (various locations)	Upgrade several school drop off points in conjunction with DTMR	2,000,000		2,000,000	4,000,000		Safety benefits. Works to funded with assistance from the RRTG
Kilcoy cycleway to Kilcoy abattoir	Construct a cycleway completing the cycleway link from Kilcoy CBD to KPC	400,000		400,000	800,000		Construct a cycleway completing the cycleway link from Kilcoy CBD to KPC to encourage residential growth in Kilcoy. Project nominated under Principle cycle network funding program
Bringing Parks Forward	Install 4 new toilet facilities at popular tourist stops utilising sophisticated amenity infrastructure and technology (Fernvale & Moore)	150,000		450,000	600,000		This is for providing for new facilities in Fernvale, Esk, Toogoolawah and Harlin. Moore has recently been funded via the Bushfire LER program.



**SOMERSET BATTLE PLAN 2021**

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<b>Project Name</b>	<b>Project Description</b>	<b>\$ Committed by Council</b>	<b>\$ Committed by Others</b>	<b>Program Funding \$ Required</b>	<b>TOTAL Estimated Project Budget</b>	<b>Economic Impact</b>	<b>Other Comments</b>
Pedestrian bridge replacement, Moore	Replacement of pedestrian bridge for village and linkage to Brisbane Valley Rail Trail	25,000		225,000	250,000		Link to BVRT, connects village. The draft BVRT Strategic Plan identifies the need for infrastructure at trailheads to encourage increased use of the BVRT and increase its attractiveness to high value travellers.
Visitor Centre carparking, Esk	Esk Visitor Information Centre (EVIC) sealing of parking and access – Construction of bitumen sealing of parking area for recreation vehicles and caravan in Ipswich Street.	27,500		82,500	110,000		
		\$ 23,408,333	\$ 225,000	\$ 31,886,872	\$ 55,520,204		